

JOB DESCRIPTION
FOR THE ENVIRONMENTAL EXPERT POSITION AT THE
BUSINESS RESEARCH CENTRE (BRC) OF THE
PRIVATE SECTOR FEDERATION OF RWANDA (PSF)

TITLE: Environmental Expert at the BRC

Date: Kigali on: 07/10/2024

Duty station/Location: Kigali, Gikondo Magerwa-Rwanda/BRC office

About BRC of the PSF

The Rwanda PSF is a professional organization, dedicated to promoting and representing the interests of the Rwandan business community. It was established in December 1999, replacing the former Rwanda Chamber of Commerce and Industry. PSF has 30 branches across the country. PSF is purely a private entity, governed by a Board of Directors elected from the business community at the grassroots level to represent and advocate for members' interests. The Secretariat drives the operations of the Federation through the coordination of 5 professional clusters (trade, industry, agriculture, services, and specialized) and 76 professional associations.

The Rwanda 2050 Vision and its National Strategy for Transformation (NST1/NST2) mandated the private sector of Rwanda to drive the national economic growth. In order to perform that role and be really on the cornerstone of the economic development of the country based on the key drivers identified in the NST1, the RPSF found it imperative to revise accordingly its strategic plan in 2020. The five-year strategic plan of PSF (2019-2024) emphasizes three strategic pillars, that are namely Advocacy and Research, Governance and Membership, and Capability development. For the sake of fulfilling its obligations in that development journey, RPSF managed to establish a Business Research Centre (BRC) that will fulfil its Business Research Agenda (BRA) to facilitate evidence-based advocacy and promote the public-private dialogue for policy reforms and elaboration.

The Centre is dedicated to carrying out business research and development activities including surveys, assessments, policy briefs, position/advocacy papers, policy analysis, development of innovative business models, business advisory services, etc; all aimed at improving access to key information and enabling PSF to make informed advocacy.

Environmental Expert Position Duties and Requirements:

- a. Must hold a Masters' degree in Environmental studies, Climate Change, Circular Economy or related field, with at least three years (3) of experience in green Financing Projects or related Projects; or Bachelor's degree with at least Five years (5) of experience.
- b. Able to Develop strong institutional cooperation to promote circular and green economy strategies and implementation plans.
- c. Support initiatives that promote cooperation and investment in sustainable plastic manufacturing, re-use, recycling and waste management; as well as green projects initiatives in various economic sectors, such as agriculture, infrastructure, real estate, energy, etc.
- d. Serve as a liaison person between PSF/BRC, REMA and other partners/stakeholders that support environmental sustainability, circular economy, and green growth in the country.
- e. Coordinate and operationalize the environmental forum that brings together private sector actors including small and medium enterprises, producers and users of plastics, electronics, solid as well as informal waste management sector, academia and regulators to promote the adoption of the circular economy.
- f. Support the design and launch of strategic projects for SDG green financing in the private sector.
- g. Establish framework that support the private sector green projects financing.
- h. Work with PSF management to identify and develop regular reports on private sector environment and climate change researches and policies.
- i. Lead PSF/BRC efforts in resources mobilization on environment, climate change, and green economy related activities.
- j. Represents the interests of PSF/BRC as and when required.
- k. Attention to detail and organizational skills.
- l. Ability to work with team and poses positive Personal attitude behaviour.

N.B: Please submit your application document in a single PDF (cover letter addressed to the Executive Director of BRC, CV, and relevant certificates) to BRC@psf.org.rw and humanresources@psf.org.rw in copy; no later than October 17th, 2024, at 5:00 p.m. with the subject line: **Environmental Expert Position_BRC**

Done at Kigali on 07/10/2024

**Business Research Centre
Management**

