

Request for Quotation"RFQ 2025/07/LOG/014

TITLE: TITLE: Request for tender of maintenance and repair services for money safe and strong room of Urwego Finance.

Urwego Finance (herein referred to as the Bank) hereby invites interested professional companies to submit their financial proposal for maintenance and repair for money safe and strong room at all branches of Urwego Finance.

Please note also the following,

- All the quotations should be submitted in sealed envelopes with the following mentions: "RFQ-2025/07/Log/014 Request for tender for maintenance and repair services for money safe, strong room doors and lock system of Urwego Finance all branches and submitted to Urwego reception at its head office located at, Plot 428, KN5 RD, UMUYENZI PLAZA, Remera Sector, Gasabo, Tel. +250 788173100, Website: www.urwegofinance.com
- The quotations received, and acknowledged at the HO, will be opened and analyzed for selection by the Urwego Tender Committee Members who will thereafter inform each bidder of the selection decision.
- The quotations should include the VAT certificate along with a valid tax clearance certificate issued by RRA, RDB certificate (Registre de Commerce)
- The bidder should be in the same field of service.
- The selected bidder will be responsible for his technicians transport and accommodation.

Venue for submission: kindly remit your sealed bids quoting tender reference no, name of your company, and address to the following address: Reception of Urwego, KN 5 RD, Rukiri-Remera-Gasabo- Umuyenzi Plaza P.O.BOX 748

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Deadlines for submission: 24/07/2025 at 3:00 PM.

For further information, please contact us on 0788536052/ 0788419733

Done at Kigali on 11th July 2025 Urwego Finance Management

> Urwego Finance Umuyenzi Plaza 3rd Floor, KG5 RD, P.O. Box 748 Kigali-Rwanda T: (+250) 788 173 100 I Toll Free 5151 I E: info@urwegofinance.com I W: www.urwegofinance.com

Nº.	Branch Locations and Names	Service description	Unity Price VAT Inclusive (Frw)
1.	Branch within Kigali: Kigali city market, Kicukiro, Remera branch , Gisozi, Nyabugogo,Kimironko and HO	 Changing the password of lock combination of the safe Opening by force the safe Opening by force the strong room 	
2.	Up country Branches Eastern Province: Rwamagana, Nyamata and Ngoma branches	 Changing the password of lock combination of the safe Opening by force the safe Opening by force the strong room. 	
	Southern Province Muhanga, Huye and	 Changing the password of lock combination of the safe Opening by force the safe Opening by force the strong room. 	·
	Rusizi Branch	 Changing the password of lock combination of the safe Opening by force the safe Opening by force the strong room. 	
	NorthernProvince branches :Musanze and ,Rubavu branches	 Changing the password of lock combination of the safe Opening by force the safe Opening by force the strong room. 	
3	Replacement of locking system for safe	 Changing the key lock Changing the combination lock on the safe, strong room door 	

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