

**BIDDING DOCUMENT FOR HIRING A PERSON/COMPANY TO
CONDUCT DEMOLITION WORKS AT KACYIRU PLOT NGALI
HOLDINGS LTD**

Tender Title	Tender for hiring a person/company to conduct demolition works at Kacyiru plot Ngali Holdings ltd
Tender reference number	OCB/4/10/NH/2025
Procurement method	Open competitive Bidding
Date of issue of tender	22/10/2025

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**TERMS OF REFERENCE (ToR) FOR HIRING A PERSON/COMPANY TO CONDUCT
DEMOLITION WORKS AT KACYIRU PLOT NGALI HOLDINGS LTD**

1. Background

Ngali Holdings Ltd (Ngali) is an investment company headquartered in Kigali, Rwanda. The company primarily focuses on long-term investments in infrastructure and strategic projects that catalyze economic growth and regional development.

The demolition is intended to enhance safety, cleanliness, and general site management while Ngali Holdings continues to explore long-term development plans for the said plot.

2. Objective of the Assignment

The objective of this assignment is to engage a qualified individual or company to carry out the controlled demolition of the identified four (4) houses at Kacyiru Plot and to clear and level the site for future landscaping and gardening.

3. Scope of Work

- Conduct a site assessment and demolition plan, including safety and environmental considerations.
- Obtain necessary demolition permits or approvals from the relevant authorities (if required).
- Execute the safe demolition of four (4) identified houses located on the following UPIs:
 - 1/02/07/03/410
 - 1/02/07/03/411
 - 1/02/07/03/412
 - 1/02/07/03/413
- Ensure proper waste management, including removal and safe disposal of debris and hazardous materials (if any).
- Level and clear the plot after demolition.
- Prepare the land for basic landscaping/gardening in line with the City of Kigali's recommendation.
- Submit a completion report with photographic evidence of all stages of work.

4. Expected Deliverables

- Demolition plan and schedule.
- Copies of any required permits.
- Completion report (including photos before, during, and after demolition).
- Certificate of site clearance and waste disposal.

5. Duration of Assignment

The demolition and site clearance shall be completed within one (1) month from the date of contract signing.

6. Qualifications and Experience

- Proven experience in building demolition and site clearance.
- Valid business registration and tax clearance certificates.
- Evidence of previous similar assignments (references or completion certificates).
- Qualified personnel and appropriate equipment for safe demolition.
- Commitment to safety and environmental standards.

7. Evaluation Criteria

- Technical capacity and methodology.
- Relevant experience and past performance.
- Qualifications of key personnel.
- Cost proposal (value for money).
- Work plan and completion timeline.

8. Reporting and Supervision

The selected contractor will report to the Group Head, Corporate Services, Ngali Holdings Ltd, and will work closely with the designated site supervisor and representatives from the City of Kigali as needed.

9. Payment Terms

Payment shall be made upon submission and approval of the completion report, verification of satisfactory work by Ngali Holdings Ltd, and delivery of all required supporting documents.

10. Submission of Proposals

Interested and qualified candidates should submit:

- A detailed technical and financial proposal,
- Company profile,
- Copies of valid legal and tax documents, and
- References from at least two previous clients.