ROBA INDUSTRIES LTD

Ref: 006/RIL/MD/2026
Date: 11th March, 2026

TENDER NOTICE

Tender No: RIL-EHS006/PC-2026
Period: 2026–2027

Introduction

Roba Industries Ltd, a legally registered company in Rwanda (TIN: 120520692), engaged in the production and distribution of **Cooking Oil, Laundry Soap, and Tissue Products** in local market and across East and Central Africa, hereby invites qualified firms to express interest in the **provision of goods, services, and supplies** to support its expanding operations.

This tender process will lead to the establishment of **Agreement/Contract** for the period 2026–2027.

Objective

The objective of this tender is to select **qualified and reliable vendors** capable of delivering high-quality materials and services that meet:

- Technical specifications
- Compliance standards
- Agreed delivery timelines

Categories of Supply

Interested firms may submit bids for the following category:

- EHS (Environment, Health & Safety) Equipment and Services
  - Protective Equipment
  - Safety signages
  - Firefighting equipment
  - Waste Management
  - Pest Control

Eligibility Criteria

Applicants must demonstrate:

- Valid business registration and tax compliance in Rwanda
- Proven track record in supplying goods/services in the relevant category
- Adequate financial and operational capacity
- Commitment to sustainability and responsible business practices

Submission Requirements

- Interested firms should submit:
  - Company profile and registration documents
  - Tax clearance certificate
  - VAT Certificate
  - Trading License
  - Account Confirmation letter from the Bank
  - Evidence of past contracts or references
  - Detailed technical and financial proposal
  - Delivery schedule and capacity statement

Evaluation Criteria

- Bids will be evaluated based on:
  - Compliance with technical specifications.
  - Competitive pricing and value for money.
  - Delivery capacity and reliability.
  - Sustainability and ethical sourcing practices.
  - Recommendation from previous clients

Deadline & Submission

- **Deadline:** 30th March, 2026
- **Submission Method:** Sealed Envelops at ROBA INDUSTRIES LTD office
- **Opening of envelopes:** 31st March, 2026. Time: 11am
- Late submissions will not be considered.

Terms & Conditions

- Roba Industries Ltd reserves the right to accept or reject any application without obligation to provide reasons.
- Only shortlisted firms will be contacted for further negotiation.
- Successful bidders will be required to sign an agreement/Contract for the agreed period.

Terms of Reference (ToR)

Supply of EHS (Environment, Health & Safety) Equipment and Services

1. **Objectives**
   - Ensure the supply of high-quality EHS (Environment, Health & Safety) Equipment and Services in line with company needs.
   - Guarantee adherence to agreed terms and conditions, including delivery schedules and specifications.
2. **Scope of Work**
   - **The supplier shall:**
     - Provide EHS (Environment, Health & Safety) Equipment and Services as per the technical specifications provided by ROBA INDUSTRIES LTD.
     - Deliver materials to the designated ROBA INDUSTRIES LTD facility.
     - Ensure timely and consistent supply in accordance with approved purchase orders.
3. **Deliverables**
   - Supply of EHS (Environment, Health & Safety) Equipment and Services in compliance with the provided specifications.

- Submission of all required documentation with each delivery, including commercial invoices and delivery notes.
- Reporting of any supply challenges or delays, with proposed mitigation measures.

4. **Technical Specifications**
   - Detailed technical specifications will be provided by ROBA INDUSTRIES LTD on each consignment.
5. **Duration & Timeline**
   - **Contract duration**: One (1) year, renewable subject to satisfactory performance.
   - Deliveries shall be made based on approved purchase orders issued by ROBA INDUSTRIES LTD.
6. **Roles & Responsibilities**
   - **Supplier:**
     - Supply of EHS (Environment, Health & Safety) Equipment and Services in strict compliance with specifications.
     - Ensure quality assurance and timely delivery.

- **Client (ROBA INDUSTRIES LTD):**
  - Provide technical specifications.
  - Approve samples where required.
  - Issue purchase orders.
  - Process payments within the agreed timeframe.
7. **Reporting & Communication**
   - Supplier shall provide regular updates on deliveries and notify the client of any potential challenges.
   - Clear communication channels shall be maintained to resolve supply-related issues promptly.
8. **Terms of Payment**
   - Payments will be made within thirty (30) days after delivery and acceptance of materials with all supporting documents.
   - Advance payments will not be considered.

ROBA GROUP
ROBA INDUSTRIES LTD.