



ADVIRTISED TENDER N°: 018/12/2025/BRD/HC&CS/CS

ASSIGNMENT TITLE: TENDER DOCUMENT FOR HIRING A CREATIVE FIRM TO CONDUCT AN EXTENSIVE REVAMP OF BRD'S WEBSITE.

The Development Bank of Rwanda wishes to invite all interested, experienced and qualified creative digital agency to submit their best proposals to conduct an extensive revamp of BRD's website by designing, developing, and deploying a modern, responsive, secure, and data-driven website.

In this regard, the Development Bank of Rwanda requests interested firms to submit their technical and financial proposals for the above-mentioned services according to the terms of reference detailed in the Request for Proposal.

The Tender document in English may be obtained from procurement office from 31st / 12 / 2025 during office hours (8:30 am to 6:00 pm, Local time) The interested bidder must pay a non-refundable fee of Twenty Thousand Rwandan Francs (20,000 Frw) deposited on the account N° 4414310784 of BRD opened in BPR Bank Rwanda Plc.

Well bound and sealed bids printed in **1 original hard copy** should be mandatory submitted in the BRD procurement office, not later than 20/01/2026, at **10:00am local time**. one Soft copy well protected with password must be submitted on the following email procurement@brd.rw, brd@brd.rw.

The bids shall be opened in the presence of the bidders or their representatives who wish to attend the opening session in the **BRD meeting room**. Please note that the bids will be put in an envelope indicating the name, the address of the prospective bidder and title of the tender which will be marked as follows:

HIRING A CREATIVE FIRM TO CONDUCT AN EXTENSIVE REVAMP OF BRD'S WEBSITE.

Do not open except in public session on 20 / 01 /2026.at 10:15am local time

Enquiries regarding this tender may be addressed in writing to: **Development Bank of Rwanda, P.O. Box 1341 Kigali Rwanda, Email: procurement@brd.rw**

Note: Women led firms are highly encouraged to participate in this tender.

Sincerely,

Nadine TETA MBABAZI
Head of Human Capital and Corporate Services



Stella RUSINE NTEZIRAYO
Chief Executive Officer