

Terms of reference for hiring construction company construction company to establish a raw materials store, retaining wall, external toilets and hand-washing facilities, security house, installation of pavers for external parking, side treatment with soil removal, as well as internal floor tiling and painting works at the Agro-processing plant for CODIGA Cooperative located in NYABICWAMBA cell, GATSIBO sector of GATSIBO district, Eastern province.

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| Project Name | Climate-Smart Agriculture and Market Development for Enhancing Livelihoods of Refugees and their Host Communities in Rwanda (CSA) |
| Implementing Partner | DUHAMIC-ADRI |
| Project intervention area | NYAMAGABE and GATSIBO Districts |
| Activity location | Gatsibo District (at Nyabicwamba) |
| Project Lifespan | July 2023 – December 2026 |

Kigali, May ,2026

1 Brief description of DUHAMIC-ADRI

DUHAMIC -ADRI is a non-profit organization located in Kigali, the capital city of Rwanda, in Kicukiro District, Niboye Sector. Officially operating in Rwanda since 12th July 1985.

Mission: Supporting integrated initiatives for Holistic Development of Rural Population in their struggle for self-reliance’

Vision: A rural world responsible for its self-socio-economic development

Core Values: Integrity, Professionalism, Transparency

2 Brief description of Climate-Smart Agriculture Project

Since July 2024, DUHAMIC-ADRI has partnered with the United Nations High Commissioner for Refugees (UNHCR) through a signed Partnership Framework Agreement (PFA) to implement Phase II of the Climate-Smart Agriculture and Market Development for Enhancing Livelihoods of Refugees and their Host Communities in Rwanda.

The Climate-Smart Agriculture initiative aims to improve food security and self-reliance for 2,036 beneficiaries (732 refugee and 1,304 host community households, including 1,091 women and 945 men). By 2026, this project will benefit over 7,851 family members through climate-smart agricultural practices and a market development approach.

Specifically, the partnership focuses on contributing to achieving the following outcomes of the project: Outcome 1: Increased Agricultural Productivity and Outcome 2: Increased Household Income. CODIGA Cooperative, based in Nyabicwamba Cell, Gatsibo District, is a beneficiary cooperative composed of both refugees and host community members.

3. Objective of the tender

General Objective

To hire a competent construction company to execute construction works aimed at improving the operational capacity, safety, hygiene, accessibility, and sustainability of the small maize processing plant for CODIGA Cooperative.

Specific Objectives

The assignment specifically aims to:

- Construct a raw materials storage facility.
- Construct a retaining wall for site stabilization and erosion control.
- Construct external toilets and hand-washing facilities.
- Construct a security house.
- Install pavers for the external parking area.
- Conduct site treatment works including soil removal and site leveling and compaction.
- Undertake internal floor tiling works.
- Carry out painting works for the processing plant.

4. Scope of Work

The selected construction company will be responsible for carrying out all construction works in accordance with the approved technical designs, specifications, Bills of Quantities (BoQs), and applicable construction standards.

The scope of work includes, but is not limited to:

A. Construction works

1. Construction of a raw materials store.
2. Construction of a retaining wall.
3. Construction of external toilets and handwashing facilities.
4. Construction of a security house.

B. External Improvement works

- A. Installation of pavers for external parking areas.
- B. Side treatment works including excavation, soil removal, leveling, and compaction.

C. Internal Rehabilitation works

- I. Internal room floor tiling works.
- II. Internal and external painting works.

D. Additional Responsibilities

- Mobilization of labor, equipment, and construction materials.
- Site management and supervision.
- Compliance with environmental, health, and safety standards.
- Proper waste management during implementation.
- Correction of defects identified during inspection and guaranty period.

5. Expected Deliverables

The construction company shall deliver:

- Fully completed construction and rehabilitation works as per approved designs and BoQs.
- Quality assurance and compliance with technical standards.
- Clean and safe working environment throughout implementation.
- Final handover report upon completion of works.

6. Duration of the Assignment

The construction work will be completed within three (3) months, counted starting from the date of contract signing.

SECTION II. Technical specifications

2.1. General considerations

On the technical view point and before any execution,

The Contractor in charge of the implementation of the works in the present project, should take knowledge of all the specific parts of the work specified in the whole of document that form in all a homogeneous and complete work. This implies that all works and supplies must be completed in a perfect manner.

In a way to avoid other contentions the contractor shall inform the engineer, in a separate note to his/her Bid, all mistakes, omission or contradictions sighted in the document during studies. In case of omissions in the description of certain particular works, the contractor shall in all cases execute all necessary works to the perfect completion.

2.2. The unit prices of the Contractor

Prices for the replacement of damaged materials and/or equipment's must always include the dismantling and the evacuation of materials and /or the equipment's including the repair of the works damaged during the dismantling of work and other surroundings.

The descriptive bills of quantities in the technical clauses do not alone make up contractual statements. The contractor shall not signal any alterations in the present document, be it in the different sections or plans or other documents relating to this tender document.

The contractor should be conscious and verify all quantities during the time of Bid preparation. If he finds out that some quantities indicated in the descriptive and quantitative clauses are improper or missing the contractor shall correct them in a separate note joined to his/her Bid and shall not in any way ask for any price modifications.

2.3. During works execution

The contractor shall signal out all expenses, materials and other equipments or plans that he judges necessary for the perfect execution of the works. These documents shall be submitted to the Engineer for approval who replies in 2 days following the receipt of the requests.

All details of supplies leading to the performance of principle plans must be submitted inevitably for approval by the engineer before the beginning of works execution, he shall always make sure that he gives his reactions in 8 days' time.

The contractor shall not ask for any prolongation or compensation in terms of time for any modification he will have been asked to do. The contractor must always present to the client for testing and approval any material or equipment before they are put to use.

2.3.1. Security

The Contractor must always know the working environment and should adhere to the existing laws, should always adhere to the conditions of the security and police. The contractor shall always be liable for any losses caused by fire and shall always be responsible for the entire security of the site.

2.3.2. Water and electricity

The contractor shall be responsible for all the water and electricity consumption at the site.

2.3.3. Access to the Site

The utilization of the existing routes by trucks and by other equipment's should not cause any nuisances to the environment (dusts, noises, ruts etc.). All deterioration of surface caused to the adjacent works shall be repaired to the expense of the contractor.

2.3.4. Implantation of works

All the Works and parts of works implantations will be done by the contractor and at his expenses. Before commencement of works execution or implantation, the contractor shall begin by a sub – implantation in order to verify the leveling of the land and inform the client of any possible inaccuracy. The representative of the client should first verify the implantation before works execution commences. A statement to the implantation shall be pronounced and given to the contractor. Before all beginning of works, the enterprise must precise in the presence of the engineer, the pegging defining the time of works on the basis of data provided by the engineer: bench mark, origin of each intervention zone. He will be responsible for all accidents and should always endeavor to prevent them.

2.3.5. Utilization of materials

Materials to be used should be in conformity with the norms and laws in Rwanda and should conform to the present tender document. The conditions stipulated here shall always be considered as the required minimum required for the implementation of the works.

2.3.6. Environment Protection

The contractor must respect the norms and prescriptions in relation to environment protection. On this note he is supposed to remove all garbage and unused materials out of the site and deposited far away in conformity with environmental regimes.

2.3.7. Consistence of unit prices

The contractor should be well versed with the conditions that would influence the execution of the works especially:

- The nature and the quality of soils and grounds,
- The conditions of transport and access to the site,
- The water and rain regimes in the region,
- The conditions of accessing water to the site,
- Any other particular conditions relative to the present site,

He should not therefore, raise any claims relative to the difficulty or other eventualities except in case of major un expectations, fully recognized by all parties. He should therefore calculate all the unit prices on the basis of the complete execution of the works and in accordance with the techniques of high labor intensity.

The unit prices of the present tender cover all the contractor's expenses, without any exceptions, in order to achieve the total completion of the foreseen works, this includes, the profit as well as other rights, taxes, general expenses, and all expenses done in Rwanda as a result of this work, mainly:

- All expenses (wages, social security funds, holidays, lodgings, transport etc), of supplies, renting, depreciation of equipment and upkeep of the material,

- All expenses for the edible matters bought in Rwanda or abroad, materials for site implantation and quarries
 - All insurances of any nature, access to quarries, repair of roads, laboratory expenses, storage of materials.
- Prices also include expenses of site debarking and any other cost that is not to be incurred by the client.

SEACTION III. Eligibility criteria and qualification of bidders

3.1. Eligible Bidders

- ❖ A Bidder, and all parties constituting the Bidder, may have the nationality of any country, but must be registered with Rwanda Development Board (RDB) and with a valid trading license
- ❖ A bidder shall not have a conflict of interest. All bidders found to have conflicts of interest shall be disqualified. Bidder may be considered to have a conflict with of interest with one or more parties in the bidding process, if they are associated or has been associated in the past direct or indirect, however if the bidder declares it during the tendering advert level before submitting his/her offer, his/her offer will be considered.

The Bidder, at the Bidder's own responsibility and risk, is obliged to visit and examine the Site of Works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering a contract for construction of the Works. The costs of visiting the Site shall be at the Bidder's own expense.

❖ Proposals for the timely acquisition (own, lease, hire, etc.) of the essential equipment:

The minimum equipment that the bidder must make available to the project for the contract are:

- Concrete mixer (1)
- Vibrating machine (1)
- Welding machine (1)
- Manual compactors (2)
- Dump Truck (5 tonnes) (1)

Proof of possession or certificate of hiring are required.

The equipment required here is the minimum. However, bidders shall provide the appropriate equipment required to implement the project efficiently in line with the resources needed in the detailed work program in their technical proposal.

The mobilization schedule in the technical proposal shall indicate when the equipment will be mobilized and from where. **The bidder must provide proof of ownership or leasing/renting with an agreement signed by both parties.**

- ❖ Present some key personnel with qualifications and experience as specified below:

(a)Project Manager: Civil Engineer Ao with at least five (5) years general experience in execution of similar works, he must have at least 2 projects realized as Project Manager with supporting documents.

(b)Site Engineer: Civil Engineer Ao with ten (3) years of experience in similar work with at least two (2) projects as Site Engineer for building works with supporting documents.

(c)Electrical Engineer: Electrical Engineer Ao with (3) years of experience in electrical supply works

(d)Land surveyor: Ao in land surveying with three (3) years of experience in construction works.

(f)Two Foremen: diploma A2 in construction with five (5) years of experience in similar works.

The bidder is requested to attach detailed, updated and signed CVs and degrees. In addition, the bid must provide time schedule, statements of exclusivity and availability of proposed key personnel.

The personnel required here is the minimum. However, bidders shall provide the appropriate staff required to manage the project efficiently in line with the resources needed in the detailed work program in their technical proposal.

SECTION IV. Bid data sheet

| A. General | |
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| A. | The Procuring Entity : DUHAMIC-ADRI The works consist of : Construct ion of a raw materials store, retaining wall, external toilets and handwashing facilities, security house, installation of pavers for external parking, side treatment with soil removal, as well as internal floor tiling and painting works at the agro-processing plant for CODIGA Cooperative located in NYABICWAMBA cell, GATSIBO sector, GATSIBO district, Eastern province. |
| A.2 | Duration of assignment : Three (3) months Counted from the date of contract signature. |
| A.4 | This tender is Public tender and experienced and competent companies legally registered in Rwanda are only eligible to apply. Note : women and persons with disabilities led companies fulfilling the requirements are encouraged to apply. |
| A.5 | Mandatory documents to be submitted : <ul style="list-style-type: none"> - A valid certificate of good standing - Valid clearance certificate issued by Rwanda Social Security Board - A valid RRA clearance certificate - A valid credit line or an updated bank statement of at least 80,000,000 Rwf - A commitment letter confirming the bidder’s ability to complete the assignment within a period of three (3) months from the date of contract signature.Site visit certificate signed and stamped to be provided by DUHAMIC-ADRI (- Bid security of equivalent to Two million ninety-nine thousand four hundred twenty-five Rwandan Francs 2,099,425 Rwf - |

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| | At least three certificates of good completion for construction works successfully executed, each with a minimum contract value of 80,000,000 Rwf, accompanied by extracts of the corresponding contracts and completion certificates. Detailed CVs, academic degrees, and availability letters for each key staff member, clearly indicating their positions and responsibilities (mandatory). |
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| A.6 | The key personnel to be presented by the bidder for the execution of this tender are : See the list of some key personnel with qualification and experience |
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| A.11 | The minimum amount of liquid assets and/or credit facilities net of other contractual commitments of the successful Bidder shall be: line of credit with contract worth 80,000,000 Frw. |
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B. Bidding Documents

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| B.1 | The Procuring entity addresses for clarification are : DUHAMIC-ADRI, P.O.BOX 1080, Kigali – Rwanda (Kicukiro District, Niboye Sector) E-mail: duhamic@duhamic.org.rw Tel: 0788648421 / 0788814732 |
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C. Preparation of Bids

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| C.1 | The language of the bid is: English |
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| C.2 | The information required to be completed and submitted by the Bidders are : See the list of equipment required for the section A5 |
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| C.3 | <p>Site visit: The mandatory site visit is planned for June 5, 2026 from 11 :00AM (contact :+250788814732)</p> <p>Note : Only company staff (with skills in construction works) will be welcomed for the visit.</p> <p>The site visit will allow bidders to explore and conceptualize the terrain. It will also allow the bidder to have a global picture of the work and explore existing opportunities and limitations which will allow him or her to make reasonable cost proposal based on expected quality of work and limited timeline to complete the work before four months.</p> <p>All bidders have responsibilities to carry out this mandatory field visit. The costs of visiting the site shall be at the bidder’s own expense. If the procuring entity decides to re-advertise the tender, it may not require the second site visit to those who had visited before unless there are reasons for the second site visit.</p> |
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| C.4 | Currency : Rwandan Francs |
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| C.5 | Bid validity period: 120 days |
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| C.6 | Bid shall include a Bid Security issued by recognized Commercial Bank or Insurance Company guarantee operating in Rwanda using the form for bid security. The Bid Security shall be in local currency . |
| C.7 | The Bid Security amount is 2,099,425 Rwf issued by a legally recognized bank or insurance company in Rwanda |

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| C.8 | The number of copies of the Bid to be completed and returned shall be: One original copy |
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D. Submission of Bids

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| D.1 | <p>2. Submission Requirements</p> <p>All interested bidders shall submit their proposals (Technical and Financial) in one sealed outer envelope, which must contain two separate inner envelopes:</p> <p>One marked “Technical Proposal” One marked “Financial Proposal”</p> <p>5. Opening Proposals :</p> <p>Technical Proposal Opening :</p> <p>6. Submissions shall be made in hard copy only and must be delivered not later than Thursday, June 11,2026 at 11 :00 AM.</p> <p>7. On the submission date, there will be no public opening of the technical proposals. DUHAMIC-ADRI will receive submissions for analysis.</p> <p>Financial Proposal Opening :</p> <p>8. Only bidders whose technical proposals meet the required standards and are shortlisted will be invited to the opening of the financial proposals (Envelope B).</p> <p>9. The financial proposals of the shortlisted bidders will be opened in a separate public session. The date, time, and location of the financial proposal opening will be communicated to the shortlisted bidders.</p> <p>10. Bidders not shortlisted in the technical evaluation (less than 70% mark) will not have their financial proposals opened, and their financial proposals will be returned unopened.</p> |
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V. Evaluation and scoring

The **Technical offer** will be evaluated using inter alia the following criteria and percentage distribution: **70%** from the total score of 100 points.

| Technical Evaluation Criteria | Score/100 |
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| <p>Administrative documents</p> <ul style="list-style-type: none"> • A valid certificate of current standing • Valid clearance certificate issued by Rwanda Social Security Board • A valid RRA clearance certificate • A valid credit line or an updated bank statement of at least 80,000,000 Rwf • A commitment letter confirming the bidder's ability to complete the assignment within a period of three (3) months from the date of contract signature. • Site visit certificate signed and stamped to be provided by DUHAMIC-ADRI • Bid security of equivalent to two million ninety-nine thousand four hundred twenty-five Rwandan Francs 2,099,425 Rwf | Eliminator y |
| Company profile (Experience, Staffing, Physical address, equipment, financial capacity) | 10 |
| <p>Methodology (2 Marks)</p> <p>Technical understanding of the TOR (2 Marks)</p> <p>Proposed approach and supervision methodology (2 Marks)</p> <p>Quality assurance and control plan (2 Marks)</p> <p>Risk identification and mitigation measures(1 Marks)</p> <p>Realistic and logical work plan and timeline (1 Marks)</p> | 10 |
| Experience of similar construction related works preferably in construction of warehouses or industries. | 30 |
| <p>Proposed Team composition :</p> <p>(a)Project Manager: Civil Engineer Ao with at least five (5) years general experience in execution of similar works, he must have at least 2 projects realized as Project Manager with supporting documents (5 Marks)</p> <p>(b)Site Engineer: Civil Engineer Ao with ten (3) years of experience in similar work with at least two (2) projects as Site Engineer for building works with supporting documents (5 Marks)</p> <p>(c)Electrical Engineer: Electrical Engineer Ao with (3) years of experience in electrical supply works (5 Marks)</p> <p>(d)Land surveyor: Ao in land surveying with three (3) years of experience in construction works (2.5 Marks)</p> <p>(f)Two Foremen: diploma A2 in construction with five (5) years of experience in similar works (2.5 Marks)</p> | 20 |
| Detailed financial proposal | 30 |
| Total | 100 |

VI. RESPONSIBILITY OF THE CLIENT

The client will:

- (i) Ensure free access to the site;
- (ii) Provide the contractor with any assistance as the contracting firm may be entitled to in accordance with the Terms of Reference;
- (iii) Provide the contractor with all documents, information reports, data, any existing photographs and other information pertaining to the Consultants work;
- (iv) Ensure the timely payment of executed works based on terms and conditions agreed on by two parties as will be defined in the contract.

VII. RESPONSIBILITY OF THE CONTRACTING FIRM

- (1) The contracting shall carry out work in a professional manner in keeping with internationally accepted standards; using qualified and appropriate staff. They shall endeavor to implement the assignment with diligence and within the time agreed upon in the contract. In this regard the Consultant shall provide to the DUHAMIC-ADRI the full curriculum vitae of each of the members of the team it proposes for execution of the work.
- (2) The contracting firm shall be responsible for providing their staff all payments including salaries, travel and accommodation cost as they may be required. The Consultants shall replace any staff member who is unable to carry out the work or is considered by the Client to be unsuitable. As per the rules in keeping with internationally accepted standards for assignment of this nature, the replacement of any of the Consultants' staff should be by a person of equal competence at the same cost and subject to the approval of the Client.
- (3) The contracting firm shall be responsible for its office costs, the cost of housing and other services for his staff whilst in Rwanda and procurement and transport of all office, technical equipment, machinery and hire of vehicles needed for the marshland reclamation and development.
- (4) The contracting shall be responsible for arranging and meeting the cost of all but not limited to supporting services for assessments, topography survey, soil surveying, geotechnical investigation, laboratory analysis, and for the printing of all reports (in English).
- (5) The contracting firm shall work hand-in-hand with relevant professional and technicians from Gatsibo district and RAB (Nyagatare station) and other institutions with particular experience and expertise in the domain;
- (6) The contract firm shall respect all environmental and safeguarding recommendations as defined in the reports of feasibility study and technical design of Nyabicwamba small maize processing unit for CODIGA cooperative.

VIII. Bill of quantities and financial proposal

Based on the scope of services and detailed scope of work, expected quality of works, complexity of the implementation and information provided in term of reference as well as additional information to be obtained from a mandatory field visit, the cost and financial proposal shall be presented in the given

template and per different items. However, the bidding company have right to provide a detailed financial proposal and present the summary of cost estimate for different cost category.

The detailed financial proposal shall be prepared and presented separately from the technical proposal.

The price quotations and financial proposal shall be prepared based on the following bill of quantities with due to the **technical specifications mentioned in the above sections:**

| I.BOQ Bill of quantities for tenders of Works | | | | | |
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| | ITEM DESCRIPTION | UNIT | QTY | RATE (RWF) | AMOUNT (RWF) |
| INTERNAL MEALING ROOM FLOOR TILING AND PAINTING | | | | | |
| I.1 | Demolition of existing cement screed floor to make the surface capable to receive the porcelain floor tiles and remove the demolition materials away from the site to the area approved by local authority | sqm | 129.4 | | |
| I.2 | Supply and install 600x600x9.1mm non-slipped porcelain tiles laid over cement and Kayumbo sand mix ratio:1:2 jointed and grouting with cement as approved by the Engineer and manufacturing standards in the mealing floor. | sqm | 84.8 | | |
| I.3 | Ditto on the internal wall skirting | Lm | 60.0 | | |
| I.4 | Prepare and apply three coats first grade "Amako" silk vinly emulsion white paint: on plaster, block internal wall, beams and columns in the mealing room walls. | sqm | 432.4 | | |

| PARTITIONING WORKS | | | | | |
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| I.5 | Supply and rising separation walls by using 60x40x2mm vertical and 40x40x1.5mm horizontal steel hollow section welded tubes and cover the assembled tubes with corrugated iron sheet (Auto-porta) BG 30 fixed with vices on the tubes to protect the dust for interring in the production area. | sqm | 90.0 | | |
| I.6 | Supply and install Interior double door Size 1800 x 2600 mm high double leaf doors complete with 1.5mm steel sheet with transom and mild steel Frames of 60 x 40 x1.5mm, with a self-fastening lock | lumpsum | 1.0 | | |
| Sub-total I | | | | | |
| II.BOQ of Construction of raw materials store | | | | | |
| | PRELIMINARY WORKS | Unit | Qty | Unit price | Total price |
| II.1 | Site clearing; Site installation and insurance of workers and PPE | LS | 1.000 | | |
| II.2 | Excavate Pits to receive foundations; note exceeding 1.5m deep in hard and soft soil | m3 | 39.100 | | |
| II.3 | Return, fill and compact selected excavated materials around foundations | m3 | 16.750 | | |

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| II.4 | Remove surplus spoil from site and deposit in permanent spoil heaps at a site to be agreed with the Local Authority | m3 | 22.350 | | |
| II.5 | Approved hardcore filling well-watered, levelled and compacted in 100mm thick layers | m3 | 25.420 | | |
| CONCRETE WORK | | | | | |
| II.6 | Insitu mass concrete class 15 (19 mm aggregates): vibrated: to 50 mm blinding under foundation | m3 | 1.450 | | |
| II.7 | 100mm thick mass concrete class 20 (19 mm aggregates above approved hardcore (Soutpavement) | m3 | 11.200 | | |
| II.8 | Reinforced concrete C25 well vibrated with minimum size aggregate 25mm, bonded with river sand (kayumbo) and 42.5 cement grade 12mm diam high yield steel bars, Column bases | m3 | 1.520 | | |
| II.9 | Reinforced concrete C25 well vibrated with minimum size aggregate 25mm, bonded with river sand (kayumbo) and 42.5 cement grade 12mm diam high yield steel bars (main bars), and 8mm stirrups bars in | m3 | 1.440 | | |

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| | sub-Column and columns | | | | |
| II.10 | Reinforced concrete C25 well vibrated with minimum size aggregate 25mm, bonded with river sand (kayumbo) and 42.5 cement grade 12mm diam high yield steel bars (main bars), and 8mm stirrups bars in ground beam and linter | m3 | 2.880 | | |
| WALLING AND FINISHES | | | | | |
| II.11 | Natural stone foundation walling load bearing in cement and sand (1:3) mortar as described 400mm thick | m3 | 22.980 | | |
| II.12 | Damp Proof Membrane (DPM) 500 Gauge polythene laid over blinding OR one layer 250-micron green polyethylene water proof course (SANS 952 - 1985 type C) sealed at laps with pvc self-adhesive tape under surface beds | m | 28.000 | | |
| II.13 | 200mm walls in Cement blocks joined with cement and sand mortar mixed at the ratio of 1:4 | SM | 165.200 | | |
| II.14 | 28 Gouge iron sheet walls fixed on hollow steel tubes, 80x80x2mm | SM | 186.640 | | |

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| | vertical member and 80x40x1.5mm horizontal member fixed into the foundation with their bases poured into concrete | | | | |
| II.15 | 15mm 1:3 cement-sand render applied with wood float trowel finish to internal block wall, columns and beams | SM | 118.000 | | |
| II.16 | Prepare and apply three coats first grade "sadolin" silk emulsion paint: on plaster to internal block wall, columns and beams | SM | 118.000 | | |
| II.17 | Prepare and apply two coat of cement mortar of 1: 3 mix and add waterproof compound in liquid form or powder (second coat must be applied after two hours of first coat) | SM | 125.000 | | |
| II.18 | Cement and sand (1:3) screeds, backings, beds 30mm thick; for finishing on floor area | SM | 125.000 | | |
| ROOFING | | | | | |
| II.19 | Supply iron sheets BG 28 roof cover in red color; and fix them to trusses made in hollow steel tubes 60x40x2mm main truss and 40x40x1.5mm purlin for roof coverings | SM | 150.00 | | |
| II.20 | G.I Gutter 20BG | LM | 32.00 | | |

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| II.21 | Rainwater down pipework; key Terrain UPVC pipe and fittings for PVC 110 mm, PN10 | Lm | 15.00 | | |
| DOORS | | | | | |
| II.22 | Supply and Install full glazed Hinged door with transom (door frame in SHS 60*40*1.5; Ms 18 Gauge sheet panel; Metal handle in stainless steel) size (80*239) *cm with two coat of anti-rust paint and two coat of oil paint | NO. | 2 | | |
| II.23 | Single window with upper transom (louvers and lower glass panel (window frame in SHS 40*40*1.5 ms 18-gauge sheet louvers blade clear glass 5mm thick) Size 150cm*150cm | NO. | 2 | | |
| II.24 | 2500x1200mm welded tubes windows for natural ventilation into the shelter | SM | 3 | | |
| II.25 | 1000X2100mm 30x30x1.5mm welded hollow steel tubes shelter door with closing lock | Pcs | 1 | | |
| II.26 | Supply and install 900x2400mm, 40mm thick flush door; hollow cored; covered both sides 6mm thick super plywood; 10 x 45 mm edging piece lipped around; with lock sets and all | Pcs | 1 | | |

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| | necessary iron mongeries complete with mild steel frames. | | | | |
| Electrical installation | | | | | |
| II.27 | Electrical cabling and connect to other buildings | LS | 1 | | |
| II.28 | Supply and installation of Lighting points (economic bulbs, fittings and accessories) with external lighting | Nos. | 8 | | |
| II.29 | 13Amp lighting switch and socket | Nos. | 7 | | |
| DOMESTIC PLUMBING AND DRAINAGE INSTALLATIONS | | | | | |
| II.30 | Supply and install 5 cubic meter water tank to store rain water used for shelter and office cleaning | Nos. | 1.00 | | |
| II.31 | Digging 20 cubic meter soak way pit to collect all overflow storm water | Nos. | 1.00 | | |
| Sub-total II | | | | | |
| BOQ of Construction of pavers of external parking and side treatment with soil removal and retaining wall on Maize agro-processing plant at Gatsibo | | | | | |
| PARKING | | | | | |
| III.1 | Rental of temporary soil damp sites (we need to rent two dump sites in order to avoid excessive soil that will cause dispute comes from soil erosion where the Government recommend us to make the Environmental Impact Assessment before the damping | Nbr | 2.0 | | |

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| | process. Remember that this EIA was approved by REMA). | | | | |
| III.2 | Removal of excavated vegetable soil from site to the rented damp site at 10.5Km away from the site and dressing of the damped soil for avoiding the soil to be eroded to the neighboring lands. (This removal will be included the excavation of non-excavation part at right side where the bottom part was not excavated during site excavation) | cum | 475.0 | | |
| III.3 | Dressing and compaction of parking area to make a temporary soil stability, dressing level will be made by referring to the existing parking excavation made during site excavation no more deep excavation. | cum | 1,285.4 | | |
| III.4 | 100mm thick Imported a selected murrum (laterite) and compact it to 98%MDD to make parking temporary service and temporary parking water direction | cum | 203.5 | | |
| III.5 | Import 50mm thick river sand as paver base | cum | 75.7 | | |

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|--|--|-----|---------|--|--|
| III.6 | Laying the hexagonal head shape pavers on parking by respecting the passible minimum slope to make water drained into the parking and covering the finishes area with sands for one week to jointing the pavers | sqm | 1,285.4 | | |
| III.7 | Construct concrete Karbs at all adges of parking and painting with black and white oil paints | Lm | 245.0 | | |
| RETAING WALL AT SIDES OF PARKING | | | | | |
| III.8 | Excavation for retaining wall trench not exceeding 1.2 m deep | cum | 15.0 | | |
| III.9 | Insitu mass concrete class 15 (19 mm aggregates): vibrated: to 50 mm blinding under retaining wall. | cum | 0.9 | | |
| III.10 | Rubble stone to BS 5390; 100 mm - 300 mm high random rubble course in natural faces; bedding and jointing in cement and sand (1:4) mortary one coat of primer paint and three coats of weather guard finishing paint as approval. And flush pointed with cement sand mix 1:2 | cum | 48.9 | | |
| Sub-total III | | | | | |
| IV. BILL OF QUANTITY FOR CONSTRUCTION OF EXTERNAL PIT LATRINE WITH URINALS 4x4m at Gatsibo district on maize processing plant | | | | | |

| EXTERNAL PIT LATRINE WITH URINALS 4x4m | | | | | |
|---|---|-----|--------|--|--|
| IV.1 | Dig pit of 1 m of diameter and 20m deep each with bricks and mortar finishing on top for 50cm | cum | 15.7 | | |
| IV.2 | Excavation works for toilets foundation depth not exceeding 1m | cum | 6.216 | | |
| IV.3 | Foundation in stones with cement mortar | cum | 6.216 | | |
| IV.4 | 50mm thick lean concrete mix for blinding | sqm | 8.88 | | |
| IV.5 | Reinforced concrete 1:2:4 ratio to cover the two (2) excavated pit, (Specifications: 20cm of thickness and 1.2m of diameter with other required latrine finishing works | cum | 0.31 | | |
| IV.6 | 20cm thick burnt brick work not exceeding 3 m height | sqm | 69.4 | | |
| IV.7 | Hard core fill of 10cm to the treated surfaces under slab | cum | 1.7728 | | |
| IV.8 | Smoothing the floor with mortar and availing urinals facility cost to include 2 taps for toilets from rain harvested water | sqm | 17.73 | | |
| IV.9 | Provide simple metallic door in metallic frame for toilets (Ladies & Gents) (2000*900mm) | no | 2 | | |
| IV.10 | Gutter in metallic sheets | m | 5 | | |

| | | | | | |
|--|--|---------|-------|--|--|
| IV.11 | Supply and fix of metallic fascia board | Lm | 12 | | |
| IV.12 | Supply and install 110 PVC downpipe and drain rainwater to concrete covered 10m soak pit | Ls | 1 | | |
| IV.13 | Roof structure in 60x40x1.5mm Metallic Tubes | pce | 12 | | |
| IV.14 | Provide a roof covering of gauge 28 iron sheets (type autoportant) with translucent sheet | sqm | 20.23 | | |
| External Wash Hand Basin with accessories | | | | | |
| IV.15 | Construction of wall tiles (25*40) of good quality (to be approved by Engineers) | sqm | 3.0 | | |
| IV.16 | Supply and installation of ceramic sinks (it must be the best quality subjected to be approved by Engineers) | pce | 2.0 | | |
| IV.17 | Construction and connection of water drainage from sinks to nearest soak pit | lumpsum | 1.0 | | |
| IV.18 | Supply and installation of water supply pipes using Ganga pipes 3/4 (best quality to be approved by Engineers) | lumpsum | 1.0 | | |
| IV.19 | Supply and installation of Soap holder of good quality | pce | 1.0 | | |
| IV.20 | Supply and installation of cleaning holders of good quality | pce | 1.0 | | |
| IV.21 | Supply of dust bin | pce | 2.0 | | |

| | | | | | |
|--|---|-----|-------|--|--|
| IV.22 | Wall mirrors 700 x 700 mm with beveled edges polished with chrome plated dome shaped screws | nr | 1.0 | | |
| Sub-total IV | | | | | |
| V.BILL OF QUANTITY FOR CONSTRUCTION OF SECURITY HOUSE AT MAIZE PROCESSING PLANT | | | | | |
| V.1 | Excavation works for foundation depth not exceeding 1m | cum | 8.216 | | |
| V.2 | Foundation in stones with cement mortar | cum | 8.216 | | |
| V.3 | 50mm thick lean concrete mix for blinding | sqm | 8.88 | | |
| V.4 | Reinforced concrete 1:2:4 ratio to cover the two (2) excavated pit, (Specifications: 20cm of thickness and 1.2m of diameter with other required latrine finishing works | cum | 1.31 | | |
| V.5 | 20cm thick burnt brick work not exceeding 3 m height | sqm | 89.4 | | |
| V.6 | Hard core fill of 10cm to the treated surfaces under slab | cum | 2.773 | | |
| V.7 | Smoothing the floor with mortar | sqm | 2.773 | | |
| V.8 | Provide simple metallic door with window in metallic frame for (2000*900mm) | no | 1 | | |
| V.9 | Gutter in metallic sheets | m | 5 | | |
| V.10 | Supply and fix of metallic fascia board | Lm | 12 | | |
| V.11 | Supply and install 110 PVC downpipe and drain rainwater | Ls | 1 | | |

| | | | | | |
|------|--|-----|-------|--|--|
| | to concrete covered 10m soak pit | | | | |
| V.12 | Roof structure in 60x40x1.5mm Metallic Tubes | pce | 12 | | |
| V.13 | Provide a roof covering of gauge 28 iron sheets (type auto-portant) with translucent sheet | sqm | 25.25 | | |
| V.14 | Electrical installation for security house | Lm | 1 | | |
| | Sub-total V | | | | |
| | GRAND TOTAL (VAT inclusive) | | | | |

Notice:

- 1. The winning bidder will agree to employ local population, especially Climate-Smart Agriculture Project participant registered during participants registration and will use local materials as much as possible when they are available.**
- 2. The payment modalities will be discussed and agreed on during contract negotiation**

XII. Safeguarding and Anti-Corruption clauses

Safeguarding and protection from Sexual Exploitation and Abuse (PSEA) is everyone's responsibility who works directly or indirectly with DUHAMIC-ADRI services delivery and operations. All DUHAMIC-ADRI staff and affiliates, including volunteers and Suppliers; sub-Suppliers' staff and implementing partners are required to adhere to DUHAMIC-ADRI's full safeguarding and protection policy procedures and the separate Code of Conduct that always values principles of PSEA.

DUHAMIC-ADRI has a zero tolerance to Sexual Exploitation and any other form of abuse. Child and vulnerable abuse, exploitation, harassment, discrimination, and human trafficking are strongly prohibited behaviours. All implementing partners/suppliers who are contracting with DUHAMIC-ADRI must adhere to DUHAMIC-ADRI's full safeguarding and protection policy in addition to the code of conduct.

By applying to this tender, the supplier, is committed to denounce and to report any safeguarding issues or fraud face to face or at the reporting email for safeguarding issues at "feedback@duhamic.org.rw", Toll Free: 8470 and telephone number: 0788305329 without delays.

By Applying to this tender as a supplier, I understand that DUHAMIC-ADRI has the rights to ensure 100% compliance with safeguarding and protection policies via spot checks or any other form of control mechanisms. If my business isn't compliant, DUHAMIC-ADRI will take appropriate measures or immediately stop the contract of financial support depending on the nature and severity of the safeguarding incident detected.

XIII. Data Protection and confidentiality

The successful bidder shall comply with all applicable data protection and privacy laws in force in the Republic of Rwanda, including Law No. 058/2021 relating to the protection of personal data and privacy. Any personal data, confidential information, or organizational records accessed during contract execution shall be used solely for the purposes of performing the contract, kept strictly confidential, and protected against unauthorized access, disclosure, loss, or misuse. Such data shall not be shared with third parties without prior written authorization from DUHAMIC-ADRI, and any actual or suspected data breach shall be reported immediately.

Note:

- Prior to contracting, DUHAMIC-ADRI reserves the right to conduct a vetting process to the successful bidders to ensure compliance with anti-terrorism and other regulatory requirements.
- DUHAMIC-ADRI reserves the right to conduct due diligence on all references (Certificates of good completion) submitted by the bidder. If any reference is found to be unauthentic, the bidder

shall be immediately disqualified. The same applies to all administrative documents, including but not limited to valid Tax Clearance and RSSB Clearance certificates.

- DUHAMIC-ADRI reserves the right to reject any item that does not meet the required specifications. Failure to replace rejected items shall result in rejection of the bid and consideration of the next-ranked bidder(s).
- Bidders who are blacklisted by RPPA are not eligible to participate in this tender. DUHAMIC-ADRI reserves the right to reject such bids.
- Women-, youth-, and persons-with-disabilities–led companies that meet the required conditions and qualifications are encouraged to apply.
- Joint Venture is not allowed, only qualified companies are allowed to participate as individuals.