



INVITATION TO TENDER No. 003. T.USC/2025/USACCO

UMWALIMU SACCO (Savings and Credit Cooperative for Rwandan Teachers) hereby invites sealed competitive quotations for **Supply of office stationaries** from eligible and experienced Companies with proven capabilities and registered in Rwanda.

This tender has **2 separate LOTS** and shall be on a framework contract whereby the successful bidder will be engaged on as and when required basis for a period of 3 years renewable once at the agreement of both parties and depending on satisfactory performance.

Competent bidders can obtain the details of the tender along with the terms & conditions from Umwalimu SACCO Head office KIMIRONKO-GASABO-KIGALI; Street No: KG 205ST on any working day with effect from 27.1.01/2025 upon payment of a non-refundable fee of Ten thousand Rwandan francs (FRW10,000) on account No. (00040-0028889) of UMWALIMU SACCO opened in Bank of Kigali

Inquiries regarding this tender may be addressed to Umwalimu SACCO Head Office KIMIRONKO-GASABO-KIGALI; Street No: KG 205ST or on telephone number :(+250) 0252580426/ 0781469546

A well-detailed bid containing one original copy and two other copies with a mention of the outer envelope "**Supply of office stationaries**" shall be presented to the secretariat of Umwalimu SACCO at Head office in a sealed envelope addressed to the Director General of Umwalimu SACCO, P.O BOX 2257 KIGALI, not later than 17.1.02/2025 at **10:00 AM** Local time. The public opening of the bids shall be held on the same day at **10:30 AM** Local time in the Umwalimu SACCO Conference room. Late bids will be rejected and returned unopened.

Done at Kigali, on 21.1.01/2025

MURUNGI Anna 
Manager Procurement & Admin

UWAMBAJE Laurence 
Director General

