



REQUEST FOR BIDS

No. HPI20260201RW

SUPPLY AND INSTALLATION OF WATER FILTRATION DEVICES FOR THE RWANDA DAIRY DEVELOPMENT PROJECT (RDDP II).

RFQ Release Date:	09/02/2026
Question/ Inquiry Submission Deadline:	13/02/2026
Bid Submission Deadline:	19/02/2026
Selection Committee review	20/02/2026
Notification of award	26/02/2026
Award agreement negotiation and signing	09/03/2026
Electronic submission to the attention of:	Heifer International Rwanda
Electronic submission:	procurement-rw@heifer.org
Contact information for inquiries about this RFQ:	procurement-rw@heifer.org

1. BACKGROUND

1.1 Context and background

Heifer International Rwanda (HIR) is a Nonprofit and International Non-governmental Organization with the mission to alleviate hunger and poverty, while caring for the environment through sustainable agricultural practices. In collaboration with the Government of Rwanda and other relevant partners, this project has now grown to cover the whole country to become the flagship program known as “One Cow per Poor Family (Girinka)”.

Heifer International Rwanda projects focus on improving income and nutritional status, mobilizing farmers, and promoting local capacity through training of project participants, promoting market linkages for dairy value chain actors, improving the quality of livestock through artificial insemination services, empowering rural women, building resilience through sustainable agricultural practices, and connecting local communities to business development services.

Heifer International Rwanda is in partnership with the Government of Rwanda through the Ministry of Agriculture and Animal Resources for the implementation of the Rwanda Dairy Development Project (RDDP II). Under this partnership, Heifer International Rwanda would like to procure suitable bidders to supply, deliver, and install household water filtration devices for project beneficiaries.

1.2 Geographical Scope

The water filtration devices will be delivered and installed in 1,200 households of project beneficiaries across eight (8) districts and forty (40) sectors in the following provinces:

- Western Province: Nyamasheke, Rusizi, Karongi
- Eastern Province: Kirehe, Ngoma
- Southern Province: Gisagara, Nyaruguru, Nyamagabe

2. DESCRIPTION OF SERVICES

Under RDDP II, FY 24–25, Heifer International Rwanda plans to identify, validate, and train 1,200 Girinka beneficiaries across eight (8) districts in three provinces. The validation process is ongoing, and procurement processes for cows and construction materials are underway.

Additionally, the same beneficiaries will be provided with household water filtration devices based on defined selection criteria. With the support and facilitation of field staff and Community Facilitators (CFs), the successful service provider will deliver and install the filtration devices at beneficiaries' homes where applicable.

The project beneficiaries will prepare the installation point (e.g., kitchen or water access point) and ensure availability of a water source (tap, storage container, or rainwater collection outlet) as their in-kind contribution.

The project will be responsible for the cost of procuring water filtration devices, including delivery, installation, and all required accessories such as inlet and outlet connectors, taps, cartridges/filters, fittings, and user instructions. Transportation from the supplier's premises to beneficiaries' homes and installation labor shall be included.

The service provider will be responsible for the supply and installation of the water filtration devices as per the approved list of beneficiaries (Annex 1). Upon successful installation, the beneficiary will sign a delivery note confirming completion of the activity.

2.1 Technical Specifications

The water filtration devices to be supplied shall be durable, safe for drinking water, and suitable for rural household use. The filtration systems must comply with the following minimum technical specifications.

No	Item	Technical specifications	Supplier compliance by a “yes” or “ No”
Household water filtration unit suitable for point-of-use drinking water treatment			
1	Capacity	Capable of filtering 3000 liters as the capacity of the tank on which is installed	
2	Filtration Technology	Multi-stage filtration (e.g., sediment filter + activated carbon and/or membrane)	
3	Material	Food-grade, non-toxic, non-corrosive	
4	Water Quality	Improves taste, odor, and removes sediments, bacteria, and common contaminants	
5	Installation	Suitable for countertop, gravity-fed, or tap-connected installation	
6	Maintenance	Replaceable filter cartridges with a minimum lifespan of 6–12 months	
7	Durability	Weather-resistant and suitable for rural household environments	
8	Delivery & Installation	Delivered and installed at household level by the supplier	
WATER DISINFECTANT			
2	KLORMAN(or equivalent) TANK DISINFECTANT	<ul style="list-style-type: none"> • Type: Water tank disinfectant • Active ingredient: Calcium hypochlorite • Form: Solid tablet in dispenser • Appearance: White solid, chlorine odor • Function: Maintains residual chlorine to disinfect stored potable water 	

		<ul style="list-style-type: none"> • Mode of action: Slow, controlled release of free chlorine • Application: Submerged, non-floating in-tank dispenser of 3000 liters • Solubility: Low (slow dissolution) • Stability: Stable under normal dry storage conditions <p>Use: Potable water storage tanks for domestic use</p>	
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2.2 Technical Requirement

Quotations must include the following information at a minimum. Incomplete quotations may be rejected.

- 1 (One) Reference from previous clients demonstrate the supplier's ability to meet similar water filtration device requirements.
- Provide a delivery plan in all Sectors with including days it will take.

2. 3. Administrative Requirements

The bid documents **must** include the following administrative documents at a minimum.

- Company Registration Documents Issued by RDB.
- Valid Tax Clearance Certificate issued by RRA.
- Corporate Income Tax Declaration issued by RRA.
- Valid RSSB Clearance Certificate issued by RSSB.

3. Award Criteria:

Preliminary Examination – Assessment of compliance with all administrative and eligibility requirements of this Request for Quotation, on a conformity to requirement basis.

Technical Evaluation – Assessment of compliance with the required technical specifications, delivery schedule on a conformity to requirement basis.

Financial Evaluation – Among technically compliant bids, the contract will be awarded to the bidder offering the lowest total price all taxes inclusive.

Price schedule:

No	Item	Technical specifications	Quantity	Bidder's unit price all taxes, installation, transport, offloading cost included	Bidder's Total price all taxes, installation, transport, offloading cost included
Household water filtration unit suitable for point-of-use drinking water treatment					
1	Capacity	Capable of filtering 3000 liters as the capacity of the tank on which is installed	1200 pcs		
2	Filtration Technology	Multi-stage filtration (e.g., sediment filter + activated carbon and/or membrane)			
3	Material	Food-grade, non-toxic, non-corrosive			
4	Water Quality	Improves taste, odor, and removes sediments,			

		bacteria, and common contaminants			
5	Installation	Suitable for countertop, gravity-fed, or tap-connected installation			
6	Maintenance	Replaceable filter cartridges with a minimum lifespan of 6–12 months			
7	Durability	Weather-resistant and suitable for rural household environments			
8	Delivery & Installation	Delivered and installed at household level by the supplier			
WATER DISINFECTANT KLORMAN or equivalent					
2	KLORMAN (or equivalent) TANK DISINFECTANT	<ul style="list-style-type: none"> • Type: Water tank disinfectant • Active ingredient: Calcium hypochlorite • Form: Solid tablet in dispenser • Appearance: White solid, chlorine odor • Function: Maintains residual chlorine to disinfect stored potable water • Mode of action: Slow, controlled 	1200 pcs		

		<p>release of free chlorine</p> <ul style="list-style-type: none"> • Application: Submerged, non-floating in-tank dispenser of 3000 liters • Solubility: Low (slow dissolution) • Stability: Stable under normal dry storage conditions <p>Use: Potable water storage tanks for domestic use</p>			
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4. Conditions

1. **Delivery period and Address:** The successful bidder shall adhere to deliver and install the water filtration devices at designated beneficiary households within the districts and sectors listed in the annex within 45 days from the date of contract award.
2. The quotation must be submitted in PDF format, clearly indicating the quotation reference number provided above, and priced in Rwandan Francs (RWF), inclusive of all applicable taxes and **Please note that transportation to the delivery sites listed in the Annex, as well as offloading of the supplies and installation shall be the responsibility of the supplier.**

3. Deadline for submission:

Quotation must be submitted electronically to email: procurement-rw@heifer.org

with clear subject line: **“(Supply and Installation of Water Filtration Devices for the Rwanda Dairy Development Project (RDDP II))”** and submitted by **Wednesday, 19th February 2026 at 5:00pm** Kigali time.

Please note that any bidder who fails to indicate the subject line exactly as stated above will not be considered.

Submission must be in English and typed single-spaced on standard type white paper. All pages must be numbered including the quotation reference number and name of the organization at the bottom of each page.

4. RIGHT TO VARY REQUIREMENT AT TIME OF AWARD

At the time of award of contract or Purchase order, Heifer International Rwanda reserves the right to vary (increase or decrease) the quantity of services and /or goods, by up to a maximum of twenty percent (20%) of the total offer, without any change in the unit price or other terms and conditions.

5. LATE SUBMISSIONS AND VERIFICATION

Late submissions will not be considered. Bidders are responsible for ensuring compliance with submission instructions. Heifer reserves the right to modify or terminate this RFQ at any time.

6. VALIDITY OF BIDS

Bids submitted shall remain open for acceptance for 90 days from the last date specified for receipt of the Bids. This includes, but is not limited to pricing, terms and conditions, service levels, and all other information. If your organization is selected, all information in this document and the negotiation process are contractually binding

7. LIMITATIONS

This RFQ does not represent a commitment to award a contract, to pay any costs incurred in the preparation of a response to this RFQ, or to procure or to contract for services or supplies. Heifer reserves the right to fund any or none of the applications submitted and reserves the right to accept or reject in its entirety and absolute discretion any quotation received as a result of the RFQ.

8. INTELLECTUAL PROPERTY

Section 1. Ownership Generally. Subject to Section 8.2 below, any intellectual property (including but not limited to copyrights, trademarks, service marks, and patents), intellectual property rights, deliverables, manuals, works, ideas, discoveries, inventions, products, writings, photographs, videos, drawings, lists, data, strategies, materials, processes, procedures, systems, programs, devices, operations, or information developed in whole or in part by or on behalf of Contractor or its employees or agents in connection with the Services and/or Goods (collectively, the “Work Product”) shall be the exclusive property of HPI. Upon request, Contractor shall sign all documents and take any and all actions necessary to confirm or perfect HPI’s exclusive ownership of the Work Product.

Section 2. Prior-Owned Intellectual Property. Any intellectual property owned by a Party prior to the Effective Date (“Prior-Owned IP”) shall remain that Party’s sole and exclusive property. Regarding any of Contractor’s Prior-Owned IP included in the Work Product, Contractor shall retain ownership, and hereby grants HPI a permanent, non-exclusive, royalty-free, worldwide, irrevocable right and license to use, copy, reproduce, publicly display, edit, revise, perform, and distribute said intellectual property, in any format or any medium, as part of the Work Product.

Section 3. Work Made for Hire. To the extent copyright laws apply to the Work Product, the Parties agree that (a) HPI specially ordered or commissioned the Work Product, (b) the Work Product is a “work made for hire” under United States copyright laws, and (c) HPI shall be deemed the author thereof and shall own all right, title, and interest therein. To the extent such rights, in whole or in part, do not vest in HPI as a “work made for hire”, Contractor hereby irrevocably grants, assigns, and transfers to HPI, exclusively and in perpetuity, all of Contractor’s rights of any kind or nature, now known or hereafter devised, in, to, and in connection with the Work Product, and HPI shall solely and exclusively own any and all rights therein, and in the elements thereof, including but not limited to any and all allied, ancillary, subsidiary, incidental, and adaptation rights. Contractor hereby waives any and all rights known as “moral rights”, and any similar rights, which Contractor may have in connection with the Work Product. The description of Services and/or Goods provided in this Agreement shall in no way limit the manner in which HPI may use the Work Product

ANNEX

SECTORS AND QUANTITIES WHERE WATER FILTRATION DEVICES WILL BE DELIVERED AND INSTALLED

PROVINC E	DISTRICT	SECTOR	CELL	Numbe r of farmers	Number of Water Filtration dev per sector
SOUTH	Gisagara	Mamba	Kabumbwe	30	30
		Gikonko	Cyiri	30	30
		Ndora	Dahwe	30	30
		Muganza	Saga	30	30
		Kansi	Akaboti	30	30
	Nyaruguru	Rusenge	Raranzige	30	30
		Ngera	Nyanza	30	30
		Ngoma	Kiyonza	30	30
		Cyahinda	Rutobwe	30	30
		Nyagisozi	Nyagisozi	30	30
	Nyamagabe	Gasaka	Nyamivumu	30	30
		Cyanika	Karama	30	30
		Tare	Kaganza	30	30
		Kibirizi	Ruhunga	30	30
		Mbazi	Ngambi	30	30
TOTAL-SOUTH				450	450
WEST	Nyamashek e	Bushenge	Kagatamu	30	30
			Impala		
		Bushekeri	Nyarusange	30	30
			Buvungira		
		Ruharambug a	Save	30	30
			Kanazi		
		Shangi	Burimba		
			Nyamugali	30	30
		Nyabitekeri	Muyange		
			Kinunga	30	30
	Rusizi	Giheke	Giheke	30	30
			Kigenge		
			Cyendajuru		
		Gihundwe	Shagasha	30	30
		Mururu	Miko	30	30
			Kabasigirira		
		Nyakarenzo	Kabuye	30	30
		Nkungu	Gatare	30	30
	KARONGI	Gashari	Mwendo	30	30
			Tongati		
		Murambi	Shyembe	30	30
			Muhororo		
		Murundi	Kareba	30	30
			Kabaya		
		Rugabano	Mukimba	30	30
			Rufungo		
		Ruganda	Nyabicyeri		

			Rugobagoba	30	30
TOTAL -WEST				450	450
EAST	Kirehe	Gahara	Ruhimba	30	30
			Nyakagezi		
			Murehe		
			Muhamba		
		Kirehe	Kirehe	30	30
			Nyabikokora		
			Rwesero		
			Gahama,Nyabige ga		
		Gatore	Rwantonde, Curazo,Rwabutaz i,Cyunuzi,Nyamir yango,Muganza	30	30
		Mushikiri	Rwayikona,Bisag ara,Cyamigurwa, Rugarama	30	30
		Nyarubuye	Nyarutunga,Mare ba	30	30
	Ngoma	Rukumberi	Ntovi	30	30
			Rwintashya		
			Rubona		
		Sake	Rukoma	30	30
			Gafunzo		
		Zaza	Ruhembe	30	30
			Ruhinga		
		Gashanda	Cyerwa	30	30
			Munege		
		Jarama	Jarama		
			Ihanika	30	30
TOTAL EAST				300	300
GRAND TOTAL				1200	1200