



INADES-Formation Rwanda

Servir le bien commun – Serving the common good

Institut Africain pour le Développement Economique et Social – Centre Africain de Formation

Tender Notice (TN) / Invitation for Bids (IFB)

RECRUITMENT OF A PRODUCTION STUDIO / PRODUCER TO PRODUCE A DOCUMENTARY FILM SHOWCASING THE KEY RESULTS AND IMPACT OF THE JP-RWEE PROJECT

TERMS OF REFERENCE NO: *005*/IFR/2026

1. **INADES-Formation Rwanda** (hereinafter referred to as the “Client”) has been recruited as an implementing partner for the project entitled “*The Joint Programme ‘Accelerating Progress towards Rural Women’s Economic Empowerment’ (JP-RWEE)*”, with the support of the Partner UN Agencies, namely WFP, FAO, UN Women, and IFAD, in the districts of **Ngoma, Kirehe, Nyaruguru, Gisagara, and Nyamasheke**. The Client intends to apply a portion of the funds to eligible payments under the contract for which this Bidding Document is issued.
2. Under the funds of **World Food Programme (WFP)** through “*The Joint Programme ‘Accelerating Progress towards Rural Women’s Economic Empowerment’ (JP-RWEE)*”, INADES-Formation Rwanda wishes to recruit a **production studio / professional producer** to produce the documentary film showing the key results of JP RWEE project and impact realized.
3. The detailed documents for this work in English may be obtained from INADES-Formation Rwanda head office located at **Remera in Gasabo District behind Remera Main Buses Park, about 1km from the International Airport of Kigali**, close to “Centre Christus” upon presentation of proof of payment of a **non-refundable fee of 10,000 FRW** to the Account N° **00040-00002903-26** opened at **Bank of Kigali** in the name of INADES-Formation Rwanda.
4. The detailed documents for this work may be obtained on any working day from 09:00 AM to 5:00 PM at INADES-Formation Rwanda Secretariat.
5. Enquiries regarding this tender may be addressed to the following phone numbers: **(+250)730157859** or the following emails: **inadesformation.rwanda@inadesfo.net**
6. Well printed, separated technical and financial offers, properly bound and presented in **three hard copies**, one of which is the original must be submitted to INADES-Formation Rwanda Secretariat **no later than 6th March 2024 at 3:00 PM**. Late submission will be rejected and returned unopened.
7. The opening will be done in the presence of bidders or their representatives who choose to attend at INADES-Formation Rwanda head office on **6th March 2024 at 3:30 PM**.
8. The Outer envelope should clearly indicate the tender title, bidder name and email for notification purpose.

Done at Kigali on 16 February 2026

BIMENYIMANA Désiré
Country Director
INADES-Formation Rwanda

