

## REQUEST FOR QUOTATION

Reference Number: TN 015/Jhpiego-RW/FY26

### INTRODUCTION

#### Jhpiego's Mission

Jhpiego enhances the health and saves the lives of women and families in limited-resource settings. For nearly four decades, we have put evidence-based health innovations into everyday practice to overcome barriers to high-quality health care services for the world's most vulnerable populations. From our origins as technical experts in reproductive, maternal and child health, Jhpiego has grown to embrace new challenges, including HIV/AIDS, malaria, GHS and cervical cancer prevention, reflecting the increasing interconnectedness of global health.

#### Jhpiego's Values

At Jhpiego, we value our customers who have our respect, responsiveness, and commitment to excellence; our staff and global network of colleagues who bring cultural diversity, innovation, and a wealth of world experience; and our work culture, which is reflected in our team spirit, transparent communication, mutual respect, flexibility, and dedication.

Jhpiego hereby invites national bidders to submit quotations for the supply of the following materials. Participation in this competition is open on equal conditions to all companies specializing.

**List of needed Materials, quantities, technical specifications and estimated cost.**

### INSTRUCTIONS TO BIDDERS

For clarity, this Request for Quotation is divided into three (3) lots as follows:

- **Lot 1:** Chairs for Laboratory Offices (NRL and Hospitals) and Laboratory Chairs (NRL and Hospital Laboratories).
- **Lot 2:** Laboratory Working Shoes (NRL and Hospital Laboratories) and Portable Cooler Boxes with Digital Thermometers for Sample Transportation in the Laboratory Network.
- **Lot 3:** All remaining items (such as Lab Coats, Medical Scrubs, Protective Shirts, Branded T-shirts, and Branded Gilets).

#### Eligibility Documents (mandatory, to be included in the technical proposal):

- RDB Registration Certificate
- Valid RSSB Certificate
- Valid Tax clearance Certificate
- Certificate of Good Completion for at least three (3) similar tenders executed
- Mandatory Bid Security  
for 3% for the total  
amount on each lot

**Quotation Format:**

Each envelope of each lot:

1. **Technical Proposal** (eligibility documents, Products Catalogue, technical specifications, compliance table, delivery schedule)
2. **Financial Proposal** (price, delivery and, Quotation validity)
  - Prices must be quoted in Rwandan Francs (RWF), all-. Any price escalation clauses must be clearly stated.

**Submission Deadline:**

Submit your signed and stamped quotations in two separate sealed envelopes (Technical and Financial) no later than **Monday, 24<sup>th</sup> March 2026, 4:00 PM Kigali time**. Late submissions will be rejected.

**Submission Address:**

To: Senior Finance & Operations Manager Jhpiego  
Rwanda Country Office

Gasabo, Kacyiru, KG 5 St Road, House Number 48

P.O. Box 6952, Kigali, Rwanda Tel:  
(+250) 788 381 188

Email for inquiries: [Rwanda.Procurement@jhpiego.org](mailto:Rwanda.Procurement@jhpiego.org)

All inquiries must be submitted in writing at least two (3) business days before the submission deadline.

**Note:** Jhpiego reserves the right to accept or reject any quotation, to annul the bidding process, and to reject all proposals at any time prior to \_contract award, without thereby incurring any liability to the affected bidder(s) or any obligation to inform the affected bidder(s) of the grounds for Jhpiego's action.

Done on 12<sup>th</sup> March 2026

**Valens Ndonkeye**



Sr. Finance and Operations Manager Jhpiego Rwanda Country Office Tel: (+250) 788 381 188

**List of Items requested**

	<b>Items</b>	<b>Specifications</b>	<b>Quantity</b>	<b>Other requirements</b>
1	General Lab coats (NRL)	White, long sleeve with knit cuffs, Snap button covered (inside), branded on the upper pockets and convertible collar	120	-40 Large -60 Medium -10 X Large -10 XX Large
2	General Lab coats (Hospital)	White, long sleeve with knit cuffs, Snap button covered (inside), branded on the upper pockets and convertible collar	156	-76 Large -60 Medium -10 X Large -10 XX Large
3	Lab coats for PCR room (NRL)	Sky blue, long sleeve with knit cuffs, Tie-back closure ensures a secure and comfortable fit, branded in front	20	-10 Large -10 Medium
4	Lab coats for post PCR room (NRL)	burgundy red, long sleeve with knit cuffs, long sleeve with knit cuffs, Tie-back closure ensures a secure and comfortable fit, branded in front	20	-10 Large -10 Medium
5	Medical scrub (NRL)	dark blue, Unisex medical scrubs, Polyester- cotton, V-neck blouse with 2 bottom pockets of the blouse, With small pen shoulder holder pocket, Drawstring pants with side pockets for storage needs	30	-20 Large -10 Medium
6	Protective shirt branded (NRL)	Dark blue branded, long sleeve, made in Rwanda (RBC/NRL branded)	v100	50 Large -30 Medium -10 X Large -10 XX Large
7	T-shirt branded (NRL)	Black, Lacoste with cola, long-sleeved, branded (RBC/NRL branded)	100	-50 Large -30 Medium -10 X Large -10 XX Large
8	Branded Gilet (NRL)	Dark blue, branded gilet (RBC/NRL branded)	100	-50 Large -30 Medium -10 X Large

				-10 XX Large
9	Lab working Shoes (NRL)	(Green) Upper material is made of EVA (ethylene-vinyl acetate) and the outsole is made of rubber, making it resistant to chemicals and easy to clean, which is essential in a lab where spills may occur. Rubber Outsole is durable and naturally slip-resistant. The rubber provides a good grip on different types of surfaces, which is crucial in a laboratory environment to prevent slips and falls.	100	-25 (42 size) -25 (41 size) -20 (40 size) -20 (38 size) -10 (43 size)
10	Lab working Shoes (Hospital laboratories)	Green) Upper material is made of EVA (ethylene-vinyl acetate) and the outsole is made of rubber, making it resistant to chemicals and easy to clean, which is essential in a lab where spills may occur. Rubber Outsole is durable and naturally slip-resistant. The rubber provides a good grip on different types of surfaces, which is crucial in a laboratory environment to prevent slips and falls.	156	-35 (42 size) -36 (41 size) -30 (40 size) -35 (38 size) -20 (43 size)
11	Lab chairs (NRL)	Five feet, rotating seat, for working at a 90 cm height. Seat/back material: Anti-slip polyurethane, easy to clean. Resistant to abrasion and cleaning products. Adjustable seat by gas lift: 55-74 cm. Seat dimensions (width x depth): 46 x 44 cm. Dimensions of the backrest (width x height): 41 x 31 cm. With 45 cm diameter footrest. Base: black polyamide with fiberglass, base diameter: 60 cm. Includes armrests and wheels. Delivered unassembled	70	
12	Chairs for laboratory office (NRL)	Ergonomic office chairs	50	

13	Chairs for laboratory office (Hospitals)	Ergonomic office chairs	40	
14	Lab chairs (Hospital laboratories)	<p>Five feet, rotating seat, for working at a 90 cm height. Seat/back material: Anti-slip polyurethane, easy to clean. Resistant to abrasion and cleaning products. Adjustable seat by gas lift: 55-74 cm. Seat dimensions (width x depth): 46 x 44 cm. Dimensions of the backrest (width x height): 41 x 31 cm. With 45 cm diameter footrest. Base: black polyamide with fiberglass, base diameter: 60 cm. Includes armrests and wheels. Delivered unassembled</p>	120	
15	Portable cooler boxes with digital thermometer for sample transportation in the laboratory network	<p>Usage: Keep cold chain during transportation, Raw Material: Shell and liner are PP, Insulation thickness:≥40mm, Internal Dimension:270*173*203 mm, Ice Packs: Supply, Feature: Waterproof, insulated, Thermal, Color: Blue, Capacity: 10 Liters, ulation layer: PU(Polyurethane) foam CFC-free, External Dimension:370*280*298 mm, Certificate: CE, ISO 9001,ISO 14001, ISO 45001, ingle package size:560*380*310 mm, Ice pack:0.4L Ice pack*4/45* Angle ice pack*6, Thermometer: Digital and readable outside of cooler box, Packaging Details: The two cooler boxes will be packed in one carton box</p>	300	