**AVSI Rwanda – Invitation to Tender**

**Lot 2**

**Tender Ref No:** AVSI/RW/TRUCK/2026/02
**Subject:** Supply and delivery of 3 project trucks – Province Est, Rwanda
**Issued:** 09/03/2026 **5**:00 PM

## 1. About AVSI Rwanda

AVSI started working in Rwanda in 1994, just after the Genocide against the Tutsis, initially engaged in humanitarian emergency interventions. Today, AVSI Rwanda is a registered local organization operating in 7 Rwandan districts in different areas of intervention. We accompany more than 240,000 people with project of Education**,** Child protection and Youth Rights**,** Gender equality and Women's Empowerment**,** Mental health**,** Economic Empowerment**,** Climate Change and Agriculture.

AVSI Rwanda now invites competent suppliers to tender for the supply and delivery of **3 heavy-duty 4x4 trucks** for operational activities in Province Est, Rwanda (Gatsibo, expanding to Kayonza).

## 2. Requirements for Bidders

Bidders must submit:

1. Company profile including PIN and registration certificate
2. Tax clearance / certificate of compliance
3. Declaration of eligibility signed and stamped
4. Evidence of previous supply of trucks or heavy vehicles
5. Completed and signed Tender Dossier

**Mandatory:** All requirements must be included.

## 3. Evaluation Criteria

| Criteria | Weight |
|---|---|
| Financial Offer | 70% |
| Technical Compliance | 10% |
| Delivery Timeframe | 5% |
| Relevant Experience in Similar Contracts with AVSI and other INGOs | 5% |
| Warranty & After-Sales Service | 5% |

**Note:** Technical compliance will consider suitability for mixed rural terrain, heavy load transport, and durability.

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## 4. Technical Specifications – 3 Units 4x4

| Item | Specification |
|---|---|
| Vehicle Type | Heavy-Duty Cargo/Utility Truck, 4x4 |
| Engine | Diesel, ≥ 4000 cc or equivalent performance |
| Output | ≥ 210 hp |
| Torque | ≥ 500 Nm |
| Fuel Tank | ≥ 120 Liters |
| Suspension | Reinforced for rural terrain, off-road suitable |
| Ground Clearance | Sufficient for uneven rural roads/off-road conditions |
| Braking System | Hydraulic or air brake system suitable for heavy loads |
| Tires | Heavy-duty all-terrain |
| Load Capacity | Up to 5 tons net payload |
| Chassis | Reinforced ladder frame suitable for repeated heavy loading |
| Cabin | 2–3 seats, AC, airbags, power steering |
| Emission Standard | Euro 4 or equivalent |
| Pre-delivery Inspection | Required |
| Driver Orientation | Supplier to provide basic operational and maintenance training |

## 5. Submission Instructions

Tender dossier and priced proposals must be submitted in a **sealed envelope** clearly marked:

**"Ref No: AVSI/RW/TRUCK/2026/02 – Supply and Delivery of Project Trucks"**

and deposited at:

**AVSI Rwanda Tender Box**
Head Office, Kimironko Sector, Gasabo District, Kigali
P.O Box: 3185 Kigali
**Deadline:** 30th March 2026, 5:00 PM local time

## 6. Bid Opening

Bids will be opened at 11:30 AM, 31th March 2026 AVSI Rwanda Office, after presenting the payment receipt of 10,000 FRW related to the lot applied for, to account No. 00040-00207132-70 BASE LOGISTIQUE held at BK.
Bidders are invited to attend.

## 7. Compliance and Integrity

- AVSI Rwanda applies a zero-tolerance policy towards fraud, corruption, collusion, and coercion. Any attempt to influence the procurement process will result in immediate disqualification.
- Bidders must submit independent offers. Any evidence of collusion or price coordination will result in immediate disqualification.
- Any bidder having a direct or indirect conflict of interest with AVSI Rwanda staff or board members must declare it. Failure to do so may lead to disqualification.

- AVSI Rwanda reserves the right to request clarifications or additional documentation without altering the substance of the bid.

**8. Cancellation Clause**

AVSI Rwanda reserves the right to cancel the tender procedure at any stage if:

- Funding conditions change,
- Technical requirements evolve,
- Insufficient competition is observed,
- Administrative irregularities are detected.

No compensation shall be payable to bidders in such cases.

**9. Key Contractual Clauses**

Validity of Offer: Bids must remain valid for 60 days from the submission deadline.
Warranty Requirement: Minimum manufacturer warranty: 12 months or 50,000 km
After-Sales Service: Supplier must demonstrate availability of spare parts and service center in Rwanda**.**
Delivery and Registration: The cost of each vehicle must include all expenses related to import clearance, customs duties, taxes, and registration, Vehicles must be delivered fully customs-cleared, legally registered, and equipped with license plates, ready for use in Rwanda**.**

AVSI Rwanda may engage an independent technical advisor during evaluation.

**10. Mandatory documents to be undersigned**

AVSI Rwanda informs all interested suppliers that they are required to comply with AVSI's policies and principles, as:

- AVSI Code of Ethics,
- Eligibility Declaration,
- PSEAH, and Child Safeguarding acceptance form

AVSI Rwanda may engage an independent technical advisor during evaluation.
If possible, it would be advantageous to provide a photo of the vehicles submitted for the tender.

**11. Further Queries**

**Uwamahoro Violette** – Tel: 0788849938

**Kigali,09/03/2026**

**Lorette Birara**
**AVSI Rwanda**
**Legal Representative**