AEE Rwanda

In Word and Deed — We Serve

LETTER OF INVITATION (LOI)

Subject: Provision of audit services for the German federal ministry for economic cooperation and development (BMZ) and Kindernothilfe (KNH) co- funded project

AEE-Rwanda invites qualified Audit Firms to submit their proposals to carry out audit services for BMZ funded project according to the Terms of refence.

Well bound and sealed bids presented in one copy original and softcopy via email: **aeeprocurement@aeerwanda.ngo** copy **lnagatake@aeerwanda.ngo** should be submitted to AEE Rwanda Head office at Gishushu (Opposite Gasabo district) not later than **November 30th, 2026, at 10:00 local time**. Late bids will be rejected.

The opening of bids will be held at AEE-Rwanda Head office at Gishushu at **10:30 am** in the conference room.

The technical proposal should include signed and stamped submission/cover letter, detailed experience in auditing, the current detailed CVs of the proposed audit team for this assignment, and company administrative documents (Practicing certificates, RDB Certificate, proof of EBM usage, Tax clearance certificate, VAT Certificate, and RSSB clearance certificate).

The cover letter should include the address of the audit firm and contact person.

Please note: According to the donor's requirements, any auditor, with whom AEE Rwanda already has a contractual relationship at the time of awarding the BMZ audit contract, is excluded from this assignment. Furthermore, the auditor must not have worked for AEE Rwanda in the three years prior to the conclusion of the BMZ audit contract and there must be no kinship, friendship or other relationships between AEE Rwanda and the auditor that stand in the way of an independent, objective and unbiased execution of the assignment.

Done at Kigali, on 23/11/2026

Emmanuel Cyuma Nshuti
Finance and Operations Director
AEE Rwanda