NATIONAL UNION OF DISABILITY ORGANISATIONS IN RWANDA
Registered at RGB under No 72/2014 | TIN: 102404301
Physical address: KK 37 Avenue, Kagarama, Kicukiro District

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CALL FOR SUPPLIERS: PROVISION OF START-UP TOOLKITS FOR YOUTH WITH DISABILITIES TRAINED IN VARIOUS VOCATIONAL TRADES IN KAMONYI AND NYAMASHEKE DISTRICTS

1. About NUDOR and the Project

The National Union of Disability Organizations of Rwanda (NUDOR) is a national civil society organization established in September 2010 by organizations of persons with disabilities (OPDs). NUDOR currently brings together 12 national member organizations working to promote the rights, inclusion, and socio-economic empowerment of persons with disabilities in Rwanda.

NUDOR envisions **a society where persons with disabilities enjoy equal human rights, opportunities, and full participation, just like other citizens.** Its mission is to serve as the voice of its member organizations by advocating for disability rights, promoting inclusion in all aspects of life, and ensuring the full and effective participation of persons with disabilities in sustainable development programmes.

In partnership with CBM Germany (Christian Blind Mission), NUDOR is implementing the project entitled **"Unlocking Opportunities for Socio-Economic Transformation and Inclusive Social Protection of Persons with Disabilities in Rwanda" (P10707).**

The project aims to strengthen the socio-economic inclusion of persons with disabilities through improved access to financial services, financial literacy, Village Savings and Loan Groups (VSLGs), and technical and vocational skills development. Through Technical and Vocational Education and Training (TVET) and Community-Based Training (CBT), the project equips youth with practical and employable skills to enhance their access to employment and sustainable livelihood opportunities.

As part of this initiative, NUDOR intends to procure start-up toolkits for youth with disabilities who have successfully completed vocational training in various trades in Kamonyi and Nyamasheke Districts. The toolkits will enable beneficiaries to apply the knowledge and practical skills acquired during their training, establish their own businesses, engage in income-generating activities, and strengthen their economic independence.

2. Invitation to Suppliers

NUDOR therefore invites qualified and eligible suppliers to submit their quotations for the supply of start-up toolkits in accordance with the required specifications and procurement conditions outlined in this Terms of Reference (ToR).

Interested suppliers are encouraged to review the detailed Terms of Reference, including the required items, technical specifications, quantities, delivery arrangements, and proposal submission requirements.

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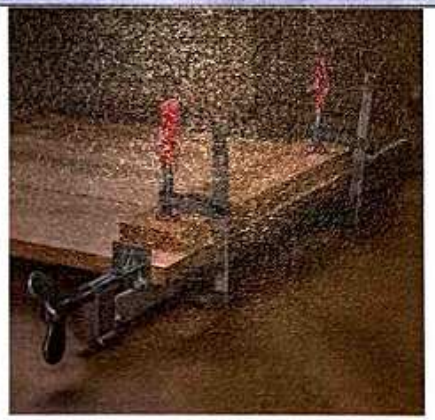
3. The list of toolkits to be procured

	TRADE	Number	PROPOSED ITEMS	IMAGES	TECHNICAL SPECIFICATIONS
1	Carpentry	1	**Bar cramp (1)** **(Igifashi)**		**Bar Cramp (1)** * **Jaw Capacity (Opening)**: Maximum distance between the two jaws when fully open: **6 in to 96 in (150 mm to 2,400 mm)** * **Throat Depth**: Distance from the edge of the bar to the center of the clamping pad: **2 in to 4.5 in (50 mm to 115 mm)** * **Bar Profile & Dimensions**: Cross-section shape and thickness of the rail, which determines resistance to bending: **Flat: 32 × 6 mm, T-Bar / I-Beam: 37 × 11 mm** * **Clamping Force**: Maximum sustained pressure the screw or trigger mechanism can exert: **Light/Trigger: 140–600 lbs, Heavy/Sash: 1,000–3,100+ lbs (4,500–14,000 N)**
	Carpentry	1	**Hand plane (1)** **(Iranda)**		**Hand Plane (1)** **Brand: Stanley (1st choice) or Lie Nielsen (2nd), Kunz (3rd)** **Type**: Bench Plane **Material**: Cast iron body, high-carbon steel blade **Color**: Multi **Product Dimensions** 12.7"L x 3"W x 6.7"H **Adjustment**: Depth adjustment mechanism **Usage**: Smoothing and flattening wood surfaces

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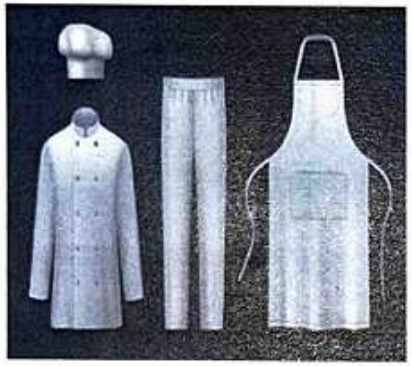
1	Carpentry	1	**Handsaw (1)** **(Urukezo)**		**Handsaw (1)** **Band: Stanley (1st Choice) or Irwin (2nd) or Craftsman (3rd)** **Type**: Crosscut or Rip Saw **Blade Material**: High-carbon steel **Blade Length**: Typically, 20 to 26 inches **Teeth per Inch (TPI)**: (Crosscut: 8-12 TPI, Rip Saw: 4-7 TPI) **Handle Material**: Wood or plastic **Usage:** Cutting wood along or across the grain.
2	**Culinary arts**	1	**Chef's knife (1)** **(Icyuma cyo chef uteka)**		**Chef's knife (1).** Chef Knife: An essential kitchen tool for cutting, slicing, chopping, and preparing ingredients safely. Lade Length: 20 cm (8 inches) blade handles chopping, slicing, and dicing for most ingredients. Material: High-carbon stainless steel, full tang Features: Ergonomic handle, balanced weight, and sharp edge for precision cutting.
2	**Culinary arts**	1	**Wood Cutting board (1)** **Akabaho bakatiraho**		**Wood Cutting board (1)** **Material:** High-quality, durable hardwood (e.g., beech, teak, or mahogany). **Dimensions:** Approximately 400 × 300 × 20 mm. **Shape:** Rectangular with smooth, rounded edges. **Surface:** Smooth, flat, and food-safe. **Finish:** Non-toxic, food-grade oil treatment. **Durability:** Resistant to moisture, cracking, and warping. **Maintenance:** Easy to clean and suitable for repeated food preparation.

					• **Accessories:** Optional handle or juice groove.
2	Culinary arts	1	**Chef's attire :** Chef Shirt (1) Chef Apron (1) Chef Pants (1) Chef Hat (1) and Ched shoes (1 pair)	 	**Chef's attire:** **Chef Shirt**, made in cotton, white, durable, breathable, heat-resistant fabric; long sleeves; comfortable fit; easy to wash. **Chef Pants**: Made in cotton, white, comfortable, durable cotton or polyester fabric; elastic or adjustable waistband; easy to clean. **Chef Apron**: Made in cotton, heavy-duty, washable fabric; adjustable neck strap and waist ties; provides protection against spills and stains. **Chef Hat**, made in cotton, lightweight, breathable, hygienic fabric; comfortable fit; washable and reusable. **Chef Shoes**: made in plastic, black, Comfortable, water-resistant shoes with durable soles for kitchen safety.

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3	Electronics	1	**Multimeter (1)**		**Multimeter (1)** – A high-quality digital electrical testing instrument designed for measuring AC/DC voltage, AC/DC current, and electrical resistance. Equipped with a clear LCD display, continuity and diode testing functions, overload protection, insulated test probes, and a durable protective casing. Suitable for electrical installation, maintenance, and troubleshooting. **Brand: Tronic**
3	Electronics	1	**Mini-Screwdriver set (1)**		**Screwdriver set (1)** – A complete kit with different screwdrivers and bits for assembling and disassembling devices. A set of durable, high-quality screwdrivers in various sizes, featuring flathead. Made of hardened, corrosion-resistant steel for strength and durability, with ergonomic, non-slip handles for a comfortable and secure grip. Suitable for electrical, mechanical, and general repair work.

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3	Electronics	1	Wire Stripper (1)		**Wire Stripper (1)** – A hand tool used to remove the insulation from electrical wires. **Multifunction Electrician's Scissors:** A durable, high-quality multifunctional hand tool designed for cutting electrical cables and stripping wire insulation without damaging the conductors. Made of hardened, corrosion-resistant steel, with ergonomic, non-slip handles for a comfortable and secure grip. Suitable for electrical installation, maintenance, and repair work.
4	**Film making**	1	**Simple video camera (1)**		**Simple video camera (1):** **Resolution:** 48MP photo, 1080P video (4K-labeled body) **Zoom:** 18X digital zoom **Screen:** 2.4-inch HD flip screen **Focus:** High-speed autofocus **Battery:** 800mAh, up to 4 hours continuous recording **Features:** Built-in LED fill light, timer, timestamp, filters, loop recording **Weight:** 0.15 kg

4	Film making	1	**Tripod/stand (1)**		**Tripod/stand (1)** Brand: Newer Model Name: TP34 Item Highlight: Phone Holder & Action Camera Adapter, GoPro DJI Osmo Pocket 4 3 Xtra Muse Insta360 Max Height: 11.8 inches Min Height: 11.8 inches Folded Size: 11.8" x 3.1" x 2" Compatible Devices: Camera, Smartphone, Action Camera, DSLR Camera
5	Hair cutting	1	**Hear Clipper (1)** *Imashini yogosha*		**Kemei Electric Hair Clippers KM-1610 (1)** Model Number: KM 1610 Item Weight: 0.44 Kilograms Brand Name: KEMEI Power Source: Electric & Battery Special Features: Portable, Rechargeable

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5	Hair cutting	1	**Barber cape (1)** Itaburiya y'uwogoshwa		**Barber Cape (1)** Made of high-quality, lightweight, waterproof, and washable polyester fabric; durable, smooth, and comfortable; designed to protect clients' clothing from hair clippings and water during haircuts. Equipped with an adjustable neck closure for a secure and comfortable fit; reusable and easy to clean. **Color: black, grey, brown, etc**
5	Hair cutting	1	**Barber apron (1)** Itaburiya y'umwogoshi		**Barber apron** Made of durable, lightweight, and water-resistant fabric; designed to protect clothing from hair clippings, water, and hair products. Equipped with adjustable shoulder straps, multiple pockets for holding barber tools, and secure waist ties. Easy to clean, comfortable to wear, and suitable for daily professional barbering activities. **Color: black, grey, brown, etc**

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6	Hairdressing	9	**Hair Dryer Set (1) for 9 youth** **(Icyuma cyumisha umusatsi + ibindi birikumwe)**		**ETCEO ET-7878 Professional Hair Dryer Set (1 set for 9 youth)** Brand/Model: ETCEO ET-7878 Professional Hair Dryer Set Product Type: All-in-one hair dryer and styling kit designed for salon and home use • Included Components in the Set: • Professional Hair Dryer • Hair Straightener / Flat Iron • Hair Curler / Curling Iron • Concentrator Nozzle / Styling attachments • Diffuser attachment • Hair brushes, combs, and hair clips
6	Hairdressing	9	Flat iron (1 for 9 youth) (Icyuma cyirambura umusatsi)		**Flat iron (1 for 9 youth)** Brand: Amika (1st choice), **Conair Infiniti Pro** (2nd), **T3 Single Pass** (3rd), Material: Ceramic, titanium, or tourmaline plates. Temperature Range: Typically, between 250°F to 450°F (120°C to 230°C). Plate Width: Ranges from 1 to 2 inches. Features: Adjustable temperature, rapid heat-up, and safety auto-shutoff.

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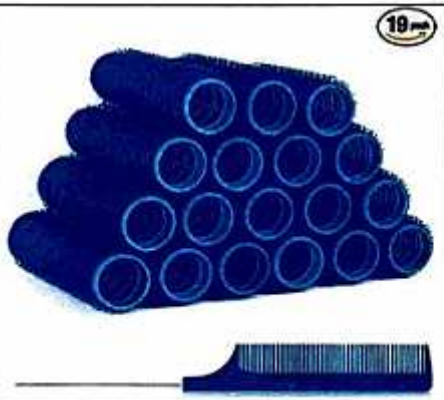
6	**Hairdressing**	9	Hair rollers (1 dozen for 9 Youth)		**Hair rollers (1 dozen) for 9 youth** **Hair Rollers:** A set of durable, lightweight, and reusable hair rollers made of high-quality plastic; available in various sizes to create different curls and hairstyles. Suitable for professional hairdressing and salon use. **Sizes**: Vary from small (½ inch) to large (2 inches) in diameter. **Use**: Create curls or add volume, with or without heat.
6	**Hairdressing**	9	Set of various types of combs (1 set for 9 youth)		**Set of various types of combs** (1 set for 9 youth) **Includes**: A combination of hair styling tools, such as a flat iron, curling wand, and hair dryer. **Material**: Typically includes ceramic or tourmaline-coated tools. **Features**: Multiple heat settings, interchangeable barrels, and ergonomic designs. **Use**: Versatile for different hairstyles and needs.

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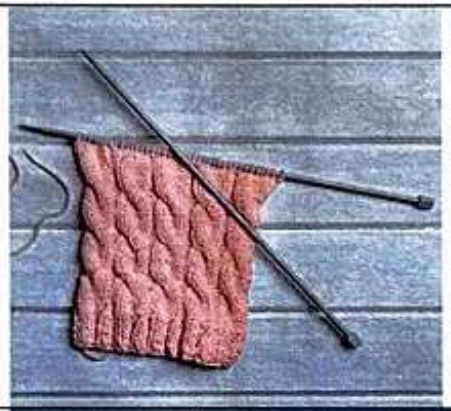
6	Hairdressing	9	**Nail Clipper Set** Aka boite karimo ibikoresho bigutunganya inzara		**Nail Clipper Set Pedicure Manicure Tools** **Material**: Most quality sets feature durable, rust-resistant stainless-steel construction for hygiene and longevity. **Common Tool Count**: Kits range from compact 6-in-1 or 10-in-1 sets up to 12-in-1, 16-in-1, and 26-piece collections. **Included Tools**: Typically feature fingernail and toenail clippers, slanted edge clippers, cuticle pushers and nippers, nail files, dead skin forks/scrapers, tweezers, and facial or grooming extras (like ear picks or acne needles). **Case**: Usually packed in a portable compact case.
7	Knitting	For 1 Youth	**Knitting machine (1)**		**Knitting machine (1)** **Type:** Manual ; flatbed Gauge: Refers to the number of needles per inch, affecting the thickness of the knitted fabric. **Needle Count**: Number of needles available for knitting, impacting the width of the fabric. **Knitting Width**: Maximum width of the fabric the machine can produce. Material Compatibility: Types of yarns and their thicknesses that the machine can handle. **Additional Features**: May include built-in patterns, automatic tension control, and the ability to knit different types of stitches.

7	**Knitting**	For 4 Youth	**Knitting needles (4)**		**Knitting needles (4)** **Material**: Common materials include aluminum, plastic, wood, or bamboo. **Size**: Diameter of the needles, typically measured in millimeters or US sizes, affecting the thickness of the yarn used. **Length**: Varies depending on the type of project (e.g., 10 inches for straight needles, 16 inches for circular needles). **Type**: Includes straight, circular, double-pointed, and interchangeable needles. **Design**: May have different tips (e.g., blunt, tapered) depending on the type of knitting.
7	**Knitting**	For 5 persons	**Yarns (Two dozen) for 5 youth**		**Yarns (5)** **Material**: Can include wool, cotton, acrylic, alpaca, and blends. **Weight**: Categories such as lace, fingering, sport, worsted, and bulky, which determine the yarn thickness. **Texture**: Includes smooth, textured, or novelty yarns with different effects. **Length**: Typically measured in yards or meters per skein or ball. **Color**: Available in a wide range of colors and dye techniques (e.g., solid, variegated, hand-dyed).

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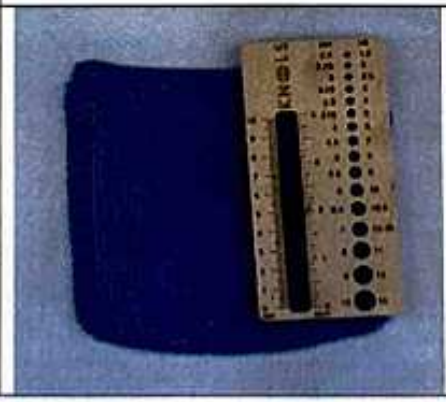
7	**Knitting**	4	**Tapestry needles (1 dozen) for 4 youth**		**Tapestry needles** used to weave in loose yarn ends and sew knitted panels together (4)
	Knitting	4	**Tailors Tape Measure (4)**		**Tailors Tape Measure specifications (38)** **Length:** Usually 60 inches (150 cm / 1.5 meters), though longer variations up to 79 or 120 inches can be found online. **Material:** Flexible soft PVC, synthetic fabric, or stretch-resistant fiberglass to prevent warping or tearing. **Scale Units:** Dual-sided measurements showing inches on one side and centimeters/millimeters on the reverse side. **Design:** Flat, roll-up ribbon style with metal or reinforced plastic tips on both ends to prevent fraying.
	Knitting	5	**Needle gauge & gauge swatch ruler (5)**		**Needle gauge & gauge swatch ruler (5)** The essential tool for knitters. A Universal Needle Gauge with an integrated Swatch Ruler is a practical tool made from wood. The perfect combination of functionality and convenience. The Needle Gauge measures needle sizes from 2.5 to 10 mm, perfect for all standard needle sizes, including intermediate sizes! The Swatch Ruler features a practical slot measuring 10 cm / 4 inches in length and 6 mm in width for easily checking your gauge. Compact Size: With dimensions of 14.9 x 7.5 cm.

	Knitting	4	**Crochet Hook** **(1 set for 4 Youth)**		**Crochet Hook Set:** A set of durable crochet hooks with smooth metal shafts and, ergonomic plastic handles. Available in various hook sizes to accommodate different yarn thicknesses and crochet projects. Lightweight, comfortable to hold, and designed for smooth stitching and easy handling. Suitable for professional tailoring, knitting, and handicraft activities.
7	**Knitting**	4	**Sharp scissors (one pair of scissors) for 4 youth**		**Sharp scissors** (4) Purpose: Used for cutting fabric and other materials with precision. Key Features: Type: Tailor's scissors or shears. Blade Material: High-carbon stainless steel for sharpness and durability. Blade Length: Typically ranges from 8 to 12 inches. Edge Type: Often has a serrated or smooth cutting edge for clean cuts. Design: Offset handle design to keep fabric flat while cutting.

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8	**Shoe-making**	6	Shoe synthetic Leather for 6youth Impu zo gukoramo inkweto		**Shoe synthetic Leather:** Used for the shoe upper, lining, and custom details High-quality synthetic leather material designed for shoe making; durable, flexible, and resistant to wear and tear. Smooth finish, suitable thickness, easy to cut, stitch, and shape. Available in different colors and suitable for making and repairing various types of footwear. **Number: 2 pieces of** different color of 6 meters Color: Chocolate, black and other
8	**Shoe-making**	6	**Plastic shoe lasts** (2 pairs) for 6 youth		**Plastic Shoe Lasts (Left and Right Pair)** Number: 2 pairs for 6 youth **Material**: Durable, high-quality rigid plastic (HDPE, PP, or equivalent) **Design**: Anatomically shaped to represent the human foot **Pair**: One left-foot and one right-foot last **Shoe sizes**: EU sizes 40–42
8	**Shoe-making**	6	**Skiving knife (6)**		**Skiving knife (6)** Purpose: Used to thin (skive) the edges of leather, making it easier to stitch or fold. Key Features: Blade Shape: Often flat and sharp on one side, angled for precision. Material: High-quality steel for sharpness and durability. Blade Length: Around 2 to 5 inches. Handle: Wooden or plastic for a comfortable grip

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8	**Shoe-making**	6	Shoemaker Gum (Colle) (6)		**Shoemaker's Gum (Shoe Adhesive):** High-quality, strong-bonding adhesive designed for joining shoe soles, uppers, insoles, and other footwear materials. Suitable for leather, semi-leather, rubber, and synthetic materials. Provides strong, flexible, and durable bonding; resistant to moisture and wear; and suitable for professional shoe manufacturing and repair.
8	**Shoe-making**	6	**Local Workwear (6)** (Igisarubeti cy'akazi)		**Local Workwear (6)** (Igisarubeti cy'akazi) **Local Workwear:** Durable, comfortable work clothing made from high-quality cotton or cotton-blend fabric; breathable, easy to wash, and suitable for daily professional use. Designed for a comfortable fit, with strong stitching and adequate protection during workshop and vocational activities. Material: Coton Color: black, kaki or bleu

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9	Tailoring	38	**Sewing machine with Dynamo** **(Imashine idoda) (38)**		**Sewing machine (38)** Sewing Machine with Dynamo: Heavy-duty sewing machine equipped with an electric motor (dynamo) for efficient and smooth operation. Designed for stitching various fabric types, with adjustable stitch length, strong needle mechanism, durable metal construction, and a foot pedal for speed control. Suitable for tailoring, garment production, and professional sewing activities. **Brand: Singer or butterfly** **With Dynamo**
9	Tailoring	38	**Sewing Scissors (Black) (38)**		**Sewing Scissors (Black) (38)** Purpose: Used for cutting fabric and other materials with precision. Key Features: Type: Tailor's scissors or shears. Blade Material: High-carbon stainless steel for sharpness and durability. Blade Length: Typically ranges from 8 to 12 inches. Edge Type: Often has a serrated or smooth cutting edge for clean cuts. Design: Offset handle design to keep fabric flat while cutting.
9	Tailoring	38	**Tailors Tape Measure (38)**		**Tailors Tape Measure specifications (38)** **Length**: Usually 60 inches (150 cm / 1.5 meters), though longer variations up to 79 or 120 inches can be found online. **Material**: Flexible soft PVC, synthetic fabric, or stretch-resistant fiberglass to prevent warping or tearing. **Scale Units**: Dual-sided measurements showing inches on one side and centimeters/millimeters on the reverse side. **Design**: Flat, roll-up ribbon style with metal or reinforced plastic tips on both ends to prevent fraying.

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10	Welding	7	**Welding Safety shoes (1 Pair) for 7 youth** **Inkweto z'abasudira**		**Welding Safety shoes (7 pairs)** **Welding Safety Shoes:** Heavy-duty safety footwear designed for welding and metalworking activities. Made of heat-resistant and durable leather, with a reinforced steel toe cap, heat-resistant and non-slip rubber soles, and protection against sparks, hot metal splashes, and abrasion. Equipped with a comfortable inner lining, secure fastening, and durable construction. Suitable for professional welding workshops and industrial environments. **Material:** Leather
10	Welding	7	**Welding Leather Hand Gloves for 7 youth** **(Uturindantoki)**		**Welding Leather Hand Gloves (7)** **Color**: black, blue, gray **Number of Items**: 2 **Size:** Large (Pack of 2) **Other Special Features of the Product**: Heat Resistant, Fire Resistant, Abrasion Resistant Reusability Reusable **Material:** Leather

10	Welding	7	**Welding Goggles for 7 youth** **(Amalunettes w'abasudira)**		Welding Goggles (7) **Welding Goggles:** High-quality protective eyewear designed to protect the eyes from welding sparks, harmful radiation, heat, and flying metal particles. Equipped with durable, heat-resistant frames, adjustable head straps, and dark protective lenses suitable for welding operations. Comfortable to wear, impact-resistant, and suitable for professional welding workshops. **Protection:** 100% UV and infrared (IR) radiation protection
10	Welding	7	**Local Workwear (7)** **(Isarubeti y'akazi)**		**Local Workwear (7)** **(Isarubeti y'akazi)** **Local Workwear:** Durable, comfortable work clothing made from high-quality cotton or cotton-blend fabric; breathable, easy to wash, and suitable for daily professional use. Designed for a comfortable fit, with strong stitching and adequate protection during workshop and vocational activities. Material: Coton **Color: black, kaki, bleu**

3. Proposal Submission Requirements

Interested suppliers are required to submit their proposals containing the following information and supporting documents:

- **Company information:** Full name of the company, telephone number, email address, and physical address.
- **Financial quotation:** A detailed quotation for each type of start-up toolkit, indicating unit prices and total costs.
- **Technical specifications:** A detailed description of the items included in each toolkit, specifying their quality, characteristics, and quantities.
- **Relevant experience:** Evidence of previous experience in supplying similar goods, including references from previous clients.
- **Delivery schedule:** A proposed delivery timeframe indicating the supplier's ability to meet the required deadline (maximum 1 week).
- **Warranty and after-sales services:** Details of applicable warranty conditions and after-sales support.
- **Rwanda Revenue Authority (RRA) clearance certificate:** Valid tax clearance certificate.
- **VAT registration certificate:** Proof of VAT registration, where applicable.
- **Rwanda Social Security Board (RSSB) clearance certificate:** Valid certificate confirming compliance with applicable social security obligations.

Evaluation Criteria

Submitted proposals will be evaluated based on the following criteria:

- **Quality and compliance:** Quality, suitability, and conformity of the proposed items with the required technical specifications.
- **Price competitiveness:** Cost-effectiveness and value for money of the financial proposal.
- **Relevant experience and reliability:** Supplier's experience, technical capacity, and proven track record in supplying similar goods.
- **Delivery timeframe:** Ability to deliver the required start-up toolkits within the specified timeframe.
- **Warranty and after-sales services:** Availability and adequacy of warranty provisions and after-sales support.

The evaluation and selection process shall be conducted in accordance with NUDOR's established procurement procedures. Payment shall be made upon successful delivery, inspection, and verification of all supplied items.

Proposal Submission Deadline and Address

Interested suppliers must submit their proposals in **hard-copy format** to the NUDOR Head Office at the following address:

National Union of Disability Organizations of Rwanda (NUDOR)
Kicukiro District, Kagarama Sector, Rukatsa Cell, KK37 Avenue.

Submission deadline: 04th December 2026 at 11:00 a.m. Proposals submitted after the specified deadline may not be considered.

Contact Information

For further information or clarification regarding this procurement process, interested suppliers may contact the NUDOR Logistics Officer through the following telephone number:
Telephone: 0785485038.

Done at Kigali, 23 November 2026

NSENGIYUMVA Jean Damascene
Executive Secretary