

TENDER NOTICE – INVITATION FOR BIDS**TENDER TITLE: OPEN TENDER FOR CONSTRUCTION OF DISTRIBUTION SHELTERS, LATRINES AND REHABILITATION WORKS – LOT 1: NYABIHEKE AND MAHAMA REFUGEE CAMPS; LOT 2: KIGEME, MUGOMBWA AND KIZIBA REFUGEE CAMPS – FOR ADRA RWANDA****Tender Number: ADRA/RW/WFP-IFA/001/2026**

1. ADRA Rwanda, in partnership with WFP, MINEMA and UNHCR, under the project “WFP / IFA”, invites eligible bidders to submit their bid offer for the above-named works, divided into two (2) lots:

Lot	Refugee camps / location	Bid security
Lot 1	Nyabiheke (Gatsibo District) and Mahama (Kirehe District) – Eastern Province	FRW 1,000,000
Lot 2	Kigeme (Nyamagabe District), Mugombwa (Gisagara District) and Kiziba (Karongi District) – Western and Southern Provinces	FRW 1,000,000

2. Bidders may bid for one or both lots, submitting a separate and complete bid for each lot. Each lot will be evaluated separately. No bidder shall be awarded more than one (1) lot.
3. This tender follows a one-stage, two-envelope procedure. Each bid shall consist of a Technical Offer (including the signed Offer Letter stating the total bid price) and a Financial Offer (detailed priced Bill of Quantities), in two separate sealed envelopes, each presented in two (2) well printed and properly bound copies, one marked “Original” and one “Copy”. Bids must reach ADRA Rwanda’s Head Office, KG2 567 ST 14, Kacyiru Sector, Gasabo District, Kigali City, PO Box 2 Kigali, not later than 30 October 2026 at 10:30 a.m. Late bids shall be rejected.
4. The public opening of the Technical Offers will take place at 11:00 a.m. on 30 October 2026. At the opening, the name of each bidder and the total bid price stated in its Offer Letter will be read out aloud. The full Financial Offers will remain sealed and will be opened only for companies whose technical offers are substantially responsive and obtain a score of at least 70% in the technical evaluation. The results of the tender will be communicated to bidders after the full analysis of the bids.
5. The two envelopes shall be marked “TECHNICAL OFFER” and “FINANCIAL OFFER” respectively, and both shall bear the name and address of the company and the lot number. The two envelopes shall be put in an “outer envelope” marked with the reference number of the tender notice, the lot number (Lot 1 or Lot 2) and the following mentions: To: Procurement, ADRA Rwanda. Tender title: “OPEN TENDER FOR CONSTRUCTION OF DISTRIBUTION SHELTERS, LATRINES AND REHABILITATION WORKS – LOT 1: NYABIHEKE AND MAHAMA REFUGEE CAMPS; LOT 2: KIGEME, MUGOMBWA AND KIZIBA REFUGEE CAMPS – FOR ADRA RWANDA”.
6. The bids must have a validity period of ninety (90) days from the bid opening date.
7. For any inquiry, write to procurement@ADRA-Rwanda.org, at least one (1) day before the bid submission deadline, i.e. not later than 29 October 2026.
8. Interested eligible bidders may obtain further information and collect the bidding documents at ADRA Rwanda’s Head Office, KG2 567 ST 14, Kacyiru Sector, Gasabo District, Kigali City, PO Box 2 Kigali, Rwanda, from 8:00 a.m. to 4:00 p.m., as of 19 October 2026.
9. A complete set of tender documents in English can be obtained during working hours from ADRA Rwanda’s Head Office upon presentation of proof of payment of a non-refundable fee of 30,000 Rwf (Thirty Thousand Rwandan Francs) to Account No. 00040-00291835-92 (RWF), held at the Bank of Kigali.
10. A site visit is recommended and is planned on 26 and 27 October 2026 from 10:00 a.m. to 2:00 p.m., at the camps of each lot; the detailed schedule per camp will be given when the bidding documents are collected. Each bidder should be represented by its technical representative, who shall sign the attendance list kept by ADRA Rwanda.
11. Each bid shall be accompanied by one (1) Bid Security per lot, issued by a bank, using the Bid Security Form included in this bidding document, in the sum of FRW 1,000,000 (One Million Rwanda Francs). A bidder submitting bids for both lots shall provide a separate bid security for each lot. The bid security shall be valid for a minimum of sixty (60) days beyond the expiry of the bid validity period.
12. In case foreign companies participate in this tender, a local preference of 10% shall apply.

Done at Kigali on 19 October 2026

Geoffrey N.S. Kayonde
Country Director ADRA Rwanda

