AVSI Rwanda – Invitation to Tender

Lot 1

Tender Ref No: AVSI/RW/VEH/2026/01
Subject: Supply and delivery of 3 project vehicles (7 seats) – Kigali, Rwanda
Issued: 09/03/2026
Deadline for Submission: 30/03/2026, 5:00 PM

1. About AVSI Rwanda

AVSI started working in Rwanda in 1994, just after the Genocide against the Tutsis, initially engaged in humanitarian emergency interventions. Today, AVSI Rwanda is a registered local organization operating in 7 Rwandan districts in different areas of intervention. We accompany more than 240,000 people with project of Education**,** Child protection and Youth Rights**,** Gender equality and Women's Empowerment**,** Mental health**,** Economic Empowerment**,** Climate Change and Agriculture**.**

AVSI Rwanda invites competent suppliers to tender for the supply and delivery of **3 seven-seat project vehicles (SUVs)** for daily operational activities.

2. Requirements for Bidders

Bidders must submit:

1. Company profile including PIN and registration certificate
2. Tax clearance / certificate of compliance
3. Declaration of eligibility signed and stamped
4. Evidence of previous supply of vehicles
5. Completed and signed Tender Dossier

Mandatory: All requirements must be included.

3. Evaluation Criteria

Criteria	Weight
Financial Offer	70%
Technical Compliance	10%
Delivery Timeframe	5%
Relevant Experience in Similar Contracts with AVSI and other INGOs	5%
Warranty & After-Sales Service	5%

4. Technical Specifications – 3 Units (7-Seater SUVs)

Item	Specification
General	Tropicalized to fit Rwandan terrain (engine, suspension, blindage)
Model	2024–2026
Overall length	4810 mm
Overall width	1900 mm
Overall height	1695 mm
Wheelbase	2815 mm
Ground Clearance	176 mm
Engine	4 cylinders in-line, 2497 cc, Petrol, Direct fuel injection with common rail
Max output power	180 hp / 6000 rpm
Max torque	232 Nm / 4000 rpm
Gearbox	6-speed Automatic
Front suspension	MacPherson
Rear suspension	Multi-Link
Front Brake	Discs
Rear Brake	Discs
Tire size	235/60R18 (Alloy Rims)
Cabin	7 seats, left-hand drive, AC, airbags, AM/FM + USB + AUX, power windows, central locking
Exterior	ABS, 2 side mirrors
Fuel Tank	60 Liters minimum
Pre-delivery inspection	Required
Driver Orientation	Supplier to provide basic operational and maintenance training

5. Submission Instructions

Tender dossier and priced proposals must be submitted in a **sealed envelope** clearly marked:

"Ref No: AVSI/RW/VEH/2026/01 – Supply and Delivery of 3 Project Vehicles"

and deposited at:

AVSI Rwanda Tender Box
Head Office, Kimironko Sector, Gasabo District, Kigali
P.O Box: 3185 Kigali
Deadline: 30th March 2026, 05:00 PM local time

6. Bid Opening

Bids will be opened at **11:30 AM, 31th March 2026** at AVSI Rwanda Office. After presenting the payment receipt of 10,000 FRW related to the lot applied for, to account No. 00040-00207132-70 BASE LOGISTIQUE held at BK.
All bidders are invited to attend.

7. Compliance and Integrity

- AVSI Rwanda applies a zero-tolerance policy towards fraud, corruption, collusion, and coercion. Any attempt to influence the procurement process will result in immediate disqualification.
- Bidders must submit independent offers. Any evidence of collusion or price coordination will result in immediate disqualification.
- Any bidder having a direct or indirect conflict of interest with AVSI Rwanda staff or board members must declare it. Failure to do so may lead to disqualification.
- AVSI Rwanda reserves the right to request clarifications or additional documentation without altering the substance of the bid.

8. Cancellation Clause

AVSI Rwanda reserves the right to cancel the tender procedure at any stage if:

- Funding conditions change,
- Technical requirements evolve,
- Insufficient competition is observed,
- Administrative irregularities are detected.

No compensation shall be payable to bidders in such cases.

9. Key Contractual Clauses

Validity of Offer**:** Bids must remain valid for 60 days from the submission deadline.
Warranty Requirement**:** Minimum manufacturer warranty: 12 months or 50,000 km.
After-Sales Service: Supplier must demonstrate availability of spare parts and service center in Rwanda**.**
Delivery and Registration: The cost of each vehicle must include all expenses related to import clearance, customs duties, taxes, and registration. Vehicles must be delivered fully customs-cleared, legally registered, and equipped with license plates, ready for use in Rwanda**.**

AVSI Rwanda may engage an independent technical advisor during evaluation.

10. Terms of Payment

Normal terms of payment: within 10 working days of satisfactory delivery of vehicles and documents in apparent good order. Proposers must specify if different.

11. Mandatory document

AVSI Rwanda informs all interested suppliers that they are required to comply with AVSI's policies and principles, as:

- AVSI Code of Ethics,
- Eligibility Declaration,
- PSEAH, and Child Safeguarding acceptance form

AVSI Rwanda may engage an independent technical advisor during evaluation.
If possible, it would be advantageous to provide a photo of the vehicles submitted for the tender.

12. Further Queries

Uwamahoro Violette – Tel: 0788849938

Kigali, 09/03/2026

Lorette Birara
AVSI Rwanda
Legal Representative