



Financial Safety Company (FISA CO) PLC

Job Announcement

FINANCIAL SAFETY COMPANY (FISA CO) PLC a microfinance institution registered by Rwanda Development Board under company code number **103127995** and licensed by National Bank of Rwanda (BNR). It was established on 4 November, 2013 and operating in Rwanda with the main value —Inclusive finance for development, while its main mission is —Facilitating access to client-driven financial services and accompanying non-financial services to all financial excluded population mainly those living in rural areas, with a particular focus on farmers, entrepreneurs, women and youth especially living in rural areas in order to enable them saving and creating small income generating projects and reduce poverty, headquartered at Rubavu, Tel **0786278862**, email: **info@fisa.rw** is recruiting recruiting self-motivated, High Integrity and Ethical Conduct, individuals with excellent communication skills to fill the positions of Managing Director with the following duties and responsibilities:

Responsibilities

1. Overseeing and coordinating the day to day activities of FINANCIAL SAFETY COMPANY(FISA CO)PLC;
2. Ensure the implementation of the decisions of the General Assembly and the Board of Directors;
3. Making proposals on the new and amendment of the policies and procedures;
4. Implementation of the laws, regulations, policies and procedures;
5. Ensure proper internal control system;
6. Prepare, review and submit financial reports to the board of directors for approval;
7. Draft and review of the business and action plan;
8. Draft and review of the budget;
9. Sign contracts in the name of the institution;
10. Representing the institution before the law and other institutions;
11. Recruitment of staff, appraisal and assessment of the reports produced by staff;
12. Conducting research, surveys and study on the development of the institution;
13. Performing other activities as defined in the institution's policies and procedures.

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Po. Box: 380 GISENYI

Our Services: Savings, Deposits, Transfer and credit





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Requirements:

1. Be of Rwandan nationality;
2. Having held management positions for atleast 3 years;
3. At least have a university degree at bachelor's level in economics, management, finance, business administration and other similar fields ;
4. Have at least 5 years of experience in the field of microfinance or banks ;
5. Have some understanding of marketing
6. Proficiency in Kinyarwanda, English and French;
7. Knowledge of computer use with at least one banking software. Knowledge of other accounting software would be an asset;
8. Having good communication, adaptation and writing skills;
9. Be conscientious;
10. To be of good moral character and social reputation;

Application documents:

Interested candidates are requested to submit their application documents to the FINANCIAL SAFETY COMPANY (FISA CO) PLC headquarters and/or to the branches no later than **12th January 2026.**

The application must include:

- Application letter addressed to the Chairperson of the Board of Directors
- Curriculum vitae
- Studies documents (copies of Certificates, academic transcripts, degree, etc)
- Training and experience documents
- A copy of the Identity card

Only short-listed candidates will be contacted

Done at Rubavu, 29th December 2025

RUBANGURA Fulgence

Chairperson of the Board of Directors



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