

30/3/2026

**JOB ADVERT**

**RwandAir Catering Ltd** is a fast-growing In-flight Catering Company in Rwanda that started its operations from August 2014 and is providing catering services to scheduled airlines, private jet and charters. RwandAir Catering Ltd aims to be one of the biggest aviation catering companies in Africa in few years to come.

As part of this strategy, we are looking for interested, qualified, committed and competent candidate to apply for the position mentioned below.

**Job Title:** Quality Assurance, Occupational Health & Safety Officer  
**Reporting to:** Quality Assurance Manager  
**Department:** Quality Assurance

**Job Purpose:**

He/She will be responsible for ensuring that the overall food quality & safety, Occupational health & Safety objectives are attained throughout the company's operations.

He/She will be responsible for ensuring a safe & health working environment through making sure that all employees put on the provided PPEs. He/she will be responsible for identifying health & safety hazards at work place, risk assessment & mitigation measures.

**Main duties and Responsibilities.**

- Monitor and ensure that the Quality, Health and Safety of the production process is not compromised.
- Report the major Health, Safety & Quality issues to the QA manager identified through Internal Audit System.
- Develop policies & programs in as far as Health & Safety at work place is concerned.
- Monitor all staff for compliance with Quality, Health & Safety standards and promote safe practices at work in the company.
- Maintain accurate reports on Accidents & Injuries at the work place.
- Conduct risk assessment & enforce preventive measures to minimize the identified risks.
- Inspection of cleaning equipment & materials on a regular basis so as to know when they are worn out & request for replacement.
- Conducting regular staff meetings to share best practice techniques.
- Controlling & monitoring the application, dosage & the usage of cleaning chemicals so as to avoid or minimize health & safety hazards, wastes or misuse.
- Maintaining compliance with all safety regulations both National & International.

**Education and Work experience:**

- University Degree in Food Science, Biotechnology, Biochemistry &/or Biochemical Engineering.
- Relevant work experience: At least 3 years of working experience in a Food Processing Industry & Catering Industry mainly dealing with Health & safety related issues, Food Quality & Safety controls, Food Microbiology & Chemistry Analysts.
- Being trained on Occupational Safety & Health with a certificate.
- Trained on Food Safety & Quality Standards with a certificate

**How to apply**

If you meet all the above criteria, send in your:

- Application letter addressed to Head of HR & Administration
- Recent Curriculum Vitae, including three referees with their personal telephone contacts and E-mail addresses;
- Notarized Degree

at [hr.admin@rwandaircatering.rw](mailto:hr.admin@rwandaircatering.rw) not later than 13<sup>th</sup> April 2026 at 05:00 pm.

**Note:**

- Application letter, CV and other documents **must** be in English and must specify the position you are applying;
- **all documents must be signed and dated.**
- Only shortlisted candidates will be contacted.

**RWANDAIR CATERING LTD**  
KN5 RD, KIGALI  
INTERNATIONAL AIRPORT  
KIGALI RWANDA