



Patient-Centered Care

# KING FAISAL HOSPITAL RWANDA

OFFICE OF DEPUTY THE CHIEF EXECUTIVE OFFICER

## Tender Notice - Re- Advertisement of tender

**TENDER TITLE:** PROVISION, INSTALLATION, AND COMMISSIONING OF A DOCUMENT MANAGEMENT SYSTEM, INCLUDING DIGITIZATION OF HISTORICAL PAPER-BASED MEDICAL RECORDS AT KING FAISAL HOSPITAL RWANDA.

### TENDER REFERENCE NUMBER: 29/G/NCB/2025-2026/KFHR

1. King Faisal Hospital Rwanda, hereinafter called 'Client' funded by its budget towards the Cost of provision, installation, and commissioning of a document management system, Including digitization of historical paper-based medical records at King Faisal Hospital Rwanda.

The Client intends to apply a portion of the funds to eligible payments under the contract for Which this Bidding Document is issued.

2. King Faisal Hospital Rwanda is therefore inviting specialized and experienced companies to submit bids for the performance of the above mentioned activity, as indicated in detail in the statement of requirements;

3. Tender Documents in English may be obtained from the King Faisal Hospital Procurement Department from 08:30 to 17:00 hours, Monday to Friday, except on public holidays upon Presentation of proof of payment of a non-refundable fee of 10,000 Rwf to the account No 6775021405 opened in ECOBANK, in the name of King Faisal Hospital, Rwanda.

4. All bids "shall" be accompanied by a "Bid Security" of Rwf 4,000,000 duly signed and Sealed by the guarantor (recognized Bank/Insurance Company). This bid security shall be Valid until thirty days after the bid validity period.

5. Enquiries regarding this tender may be addressed to the Director of Procurement through the email: [procurement@kfhkigali.com](mailto:procurement@kfhkigali.com), King Faisal Hospital, Gasabo District, Kigali City, P.O. Box 2534 – Kigali – Rwanda.

6. Well printed bids, properly bound and presented in 3 copies one of which is the original must reach the King Faisal Hospital, at the address mentioned above not later than 2:00 pm July 14<sup>th</sup>, 2026. Late bids will be rejected and returned unopened.

**OFFICE OF THE DEPUTY CHIEF EXECUTIVE OFFICER  
KING FAISAL HOSPITAL, RWANDA**

6 Section I Instructions to Bidders

A compulsory site visit is scheduled on **July 3<sup>rd</sup> 2026**, from 10:00 am to 11:00 am, at

KG 544 Street 10, Gasabo District, Kacyiru • P.O BOX 2534 Kigali, Rwanda.  
Toll-free: 3939 • +250 788 123 200 (International) • Email: [info@kfhkigali.com](mailto:info@kfhkigali.com) • Website: [www.kfh.rw](http://www.kfh.rw)

King Faisal Hospital Rwanda.

7. The bids will be opened in the presence of bidders or their representatives who choose to attend at King Faisal Hospital, Kigali at the address mentioned below not later than 2:30 pm Local time on July 14<sup>th</sup>, 2026. Late bids will be rejected and returned unopened.

8. The Outer envelope should clearly indicate the tender name and title

9. Address for collection, submission and opening of bids:

**KING FAISAL HOSPITAL, KIGALI**

Gasabo District, Kigali

P.O. Box 2534 – Kigali - Rwanda

Email: [procurement@kfhkigali.com](mailto:procurement@kfhkigali.com)

Done at Kigali on June 19, 2026.



**Mr. Frederic NGIRABACU**  
Deputy Chief Executive Officer

