

COUNTRY (RWANDA)

**DEVELOPMENT OF A COMPREHENSIVE APPROACH AND A ROBUST FRAMEWORK PERTAINING TO KNOWLEDGE CAPTURING OPERATIONS FOR A RESILIENT AND KNOWLEDGE - DRIVEN ORGANIZATION (LOT1) & SETTING UP DIGITAL PLATFORMS/ PORTAL TO SUPPORT IN HOSTING AND SHARING KNOWLEDGE WITHIN BRD AND ITS BUSINESS ECOSYSTEM (LOT2)**

**Expressions of Interest**

**Tender N°: 01/02/2025/BRD/HC&CS/CS**

The Development Bank of Bank Rwanda (BRD) Plc has received/ has applied for a financing from Agence Française de Développement ("AFD"), and intends to use part of the funds thereof for payments under the following project (**Development of a comprehensive approach and a robust framework pertaining to knowledge capturing operations for a resilient and knowledge - driven organization (Lot1) & Setting up digital platforms/ portal to support in hosting and sharing knowledge within BRD and its business ecosystem (Lot2)**). The Development Bank of Rwanda (BRD) Plc hereby invites Applicants to show their interest in delivering the Services described above.

This Request for Expressions of Interest is open to:

✓ **Consulting firms**

Individual consultants

NGOs

Joint Venture between NGO(s) and consulting firm(s)

Eligibility criteria to AFD financing are specified in sub-clause 1.3 of the "Procurement Guidelines for AFD-Financed Contracts in Foreign Countries", available online on AFD's website: <http://www.afd.fr>.

The Applicant shall submit only one application, either in its own name or as a member of a Joint Venture (JV). If an Applicant (including any JV member) submits or participates in more than one application, those applications shall be all rejected. However, the same Subconsultant may participate in several applications.

If the Applicant is a JV, the expression of interest shall include:

– a copy of the JV Agreement entered into by all members,  
or

– a letter of intent to execute a JV Agreement, signed by all members together with a copy of the Agreement proposal,

In the absence of this document, the other members will be considered as Subconsultants.

Experiences and qualifications of Subconsultants are not taken into account in the evaluation of the applications.

Interested Applicants must the following:

- provide information evidencing that they are qualified and experienced to perform those Services. For that purpose, documented evidence of recent and similar services shall be submitted.
- Company registration certificate

Determination of the similarity of the experiences will be based on:

- The contracts size: should be around atleast 120 calendar days for lot1 and 60 calendar days for lot2
- The nature of the Services: Development of a comprehensive approach and a robust framework pertaining to knowledge capturing operations for a resilient and knowledge - driven organization (Lot1) & setting up digital platforms/ portal to support in hosting and sharing knowledge within BRD and its business ecosystem (Lot2).
- Skills and availability of in-house technical back-up experts provided to the on-site experts
- The technical area and expertise experience: Extensive proven record and experience in; 1) developing frameworks that enable AI-Based Knowledge Capture & Discovery and automate the extraction, structuring, and retrieval of knowledge from diverse sources. 2) designing Interactive & Multimodal Knowledge Tools, and incorporating AI-powered search, recommendation engines, chatbots, and visualization tools; and 3) developing user friendly and interactive platforms for capturing and sharing the Knowledge content within the Bank and its ecosystem.
- The location: Africa and Rwanda

Among the submitted applications, The Development Bank of Rwanda BRD Plc will shortlist a maximum of six (6) Applicants, to whom the Request for Proposals to carry out the Services shall be sent.

The Expressions of Interest must be submitted to the address below no later than <sup>20<sup>th</sup> 03</sup> /...../2025 at 10:00am on the following email addresses [procurement@brd.rw](mailto:procurement@brd.rw) and copying to the [brd@brd.rw](mailto:brd@brd.rw) with the tender reference No: 01/02/2025/BRD/HC&CS/CS

Procurement Office

P.O Box 1341

Telephone: +250788388168

Email: [procurement@brd.rw](mailto:procurement@brd.rw) and copying to the [brd@brd.rw](mailto:brd@brd.rw)

Interested Applicants may obtain further information at the address below during office hours: from 8:30 am to 6:00pm local time.

Additional information or any inquiries about this Request for Expressions of Interest may be addressed to the following email address [procurement@brd.rw](mailto:procurement@brd.rw) and copying to the [brd@brd.rw](mailto:brd@brd.rw)

  
Jean Marie RUHUMURIZA  
Manager Human Capital



  
Kampeta SAYINZOGA  
Chief Executive Officer

  
Nadine TETA MBABAZI  
Head of Human Capital and Corporate Services