



TENDER NOTICE FOR THE SUPPLY AND DELIVERY OF LEATHER & LEATHER CRAFTING

Tender Reference No.: URUGO/L&LC/2026/001

Publication Date: 16 July 2026

Submission Deadline: 23 July 2026 at 5:00 PM (Rwanda Time)

1. Background

Urugo Women Opportunity Center (WOC) is a social enterprise committed to empowering women and youth through Technical and Vocational Education and Training (TVET), entrepreneurship development, hospitality, dairy processing, leather works, textile production, agriculture, and other income-generating initiatives.

To strengthen its operational capacity and enhance practical training across its production units, Urugo WOC invites eligible and qualified suppliers to submit sealed bids for the **Supply and Delivery of Leather & Leather Crafting** materials, consumables, tools, and accessories required to support training and production activities within its Leather Works Department.

2. Objective

The objective of this tender is to procure high-quality leather materials, leather crafting tools, consumables, accessories, and related supplies required to improve practical training, enhance production quality, and strengthen operational efficiency within Urugo WOC's Leather Works training and production unit.

3. Scope of Supply

The successful bidder shall supply and deliver leather materials, leather crafting tools, consumables, hardware, accessories, and related supplies for the **Leather Works Department**.

The scope includes, but is not limited to:

- Leather and synthetic leather materials
- Shoe-making materials
- Bag-making materials
- Leather crafting tools and equipment
- Stitching materials and accessories
- Beading materials
- Adhesives and finishing materials
- Fasteners, buckles, rivets, zippers, and hardware
- Leather care products
- Soccer ball production materials
- Other consumables and materials required for leather production and practical training

Detailed technical specifications, quantities, units of measurement, and minimum technical requirements are provided in the **Bill of Quantities (BoQ)**, which forms an integral part of this tender document.

Item Category	Sub-Program	Item	Specification	Unit	Qty
Consumables	Leather Works	Cotton canvas Stitching Threads	grey,white,navy,black,beige,green,red,yellow,orange	pcs	15
Consumables	Leather Works	Insoles sheets	thin	pcs	40
Consumables	Leather Works	Leather Dyes		ltrs	50
Consumables	Leather Works	Leather Glues (contact glue)	contact glue	ltrs	50
Consumables	Leather Works	Puffing cotton		kgs	10
Consumables	Leather Works	Rubber soles	thin	pcs	25
Consumables	Leather Works	Smooth Sandpaper		mtrs	50
Consumables	Leather Works	Waxes		kgs	20
Materials	Leather Works	A4 papers		ream	30
Materials	Leather Works	Adjustable Buckle		Pcs	100
Materials	Leather Works	Antique Zippers		mtr	100
Materials	Leather Works	Awls		Pcs	10
Materials	Leather Works	Bag Leather	tan,midbrown,chestnut,black,navy,sky blue,green	sqf	500
Materials	Leather Works	Bag Logo Plate		Pcs	3
Materials	Leather Works	Beading Needles		pkts	100
Materials	Leather Works	Beads fine (warm colors)	variety colors	pkts	20
Materials	Leather Works	Belt Buckles	brass handmade customized (1.25" and 1.5")	Pcs	150
Materials	Leather Works	Blades		pkts	20
Materials	Leather Works	Brass Wire		roll	1

Materials	Leather Works	Brown (nude colors) Beads fine	variety	pkts	20
Materials	Leather Works	Ceramic Beads	hand made customized	Pcs	1000
Materials	Leather Works	Clay beads	customized	strands	10
Materials	Leather Works	Clip pegs	leather works	pcs	50
Materials	Leather Works	Closures (brass, silver)	brass,silver	pkts	3
Materials	Leather Works	Corner knife		Pcs	6
Materials	Leather Works	Cutting Table (wooden, well raised)	wooden well raised	Pcs	3
Materials	Leather Works	Cutting board Mat (medium)	medium	Pcs	6
Materials	Leather Works	Cutting mats (big)	big	Pcs	5
Materials	Leather Works	Cutting tables (wooden long)	wooden long well raised	Pcs	3
Materials	Leather Works	D rings and O rings	plastic or silver	Pcs	100
Materials	Leather Works	D-Rings, O-ring (antique)	antique	Pcs	100
Materials	Leather Works	Diamond chisel		Pcs	10
Materials	Leather Works	Divider (8 inches)	8"	pcs	15
Materials	Leather Works	Drive punches		Pcs	10
Materials	Leather Works	Edge beveler		Pcs	10
Materials	Leather Works	Eyelets		Pcs	30
Materials	Leather Works	Finished Leather for Shoe		sft	300
Materials	Leather Works	Fishing line (for sandals)	for sandals	Pcs	50
Materials	Leather Works	Flat chisel (8 inches)	eight inches	pcs	4
Materials	Leather Works	Glass beads	variety	strands	10

Materials	Leather Works	Glue Container		Pcs	15
Materials	Leather Works	Glue Container (2nd lot)		Pcs	15
Materials	Leather Works	Hand Punching Needles (beading)	beading	Pcs	120
Materials	Leather Works	Harness needles		Pcs	100
Materials	Leather Works	Hole punch		Pcs	10
Materials	Leather Works	Hook-and-Loop Velcro		mtrs	100
Materials	Leather Works	Kips	brown and black	sft	380
Materials	Leather Works	Lasting Pliers		Pcs	10
Materials	Leather Works	Leather Creams		Pcs	2
Materials	Leather Works	Leather Lining	brown and black	sft	380
Materials	Leather Works	Leather Soccer-Ball Cover		mtrs	150
Materials	Leather Works	Leather scissors (big)	big	pcs	15
Materials	Leather Works	Leather scissors (medium)	medium	Pcs	15
Materials	Leather Works	Leather soap		Pcs	2
Materials	Leather Works	Loose Beads size 10	variety colors	pkts	20
Materials	Leather Works	Loose beads size 10 (2nd lot)	variety colors	pkts	10
Materials	Leather Works	Loose beads size 8	variety colors	pkts	10
Materials	Leather Works	Magnets + Rivets		pkts	40
Materials	Leather Works	Mallets		Pcs	10
Materials	Leather Works	Memory Wire		roll	1
Materials	Leather Works	Mould dies (variety designs for bags)	variety designs for bags	Pcs	10

Materials	Leather Works	Necklace mannequin	medium, large	pcs	10
Materials	Leather Works	Needles (heavy duty size 8 and 10)	heavy duty size 8 and 10	pkts	15
Materials	Leather Works	Nose pliers		Pcs	10
Materials	Leather Works	Paper Puncher		Pcs	2
Materials	Leather Works	Poundo board		Pcs	10
Materials	Leather Works	Press Button (antique)	antique	Pcs	100
Materials	Leather Works	Press Button (plastic black)	plastic black	Pcs	100
Materials	Leather Works	Punchers (sets)		sets	3
Materials	Leather Works	Punching tools	small, medium, large	pcs	10
Materials	Leather Works	Rivets		Pcs	100
Materials	Leather Works	Rough sandpaper		mtrs	50
Materials	Leather Works	Rubber Bladders		pkts	2
Materials	Leather Works	Shelves		Pcs	3
Materials	Leather Works	Shoe Lasts women sandals	sizes 37-43	pairs	21
Materials	Leather Works	Silver Pen		Pcs	300
Materials	Leather Works	Skiving knife		Pcs	4
Materials	Leather Works	Sliders (antique)	antique	Pcs	100
Materials	Leather Works	Sliders (plastic)	plastic	pcs	100
Materials	Leather Works	Soccer dice	variety shapes	pcs	12
Materials	Leather Works	Stamping set (8 inches)	eight inches	Pcs	10
Materials	Leather Works	Stitching chisel		Pcs	10
Materials	Leather Works	Stitching chisels (additional)		Pcs	20

Materials	Leather Works	Stitching pony		Pcs	10
Materials	Leather Works	Straight needles		pcs	50
Materials	Leather Works	Suede	mustard yellow,black,red,navy,green,orange	sft	350
Materials	Leather Works	Synthetic leather	brown,gold,yellow,black,silver	mtrs	300
Materials	Leather Works	Taxon (sheets)	sheets	Pcs	50
Materials	Leather Works	Trigger hooks (antique)	antique	Pcs	100
Materials	Leather Works	Trigger hooks (plastic black)	plastic black	Pcs	100
Materials	Leather Works	U shape needles		pcs	50
Materials	Leather Works	Valve Bladder		Pcs	50
Materials	Leather Works	Wallet Logo Plate		Pcs	3
Materials	Leather Works	Waterproof Soccer-Ball Splits		sft	200
Materials	Leather Works	Zipper (antique)	antique	Pcs	100
Other	Leather Works	Soccer splits		sft	200
Other	Leather Works	Waxed cotton thread		pcs	1

4. Delivery Requirements

The successful bidder shall:

- Deliver all items to **Urugo Women Opportunity Center (WOC) Head Office, Kayonza District.**
- Supply new, genuine, high-quality, and durable leather materials, consumables, tools, and accessories.
- Ensure that all supplied items conform to the technical specifications provided in the Bill of Quantities (BoQ).
- Replace any defective, damaged, or non-conforming items at no additional cost to Urugo WOC.
- Provide warranty information and manufacturer's guarantees where applicable.



Delivery Terms

Prices should include:

- Transportation
- Loading
- Offloading
- Installation (where applicable)

Quotations should include:

- Unit Price
- Total Price
- VAT
- Country of Origin
- Brand
- Manufacturer
- Delivery Period
- Warranty
- Catalogue/Brochure

5. Required Documents

Interested bidders shall submit the following documents:

1. Application Letter addressed to the Executive Director of Urugo Women Opportunity Center (WOC).
2. Valid RDB Certificate.
3. Valid Tax Clearance Certificate.
4. VAT Registration Certificate.
5. RSSB Clearance Certificate.
6. Three (3) Recommendation Letters and/or Completion Certificates from previous clients.
7. Detailed Financial Quotation indicating:
 - Unit Prices
 - Total Prices
 - Delivery Period
 - Quotation Validity Period

6. Submission Instructions

- Bids must be submitted in **two (2) hard copies**.
- Submission Location: **Urugo Women Opportunity Center (WOC), Head Office, Kayonza District.**
- **Publication Date:** 16 July 2026.
- **Submission Deadline:** 23 July 2026 at 5:00 PM (Rwanda Time).
- Late submissions shall not be accepted.



The sealed envelope should be clearly marked: **Tender for the Supply and Delivery of Leather & Leather Crafting.**

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7. Evaluation Criteria

Bids will be evaluated based on:

- Compliance with tender requirements.
- Technical conformity of the supplied items.
- Supplier experience and references.
- Delivery capacity and proposed delivery timeline.
- Price competitiveness.

Urugo Women Opportunity Center (WOC) reserves the right to accept or reject any bid and is not bound to accept the lowest-priced offer.

Evelyn K. Karamagi

**The Executive Director
WfWI Empowerment center LLC (Urugo WOC)**