Communauté des Eglises Libres de Pentecôte en Afrique au Rwanda
C.E.L.P.A.R/Ngenda

Tel: 0788895681/0737555181
PROJECT RW0891

AMABWIRIRIZA AGENGA IPIGANWA

RYO KUGURIRIRA ABANA INKWETO

D A O

Bugesera Tariki : 27/04/2026

<u>AMABWIRIZA AGENGA IPIGANWA RY'ISOKO RYO KUGURIRA ABANA INKWETO</u>

<u>IGICE CYA MBERE IRIBURIRO</u>

Umushinga **RW0891** ukorera mw'itorero rya **CELPAR Paroisse Ngenda** ufashwa na compassion international ufite intego yo kugobotora umwana mu ngoyi z'ubukene mw'izina rya yesu , abo bana bafashwa m'uburyo butandukanye **(mu myigire m'ubuzima , mu mibaniren'abandi , ndeste no mu mikurire y'umubiri**), ni muri urwo rwego umushinga wifuza gutanga isoko ryo kugurira abana b'umushinga **(337)** inkweto(**Shoes**), ariko bikazaca mw'ipiganwa.

<u>IGICE CYA KABIRI</u>
<u>AMABWIRIZA YIHARIYE AGENGA IPIGANWA</u> :

1.<u>ABEMEREWE KUZA GUPIGANWA</u>

Abemerewe kuza gupiganwa ni barwiyemezamirimo bafite ibyangombwa byemewe bitangwa n'inzego zibifitiye ububasha .

2.<u>IBIKUBIYE MU GATABO K'IPIGANWA</u>

- Itangazo ry'ipiganwa (Avis d'appel d'offres)
- Amabwiriza yihariye agenga ipiganwa
- Abazatanga isoko
- Aho Amafaranga azava
- Uburyo bwo gutanga igiciro
- Ibisabwa mw'ipiganwa
- Kugura ibitabo by'ipiganwa
- Gutegura amabahasha
- Igihe giteganyijwe cyo gutanga amabaruwa y'ipiganwa.
- Gufungura amabahasha y'ipiganwa
- Igihe impapuro z'ipiganwa ziba zifte agaciro
- Ururimi ruzakoreshwa mw'ipiganwa
- Gusuzuma inyandiko
- Uko isoko ritangwa
- Imiterere y'inkweto zikenewe muri iri soko
- Uburyo bwo kwishyura rwiyemezamirimo
- Uko amasezerano azakorwa.

3. ABAZATANGA ISOKO

Abazatanga isoko ni komite y'umushinga , Abakozi b'umushinga , n'ubuyobozi bw'itorero rya **CELPAR Paroisse Ngenda**.

4. AHO AMAFARANGA AZAVA

Amafaranga azishyurwa rwiyezamirimo azava k'umuterankunga w'itorero rya **CELPAR Paroisse/Ngenda ariwe compassion international** ku mafaranga agenewe abo bana b'umushinga aza buri kwezi , akazatangwa ari amanyarwanda.

5.UBURYO IGICIRO GITANGWA

Igiciro cy'inkweto gitangwa na rwiyemezamirimo hakurikijwe ibiciro by'inkweto biri ku isoko. Igiciro kigomba kuba gikubiyemo imisoro yose iteganywa n'amategeko ya letay'URWANDA. Upiganira isoko yerekana agaciro ka kimwe ndetse n'agaciro ka byose(**Unit & Total Price**).Uzatanga igiciro kirenze ubushobozi bwacu ntabwo azahabwa isoko, icyakora mugihe ariwe ufite ibiciro biri hafi y'ibyo dufite hashobora kubaho kumvikana nawe akagabanya igiciro akaba ariwe uhabwa iryo soko **(Negociation phase).**Uzatanga igiciro gito kijyanye n'ubushobozi bwacu kandi yujuje ibisabwa niwe ugomba gutsindira iryo soko. Mugihe hatagize uboneka wakwemera ubwo bwumvikane ku giciro isoko rigomba gusubikwa , hakazongera gutangwa itangazo .

6. IBISABWA MW'IPIGANWA

A. MURWEGO RWO KUGENZURA IBYANGOMBWA BY'ABARWIYEMEZAMIRIMO HAREBWA IBI BIKURIKIRA:

-Kwandika ibaruwa isaba iryo soko yandikiwe umushumba w'itorero rya **CELPAR Paroisse Ngenda**.

-Kuba asanzwe ari umucuruzi w'inkweto cyangwa afite ubushobozi bwo gupiganira iryo soko.

-Kuba afite **E B M** ya **R R A**

-Kuba afite nimero ya compte muri **B K** cyangwa ahandi hari Informatisé.

-Kuba afite Tin number ya **R R A**

-Kuzana icyemezo cy'ubucuruzi **(Registre de commerce)** kigaragaza ibyo yemerewe gupiganira **(Business Activities).**

-Kuzana photocopy y'indangamuntu

-Kuba afite icyemezo cy'uko atarimo umwenda wa **RRA(Attestation de non Créance).**

-Kwandika form igaragaza ibiciro yatanze **(procuring form)** k'urukweto hakubiyemo n'imisoro iteganywa n'amategeko ya leta y'URWANDA

-Buri wese wifuza gupiganira iryo soko agomba kwishyura amafaranga adasubizwa **10,000Frw** kuri konti y'umushinga iri muri **BK:100008615483 RW0891 CELPAR NGENDA CDC**

-Kuzana bordereau y'amafaranga yishyuye kuri Banki .
-Nyiri Company niwe ugomba kwitabira ipiganwa , mugihe atubahirije iyi ngingo dosiye ye ntizakirwa, Buri wese agomba gutanga Bordereau yishyuriyeho DAO kuri Email y'umushinga (**projectrw891celpar@gmail,com**).

B. MURWEGO RWO KUGENZURA KO RWIYEMEZAMIRIMO AFITE UBUSHOBOZI HAREBWA IBI BIKURIKIRA :

Kuzana ibyemezo bya hantu nibura hatatu **(3)** yaba yaragemuye inkweto
Kugaragaza gahunda isobanutse yerekana uko azakora icyo gikorwa cyo kugemura inkweto.

7. KUGURA IBITABO BY'IPIGANWA

Ibitabo by'ipiganwa biboneka ku biro by'umushinga **RW0891CELPAR NGENDA** ,guhera Tariki ya **28/04/2026** . kugeza tariki **09/05/2026**
Buri rwiyemezamirimo agomba gutanga amafaranga adasubizwa **10,000frw** kuri konti y'umushinga **RW0891** iri muri **BK:100008615483 RW0891 CELPAR NGENDA CDC**

8.GUTEGURA AMABAHASHA

Amabahasha agomba kuba afunze neza yanditseho inyuma :
<<ISOKO RYO KUGURIRA ABANA B'UMUSHINGA INKWETO,
yandikiwe umushumba w'itorero rya **CELPAR PAROISSE NGENDA**
Ibaruwa zigomba kuba zandikishije imashini cyangwa intoki .

9.IGIHE GITEGANYIJWE CYO GUTANGA AMABARUWA Y'IPIGANWA

Amabaruwa agomba kuzatangwa na buri Rwiyemezamirimo umunsi wo gufungura amabaruwa k'umugaragaro Tariki **11/04/2026** saa munani zuzuye **(14:00)** ku biro by'umushinga **RW0891** .

10.GUFUNGURA AMABAHASHA Y'IPIGANWA

Gufungura amabahasha y'ipiganwa bizakorerwa m'uruhame ku Biro by'umushinga **RW0891CELPAR NGENDA** kuwa **11/04/2026 saa munani zuzuye(14:00),** Uzarenza saa munani n'igice (**14:30**)ataratanga Dosiye ye iri hard copy ntazemererwa kuba mu ipiganwa.

11.IGIHE IMPAPURO Z'IPIGANWA ZIBA ZIFITE AGACIRO

Impapuro z'ipiganwa zikomeza kugira agaciro kuva igihe amabaruwa yafunguriwe kugeza ku minsi irindwi **(Validité de 7jours) .**

12.INDIMI ZIZAKORESHWA MW'IPIGANWA .

Ururimi rwemewe kuzakoreshwa mw'itegurwa ry'isoko ry'inkweto ndetse no mw'ipiganwa n'ikinyarwanda.

13.GUSUZUMA INYANDIKO

A. **Gususuma ibisabwa rwiyemezamirimo**
Mugusuzuma inyandiko hakurikizwa ibikubiye mu ngingo ya **(6)** y'igitabo gikubiyemo amabwiriza agenga isoko.

B.Gusuzuma ubushobozi bwa rwiyemezamirimo.
Gusuzuma ubushobozi tuzaburebera mu nyandiko upigana yazanye zavuzwe mu ngingo ya **6 A** na **B.**
C.Gusuzuma ibiciro bya rwiyemezamirimo.
Upiganira isoko agomba kugaragaza ibiciro yatanze mu nyuguti no mu mibare kuri Facture proforma .Mugihe habayeho kwibeshya ibyanditswe mu nyuguti n'ibyo bihabwa agaciro.Amafaranga yatanzwe nutanga igiciro azasuzumwa kugira ngo bamenye niba atibeshye ,hazarebwa kandi n'igiciro cyose hamwe , igiciro kizemezwa n'ikigaragaye nyuma y'ikosora. Uzatsindira isoko ni uzaba afite igiciro cyiza kandi yujuje ibisabwa .

14.UKO ISOKO RITANGWA
Isoko riteganyijwe kuzatangwa tariki **11/05/2026** saa munani zuzuye **(14:00)** ku biro by'umushinga **RW0891 CELPAR NGENDA**.

Isoko rizatangwa kuri rwiyemezamirimo uzaba yujuje ibisabwa byose byavuzwe mu ngingo zabanje kandi akaba abifitiye ubushobozi.

IMITERE Y'INKWETO ZIKENEWE

Inkweto zikenewe kugurirwa abana b'umushinga **(337)** zizaba ari soupless bita **(Campus)** abana bose bakazambikwa inkweto na Rwiyemezamirimo uzaba yatsindiye isoko akurikije ikigero cy'umwana ndetse na nomero yambara y'inkweto.

16.UBURYO BWO KWISHYURA RWIYEMEZAMIRIMO
Rwiyemezamirimo watsindiye isoko ryo kugemura inkweto agomga kuzana Facture arangije gukora ibyo asabwa byose mu kwezi **kwagatanu 2026** ,

akishyurwa hakoreshejwe O P iriho nomero ye yatanze izishyurirwaho amafaranga muri Banki yifuje ko twamwishyuriraho.

17.UKO AMASEZERANO AZAKORWA N'IGIHE AZAMARA

Amasezerano akorwa hagati ya Rwiyemezamirimo watsindiye isoko ryo kugura inkweto na komite y'umushinga **RW0891**.Aya masezerano agomba gukorwa nyuma yo kumenya uwatsindiye isoko ryo kugura inkweto bitarenze iminsi itatu **(3jours).**Mugihe habayeho imbogamizi kufite ibiciro bito , harebwa uwo bakurikirana mu biciro, yaba yujuje ibisabwa agahabwa iryo soko .Aya masezerano agomba kumara igihe kitarengeje itariki **25/05/2026.**

Bikorewe Bugesera kuwa :27/04/2026
Umushumba w'itorero rya CELPAR paroisse Ngenda
RUGWIZA SUMO Alexandre

COMMUNAUTE DES EGLISES LIBRES DE PENTECOTE EN AFRIQUE AU RWANDA
CELPAR PAROISSE NGENDA

SAMPLE Y'INKWETO YITWA (CAMPUS)