



TENDER DOCUMENT WITH TERMS AND CONDITIONS GARDEN MAINTENANCE AND IRRIGATION SERVICES

Invitation for qualified service providers to submit bids for provision of garden maintenance and irrigation services for Kigali Marriott and Four Points by Sheraton Kigali.

Mandatory Requirements

1. RDB Certificate
2. VAT Certificate
3. Company Profile
4. Public Liability Insurance (Renewed Copy)
5. Any other license, insurance, or requirement mandated under local law including REMA requirements

Terms and Conditions

1. Bid prices shall remain firm throughout the contract period from the date of acceptance and issuance of a purchase order. No price increase shall be permitted.
2. Management reserves the right to reject or accept any or all bids without assigning any reason and is not bound to accept the lowest bid.
3. Management may award one or more items/categories to one or multiple bidders.
4. Quoted rates shall be exclusive of taxes. Applicable taxes, duties and freight charges must be stated separately.
5. Management reserves the right to cancel the contract with 30 days' notice without assigning a reason.
6. Quantities are indicative and may increase or decrease without notice. The bidder shall honor quoted rates for revised quantities.
7. Failure to supply as required may result in procurement from the open market and recovery of any related cost differences from the bidder.
8. The bidder shall not offer or promise any payment, gift, or other benefit to any employee or representative to influence decisions.
9. Payment terms: 60 days from receipt of invoice.
10. The successful bidder may be required to execute a formal agreement with each hotel.
11. Only Marriott approved catalogue products and approved part numbers shall be accepted where applicable.



Anti-Bribery and Anti-Corruption Clause

1.1 The Supplier shall comply with all applicable anti-bribery and anti-corruption laws, regulations and codes.

1.2 The Supplier shall not engage in any form of bribery, corruption, or facilitation payments.

1.3 The Supplier shall not offer, request, provide, or receive any financial or other advantage intended to improperly influence a decision.

1.4 Any suspicious, illegal, risky, or corrupt conduct shall be reported immediately to the Operator.

1.5 The Operator may request supporting documentation and compliance certificates to verify adherence to this clause.

1.6 The Supplier shall indemnify and hold harmless the Operator and its affiliates against claims arising from breach of these obligations.