

I. INVITATION TO TENDER No. 013 T.USC/2025/USACCO

UMWALIMU SACCO (Savings and Credit Cooperative for Rwandan Teachers) hereby invites eligible bidders with proven capabilities and experience registered in Rwanda to submit their bids for the tender for **Supply and Installation of Office Doors (Libuyu Timber) at Umwalimu SACCO Head Office.**

This tender is divided into **two (2) Lots** as follows:

- Lot 1: Supply and Installation of Standard Office Doors (Libuyu Timber)
- Lot 2: Supply and Installation of Soundproof Doors for the Director General's Office (Libuyu Timber with Acoustic Specifications)

A complete set of bidding Documents in English may be obtained by interested bidders at the address below upon payment of a nonrefundable fee of **10,000 frw** [Ten thousand Rwandan Francs] deposited to the account no. **0040-0028891-58** of UMWALIMU SACCO opened in **Bank of Kigali**.
A Compulsory site visit is scheduled on **14/07/2025** at **11:00am** at **Head office**, and will be conducted by Representative of UMWALIMU SACCO.

Well detailed bids containing one original copy and two other copies with a mention of the outer envelope "**Supply and Installation of Office Doors at Umwalimu SACCO Head Office**" shall be presented to the secretariat of UMWALIMU SACCO at the Head Office in a sealed envelope addressed to the Director General of UMWALIMU SACCO, P.O BOX 2257 KIGALI Street No: KG 205ST and Telephone: (+250) 0252580426/0781469546, not later than **11/08/2025**, at **10:00am** Local time, while the public opening shall be done on the same day in UMWALIMU SACCO conference room at **10:30am** local Time. Late bids shall be rejected and returned unopened.

Done at Kigali, on **14/07/2025**

MURUNGI Anna 
Procurement & Admin Manager

UWAMBAJE Laurence 
Director General



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