

## TENDER NOTICE/ INVITATION TO BID

### TENDER TITLE: SUPPLY OF LPG GAS FOR ETM GASHORA 2026

### Tender Number: 01-12-2025 – ETM GASHORA PROJECT – ADRA RWANDA

The Adventist Development and Relief Agency in Rwanda (ADRA Rwanda) hereinafter referred to as the **Client** with anticipation to receive funding from **UNHCR** intended to apply a portion of the funds for eligible payments under the contract for which this tender is issued.

In this regard, ADRA Rwanda invites all qualified bidders specialized in the field of supplying LPG gas(cooking gas) to submit their bids for the: **Supply of LPG gas for ETM Gashora** for a period of six months (6) depending on the availability of funds.

Detailed documents for this tender can be obtained during working hours (from 9AM to 4PM except weekends and public holidays) from ADRA Rwanda Headquarters located at KG2 567 ST 14, Kacyiru Sector, Gasabo District, Kigali City.

The bidder will be expected to submit well-printed bidding documents, properly bound and sealed in 2 copies (Original and its copy). Each copy of which shall have the **technical offer and other specifying financial offer**. Bidding documents must reach ADRA Rwanda Headquarters not later than **18/12/2025 at 10:30 am**. Late bids shall be rejected.

**NOTE:** For each copy Technical offer should be submitted separately from the financial offer. Each proposal should be put in smaller 'inner envelopes' having the name and address of the company. Both will then be put in a bigger "outer envelope" marked with the reference number of tender notice with the following mentions: Tender title: **"SUPPLY LPG GAS FOR ETM GASHORA 2026"**

Bids will be opened in the presence of bidders or their representatives choose to attend the opening session at ADRA Rwanda boardroom on **18/12/2025 at 11:00 AM**.

The bids must have a validity period of ninety (90) days from the bids opening date.

For any inquiries, you may write to [procurement@ADRA-Rwanda.org](mailto:procurement@ADRA-Rwanda.org) at least one day before the bid submission deadline.

Done at Kigali on 1<sup>st</sup> December 2025.

Geoffrey S.N. Kayonde  
ADRA RWANDA  
Country Director

