



Project: Strengthen the Egg Value Chain in the Western Province of Rwanda
(Karongi, Nyamasheke and Rusizi district)

**Terms of Reference for hiring a supplier to procure and distribute
54,000 healthy, four weeks old dual-purpose chicks to 18,000
vulnerable households in the Nyamasheke, Rusizi, and Karongi
Districts of Western Province of Rwanda**

April, 2026

I. Background on project to strengthen the egg value chain in the western province of Rwanda

The Strengthen the Egg Value Chain project in the Western Province of Rwanda is funded by the Global Alliance for Improved Nutrition (GAIN) and it is aligned with its seven-year flagship programme, *Combating Malnutrition in Rwanda through Sustainable Food Systems (CMRFS)* (2025–2031).

The project is implemented in partnership with DUHAMIC-ADRI in 13 sectors: 3 sectors of Karongi District (Rugabano, Ruganda, Gashali), 5 sectors of Nyamasheke District (Rangiro, Bushekeri, Karengera, Kirimbi, Karambi) and 5 sectors of Rusizi District (Muganza, Bugarama, Bweyeye, Rwimbogo, Giheke).

In the above three districts, DUHAMIC-ADRI will work with 18,000 vulnerable households to enhance their access to improved poultry inputs and strengthen their capacity for sustainable egg production. As the project targets vulnerable households to improve nutrition, income, and resilience among vulnerable families, the provision of 54,000 healthy, four weeks old dual-purpose chicks (meat and egg production) is intended to accelerate household-level access to animal-source foods, enhance dietary diversity, and provide small income-generating opportunities while building local husbandry skills.

The table below shows the project participants distribution in three districts of interventions and the number of chickens needed:

District	Number and names of sectors	Number of households	Number of four weeks old dual-purpose chicks to distributed
Karongi	3 sectors (Rugabano, Gashari, Ruganda)	4,000	12,000
Nyamasheke	5 Sectors (Rangiro, Kirimbi, Bushekeri, Karambi, Karengera,)	7,000	21,000
Rusizi	5 Sectors ((Muganza, Bugarama, Bweyeye, Rwimbogo, Giheke)	7,000	21,000
Total	13	18,000	54,000

II. Objectives of this Tender

2.1. General objective:

- To supply 54,000 healthy, four weeks old dual-purpose chicks (meat and egg production and support vulnerable households to establish productive small-scale poultry units

2.2. Specific objectives:

- To procure and distribute 54,000 high-quality, four weeks old dual-purpose chicks to targeted vulnerable households.
- To train beneficiary households in improved poultry husbandry practices, including feeding, housing, health management, biosecurity and basic record-keeping
- To strengthen the capacity of households to manage poultry as a sustainable income-generating activity, focusing on both meat and egg production.
- To enhance household nutrition and food security by increasing access to eggs and poultry meat.
- To promote community-level knowledge sharing through demonstration households or farmer groups to enhance adoption of good poultry production techniques.

III. Scope of Work

The Supplier will be responsible for delivering high-quality poultry inputs and providing technical support to ensure successful adoption of dual-purpose poultry among vulnerable households in Nyamasheke, Rusizi, and Karongi districts. The scope of work includes, but is not limited to, the following:

- Procure and supply 54,000 healthy, four weeks old dual-purpose chicks, certified disease-free and suitable for both meat and egg production.
- Ensure timely delivery of chicks to designated distribution points across Nyamasheke, Rusizi, and Karongi districts in the area of implementation (13 sectors)
- Adhere to proper handling, packaging, and transportation standards to reduce stress and mortality.
- Provide beneficiaries with initial (First 7 days Post-Delivery) guidance on chick reception, handling, brooding, feeding, watering, and biosecurity.
- Orient households on immediate post-delivery care to minimize early mortality and ensure healthy adaptation.
- Conduct follow-up mentorship and monitoring visits at defined intervals, particularly around seven (7) days post-delivery.
- Perform rapid assessments on Mortality trends, growth rates, general health status,

- Provide recommendations for corrective actions and improved management based on field observations.
- Provide to DUHAMIC-ADRI delivery receipts, vaccination certificates, quality assurance documents, and post-delivery monitoring reports.

IV. Deliverables

The Supplier shall provide the following deliverables in alignment with the project requirements and implementation timeline:

- 54,000 healthy, four weeks old dual-purpose chicks delivered to designated distribution points in the indicated sectors of Karongi, Nyamasheke, and Rusizi districts.
- Delivery notes and signed distribution lists indicating the number of chicks delivered per sector and household.
- Veterinary health certificates confirming vaccination status and overall health of the chicks.
- Batch identification records for traceability from UZIMA CHICKEN.
- Replacement of weak, sick, or dead-on-arrival chicks in accordance with contractual terms,
- Reports on post-delivery follow-up visits, including data on Mortality levels, health challenges observed as well as recommended corrective measures.

V. Required Supplier Qualifications

This tender is open to all individuals, local Farms, National farms and companies with proven special knowledge and expertise in poultry supply in rural areas of Rwanda.

The interested suppliers must meet the following minimum qualifications to ensure the successful delivery of high-quality dual-purpose chicks to beneficiary households:

1. Technical Competence and Experience

- Minimum of 3–5 years of experience in supplying livestock in Rwanda (preferably poultry dual-purpose breeds) to large-scale programs, cooperatives, or NGOs.
- Demonstrated capacity to supply large orders (over 10,000 chicks) within agreed timelines.
- Proven record of maintaining low chick mortality rates and delivering high-quality, well-vaccinated birds.
- Access to certified hatcheries or rearing facilities ensuring strong genetic and health performance.

2. Production and Supply Capacity

- Ability to supply 54,000 healthy, four weeks old dual-purpose chicks meeting age, weight, and health standards.
- Adequate production systems or partnerships with UZIMA Chicken to guarantee consistent availability of quality stock.
- Robust contingency plans for disease outbreaks, feed shortages, or supply-chain disruptions.
- Local presence or distribution capacity covering Western Province, Karongi, Nyamasheke, and Rusizi districts in the specified sectors (directly or through validated sub-distributors).
- Proven collaboration with UZIMA Chicken Rwanda
- Chicks must be four weeks SASSO dual-purpose (meat and egg) at the time of handover to the beneficiary.
- Chicks must be locally-brooded, clinically healthy, vaccinated as per the national schedule, and free from clinical signs of common diseases (Newcastle, Gumboro, Marek... where relevant).
- Provide historical mortality and growth rate data; suggested maximum cumulative mortality from hatch to 30 days $\leq 10\%$ under supplier management.

3. Transportation and Distribution Capabilities

- Availability of specialized poultry transport vehicles equipped to maintain safety and biosecurity.
- Demonstrated ability to deliver to multiple rural sectors across Nyamasheke, Rusizi, and Karongi.
- Effective systems for packaging, handling, and reducing stress and mortality during transit.

4. Veterinary and Biosecurity Standards

- Ability to provide up-to-date veterinary certificates confirming vaccination (e.g., Newcastle, Gumboro).
- Documented biosecurity protocols for chick production, handling, and distribution providing evidence of on-farm biosecurity protocols, feed regimen, stocking densities, and record-keeping.
- Access to qualified veterinary staff for technical oversight.

5. Financial and Managerial Capacity

- Financial stability to manage procurement, transport, and replacement obligations.
- Transparent and competitive pricing structure.
- Ability to meet reporting requirements, maintain accurate delivery records, and comply with DUHAMIC-ADRI guidelines.

6. Past Performance and References

- Positive references from at least two (2) previous clients, preferably NGOs, government programs, or cooperatives.

VIII. About the Proposal Preparation

Technical Proposal

The language of the bid is English

The Technical Proposal should clearly demonstrate the supplier's ability to procure, transport, and deliver 54,000 healthy dual-purpose chicks while providing the required training and post-delivery support. It must show a good understanding of the project's objectives, local operating conditions in the three districts, and all delivery and reporting requirements. The proposal should outline a clear methodology covering chick procurement, veterinary quality assurance, transportation and biosecurity, distribution logistics, beneficiary training, and follow-up mentorship. It should also present a detailed staffing plan identifying key personnel and their roles. Finally, the supplier must demonstrate relevant experience by providing evidence of similar large-scale poultry supply assignments, along with references and proof of capacity to meet the required volumes.

Therefore, the following are the administrative documents to be provided by the Bidder in the technical proposal:

- Trade license (certificate of incorporation) issued by RDB related to this tender,
- Valid Tax clearance certificate for Rwanda Revenue authority;
- VAT certificate;
- A proof for using EBM
- Valid certificate of Rwanda Social Security Board clearance;
- Credit line of at least 150,000,000 RWF with its contract.
- Annual financial statement certified by auditors recognized by RRA of last 3 years (2024, 2023, 2022) with an average of at least 150,000,000 RWF.
- A certificate of registration from Rwanda Council of Veterinary Doctors (RCVD) of the technical staff of the company who provide technical assistance and notarized copy of the contract signed between the staff and the company,
- Technical specification for chicks to be supplied;
- At least two 2 notarized good performance certificates from private or public institutions of delivering small livestock each one has a value of not less than 200,000,000 RWF not exceeding five years and the copy of the notarized contracts signed with those institutions;

Financial proposal

The Financial Proposal should provide a clear, transparent, and detailed budget that fully aligns with the technical approach and activity schedule. It must outline all unit and total costs associated with procuring 54,000 four weeks dual-purpose chicks, transporting them to all targeted sectors, conducting post-delivery mentorship, and covering administrative needs, with all applicable taxes

clearly included. The supplier should also provide a cost narrative justifying the proposed expenses.

X. Safeguarding and Anti-corruption clauses

The supplier will be required to observe and respect the DUHAMIC-ADRI code of conduct, ethical, protection and safeguarding policies and will hire and treat with dignity, transparency and equity all staff and team members in different levels.

DUHAMIC-ADRI treat all people with dignity and respect and has zero tolerance on harassment, harm, sexual-abuse, exploitation, child labor, and human trafficking and any other conduct that is discriminatory or disrespectful to others. DUHAMIC-ADRI don't tolerate any form of corruption. During the execution of the contract, the supplier and its staff will be bounded by DUHAMIC-ADRI Values and approved polices where among them are the following:

- DUHAMIC-ADRI Safeguarding and Child protection policy
- DUHAMIC-ADRI Prevention of Sexual Harassment, Exploitation and Abuse at work policy.
- DUHAMIC-ADRI Gender and non-discrimination policy.

Moreover, the supplier has to ensure the regular payment of its staff to avoid complaints and the negative side effect for DUHAMIC-ADRI image and its partners. DUHAMIC-ADRI will have rights and responsibilities to monitor and crosscheck if the terms and conditions for the consultancy team members are followed and mutually respected.

At any time DUHAMIC-ADRI has the rights to check whether your organization complies with the safeguarding and protection procedures and take an appropriate action.

X. Data Protection and Confidentially

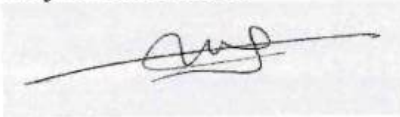
The successful bidder shall comply with all applicable data protection and privacy laws in force in the Republic of Rwanda, including Law No. 058/2021 relating to the protection of personal data and privacy. Any personal data, confidential information, or organizational records accessed during contract execution shall be used solely for the purposes of performing the contract, kept strictly confidential, and protected against unauthorized access, disclosure, loss, or misuse. Such data shall not be shared with third parties without prior written authorization from DUHAMIC-ADRI, and any actual or suspected data breach shall be reported immediately.

XI.Period for assignment

The supplier is expected to carry out the assignment within 65 calendar days. This timeframe covers all activities from preparation and procurement to full distribution including 100% delivery of chicks, monitoring, mortality replacements and final documentation.

Done at Kigali April 2, 2026

Prepared by:
MUSHIMIYIMANA Francine
Project coordinator



Verified by:
HABIMANA Theogene
Programs Manager

Approved by:
MUHIGIRWA Benjamin
Executive Secretary

