

Scope of Legal Services for Marriott and Four Points by Sheraton hotel

Professional legal services framework covering hotel operations, compliance, risk management, and dispute support.

1. Corporate & Commercial Advisory

- Corporate governance and legal advisory.
- Review and drafting of contracts, MOUs, Non-Disclosure Agreement (NDAs), and supplier agreements.
- Joint venture and management.

2. Hotel Development

- Construction and Engineering, Procurement (EPC) and Construction contract review.
- Permitting, zoning, and regulatory approvals.

3. Regulatory Compliance support

- Hospitality licensing requirements.
- Tourism, labor, environmental, tax, and health compliance.
- Anti-bribery, Anti-Money Laundering (AML), and data privacy compliance.

5. Employment & Labor Law

- Employment contracts and HR policies.
- Employee disciplinary and grievance matters.
- Labor dispute management and representation.

6. Procurement & Vendor Contracts

- Review of supplier agreements.
- Risk allocation, indemnity, insurance, and liability clauses.
- Contract performance and claims support.

7. Guest Claims & Risk Management

- Personal injury and liability claim handling.
- Consumer protection and guest complaint matters.
- Insurance claims coordination.

8. Litigation & Dispute Resolution

- Representation before courts and arbitration.
- Mediation and settlement negotiations.
- Recovery actions and contract enforcement.

9. Data Protection & Cybersecurity

- Privacy policy review.
- Data breach response support.
- Compliance with applicable privacy regulations.

10. Ongoing General Counsel Services

- Monthly legal advisory.
- Legal risk assessments.
- Board and management legal support.

Recommended Deliverables: Legal opinions, contract templates, compliance reports, training materials, dispute reports, and quarterly legal risk reviews.