MIC Building
KN2 AV Kigali, Rwanda
www.prime.rw
T: 0788 336 403/1320
E: info@prime.rw

Reference: 1126./11/CD/CEO/2026

3rd November 2026

Dear Sir/Madam,

Re: Invitation to Bid – Printing Customer Service Charter on A0 Size Chart Boards

PRIME INSURANCE LTD invites all qualified bidders to submit their Quotations for **Printing Customer service charter on A0 Size Chart Board**.

Participation is open to all competent bidders who meet the requirements specified in the bid document.

Bid Document
The bid document may be obtained upon presentation of proof of payment of a **non-refundable fee of twenty thousand (20,000) Rwandan Francs**, payable to **PRIME Insurance Ltd** account No. **4003200206408** held at **Equity Bank**.

Submission of Bids
Bids must be submitted in sealed envelopes to **MIC Building, PRIME Insurance Ltd Head Office** no later than **13th November 2026 at 04:00 PM (Kigali time)**. Late submissions will not be accepted.

Bid Validity
All bids shall remain valid for a period of **120 days** from the submission deadline mentioned above.

Yours faithfully,

PRIME INSURANCE LTD CEO's Office KIGALI P.O. BOX 2753

Chief Executive Officer

Prime Insurance LTD