



RWANDA ULTIMATE GOLF COURSE LTD
Company Code: 109031590

Request for Proposal

For

Tender For Supply OF Paint for the club house and others. (Framework Contract)

Procurement Method: National Open Competitive Bidding

Procurement Reference Number:

2026/NCB/PO/RUGC/04

June 2026

Tender Bid Notice

Invitation No: **2026/NCB/PO/RUGC/04**

1. The Rwanda Ultimate Golf Course requests for a proposal for Tender for Supply OF Paint for the club house and others, More details on the scope of work are provided in the technical specifications.
2. The Best selected Bidder will be selected based on the lowest-priced quotation, which is eligible and technically compliant with the procedures described in this RFP.
3. The RFP includes the following documents:

Section1 - Letter of Invitation.

Section 2 - Instructions to Bidders.

Section 3 - Technical Proposal and Financial Proposal.

Section 4 - Technical Specifications.

Section 1: Letter of Invitation.

1. The RWANDA ULTIMATE GOLF COURSE LTD(RUGC) requests a proposal for the Tender for Supply OF Paint for the club house and others, during the financial year 2026.
2. You are requested to submit your bid electronically to the email: [info@kigaligolf.rw/](mailto:info@kigaligolf.rw) procurement@kigaligolf.rw and **hard copy** to Kigali Golf Course Board room; KG 548 Street & KG 13 Avenue | P.O Box 1919 Kigali-Rwanda the no later than **14th July 2026 at 10:00 AM.**
3. Your bid should be compiled by the following documents:
 - a. Photocopy of trading license having the activity bided for as its main activity
 - b. Testimonial of tax clearance from RRA.
 - c. Testimonial of debt clearance from Rwanda social security board
 - d. Proof of purchase of the tender document (10,000 RWF), to be paid to account number **00040-06992621-27 (Bank of Kigali)**, in the name of **RUGC.**
 - e. Bid security of 360,000 RWF from a recognized financial institution.
 - f. Site Visit Certificate.
 - g. A compulsory site visit will be conducted on **30/06/2026** at 10: 30 AM, the site visit will be conducted at RUGC Premises located at KG 548 Street & KG 13 Avenue.
 - h. Detailed description of the essential technical and performance characteristics of the goods to be supplied establishing conformity to technical specifications.

It is in this regard that we invite you to submit your quotations, and all bids will be sent to RUGC Email: info@kigaligolf.rw and Procurement@kigaligolf.rw procurement not later than **14th July 2026** at 10:00 AM.

4. Enquiries regarding this tender may be addressed to Email: [info@kigaligolf.rw/](mailto:info@kigaligolf.rw) Procurement@kigaligolf.rw. or Tel: 252 500 000.

Section 2 - Instructions to Bidders

1. Introduction

Bidders are invited to submit a Technical Proposal and a Financial Proposal, as specified in these Instructions to the Bidders.

The Proposal will be the basis for contract negotiations and ultimately for a signed contract/ Purchase order with the selected Bidder.

The Bidder shall bear all costs associated with the preparation and submission of their proposal and contract negotiation.

Eligibility Criteria

2. Administrative criteria.

The Bidder shall submit the following documents:

- a. Photocopy of trading license having the activity bided for as its main activity
- b. Testimonial of tax clearance from RRA.
- c. Testimonial of debt clearance from Rwanda social security board
- d. Proof of purchase of the tender document (10,000 RWF), to be paid to account number **00040-06992621-27 (Bank of Kigali)**, in the name of **RUGC**
- e. Bid security of 360,000 from a recognized financial institution
- f. Site Visit Certificate.

3. Criteria of technical and financial conformity.

- a. Detailed description of the essential technical characteristics of the goods to be provided establishing conformity to technical specifications provided.

Evaluation of Proposals

The evaluation of Proposals will be done as detailed below:

1. Preliminary examination to determine eligibility (as defined below) and administrative compliance to this tender on a pass/fail basis.
 - Proposals failing at any stage will be eliminated and not considered in subsequent stages.
2. Detailed Technical evaluation.
 - Proposals failing at any stage will be eliminated and not considered in subsequent stages.
3. Financial Proposal evaluation
 - An accurate and clear detailed summary of the cost of the financial proposal

4. Best Evaluated Bid

The best evaluated bid shall be the lowest priced quotation, which is eligible and technically compliant.

5. Terms of Payment

Payment shall be made against the invoice after delivery of the product through bank transfer in favor of the Bidder's Bank.

Payment shall be made within 30 days against submission of your invoice and supporting documents following delivery of the goods.

The Rwanda Ultimate Golf Course Ltd will pay correctly addressed and undisputed invoices within 30 days.

The essential information on the invoice for the RUGC is:

- A description of the product supplied.
- The invoice should be attached to the contract/Purchase Order.
- Addressed to the finance department for RUGC.
- The costs include VAT (if applicable).
- Bank details should be accurate and conform to the contract.

6. Award of Contract

The contract will be awarded after the evaluation of the Administration, Technical and Financial Proposal.

7. Taxes

The Bidder may be subject to local taxes on amounts payable by the Client under the Contract.

8. Delivery period

The goods shall be delivered to RUGC within fifteen (15) days from the date of issuance of the Purchase Order, in accordance with the terms and conditions of the contract.

9. Clarification and Amendment of RFP Documents

The Bidder may request a clarification of any of the RFP documents up to two (2) days before the proposal submission date. Any request for clarification must be sent in writing, or by standard electronic means to the Client's address indicated in the instructions to Bidder.

Section 3: Technical Proposal and Financial Proposal

Kigali Golf Course; KG 548 Street & KG 13 Avenue | P.O Box 1919 Kigali-Rwanda | Tel: 252500000
Website: www.rwandagolf.rw | Email: info@rwandagolf.rw | Twitter: @golf_kigali

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10. Preparation of Proposals

In preparing their Proposal, the Bidder is expected to examine in detail the documents comprising the RFP.

11. Language

Documents to be issued by the Bidder as part of this assignment must be in English.

12. Technical Proposal

A Bidder is required to submit a Full Technical Proposal (FTP) that **reflects and matches** the specifications outlined in the RFP.

13. Financial Proposals

A Bidder is required to submit a Financial Proposal (FP). It shall list all costs associated with this assignment, including all costs as below.

SECTION 4: TECHNICAL SPECIFICATIONS FOR SUPPLY OF PAINT FOR THE CLUB HOUSE AND OTHERS

CARPENTRY				
SPARE NAME	SPECIFICATION	UNIT	QUANTITY	NOTE
NAILS	8d	kg	2	
NAILS	6d	kg	2	
NAILS	3d	kg	1	
screws	5d	box	3	
screws	3d	box	3	
screws	1.5d	box	3	
self tapping screws	3d	box	2	
cylinder	64GNC Standard cylinder kale	pc	5	
cylinder	9cm	pc	5	
drawer runners	35cm	pair	15	
cabinet lock		pc	50	
rivets	5mm	box	2	
MDF waterproof		pc	5	
Table top	engineered quartz(120cmx60cm)	PC	15	ceramic alternative
Table top	Engineered quartz(160cmx90cm)	PC	20	ceramic alternative
Table top	engineered quartz(100cmx100cm)	PC	2	ceramic alternative
Table top(round)	engineered quartz diameter 150cm	PC	2	ceramic alternative
sofa fabric	Olefin/Polypropylene	PC	90	
Light gray	Whethergourd	4l bucket	30	

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Dark gray	Whethergourd	4l bucket	5	
Oil paint	fast dry	4l bucket	20	
Thinner	BASCO	5L jericen	30	
celling paint	Matt	20kg bucket	5	
Silk	benjamin walls	20kg bucket	25	
Sand paper	P 220	box	2	
Sanding paper	P60	Box	2	
wall plaster	Andika	Bag	2	
Endwit	AMAKO Paint	jercan	10	
Fast matt	oil paint plascon	5kg bucket	15	
Wall master	With fine sand	30kg bucket	10	
Wood glue	AMAKO	4kg bucket	5	
Painting roller	big (20 cm)	PC	30	
Painting roller	small (15cm)	PC	20	
Painting Brushes	5cm	PC	20	
scotch	big	box	3	
epoxy		5 L bucket	30	
nitrocellulose paint(black)	black	4kg bucket	2	
nitrocellulose paint(white)	white	4kg bucket	2	
nitrocellulose paint(soft white)	soft white	4kg bucket	2	
nitrocellulose paint(blue)	blue	4kg bucket	2	
construction sand		m3	10	
construction gravel		m3	10	
pavers		m3	10	
cement		m3	5	
grass mat	3.01m x2.41m , 3cm thick	Pc	5	for pro golf
PVC cover		m2	100	

super glue		pc	1000	
sand paper P80		roll	5	
sand paper P220		roll	5	
sand paper disc P 80	P80	PC	50	
sand paper disc P 220	P220	PC	50	
Mastic P38	P38	Kg	16	

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Concrete Cutting disc(4-5 inch)	(4-5inch)	PC	10	
Concrete Cutting disc(9 inch)	(9 inches)	PC	10	
Fevicol	Fevicol	Kg	20	
Wooden glue		Kg	10	
wall plug & screws(8mm)	8mm)	Kg	5	
self taping screw (8mm)	8mm)	Kg	5	
grinding disc	9 Inches	PC	10	
cutting disc	9 inches	PC	20	
cutting disc	4-5 inches	PC	10	
grinding disc	4-5 Inches	PC	10	

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**Claire KAYITESI,
Deputy General Manager**

