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**Terms of Reference**

**Landscape Leveling and Gardening for the Regional Rusumo Fall Hydropower Plant**

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| --- | --- |
| Project title | Regional Rusumo Falls Hydropower Plant (RRFHP) Landscape Restoration |
| Consultancy title | Landscape Leveling and Gardening at Administration and Residential sites of the Regional Rusumo Fall Hydropower Plant |
| Post level | Local Service Provider |
| Number | 1 |
| Location | Rwanda and Tanzania |
| Office | IUCN Rwanda Office |
| Language requirements | English, Kinyarwanda, and Kiswahili |
| Application deadline | January 31, 2025, at 5 PM |
| Application Review and Contract Awarding timeline | February 15-20, 2025 |
| Estimated start and end date | February 21 - April 26, 2025 |
| Assignment duration/Level of Effort | 60 days |

# **1.Background**

The International Union for Conservation of Nature (IUCN) is partnering with the Rusumo Power Company Limited (RPCL), to implement activities targeting the rehabilitation and restoration of landscapes at the site of the Regional Rusumo Falls Hydroelectric Project (RRFP). The RRFP is a hydropower project under joint development by the Governments of the Republic of Burundi, the Republic of Rwanda, and the United Republic of Tanzania through a commonly RPCL. The project was launched on the 30 March 2017 with the governments of the three countries forming a Tripartite Agreement for joint development.

The project is located at Rusumo Falls, at the common border of Rwanda and Tanzania on River Akagera. The power production facilities are located entirely on the south side of the bank of the Kagera River in Tanzania, while the substation is located on the northern side of the bank of the river in Rwanda.

**1.1Purpose**

Under Direct supervision of the Project Manager, the Service Provider will undertake landscaping activities at the administrative site (about 1,700 square meters) of the RPCL (on the Tanzania side) and the residential camp on the Rwanda site (about 500 Square meters). Activities include land levelling, soil improvement garden design, planting of trees, shrubs and grasses, and any other landscape improvement activities as agreed upon by the client.

**1.2 Specific Activities**

Specifically, the service provider will:

1. Utilize an excavator to level the rocky landscape at administrative site in Tanzania
2. Supply 128 cubic meters of topsoil at Residential site in Rwanda
3. Supply 480 cubic meters of topsoil at administrative block at Tanzania
4. Supply 40 cubic meters of organic manure at Residential site in Rwanda
5. Supply 30 cubic meters of organic manure at administrative site in Tanzania
6. Apply the supplied topsoil and organic manure on the above two sites in Rwanda and Tanzania
7. Supply and plant grasses (paspalum) and flowers on the leveled landscape
8. Site maintenance for 60 days and handover at the end of the period.

**2.Deliverables**

The service provider is expected to deliver the followings to IUCN Rwanda

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **Deliverable (s)** | **Deliverable content** | **Timeline** |
| 1 | Inception Report | Understanding of ToR, planned assignments completion plan, detail methodology and timely deliverables. | 3 days after signing the contract. |
| 2 | Landscape leveled with excavator | Site visit by client and approval of completion of works by client | 7 days after Inception phase |
| 3 | Supply of Topsoil and Organic manure on the leveled landscape | Site visit by service provider and client and approval of completion of works by client | 7 days after Landscape Leveling |
| 4 | Landscape development report | Detailed Report indicating the Landscape planted with grasses and flowers associated with relevant photos | 7 days after Landscape Leveling |
| 4 | Landscape maintenance report | Monitoring Report outlining maintenance activities undertaken during the 30 days after completion of works and subsequent handover. | 30 days after planting |

**3.Requirements**

1. Possessing the working experience in Landscape Restoration Designing and Gardening
2. Familiar with working in the Eastern Province and/or cross bordering assignments
3. Proof of having conducted similar assignment
4. Good reporting and communication skills in English, Kinyarwanda, and Kiswahili
5. Excellent attention to detail, with the ability to undertake repetitive tasks accurately and consistently.
6. Willingness and ability to work in difficult rural areas with rough terrain.

**4.Competencies**

* ***Transparency****:* Able to build trust and contribute to informed and responsible decision making by carrying out the work of IUCN in a transparent manner; provides clear guidance to ensure that objectives and desired measurable results are understood by members of the team.
* ***Inclusiveness****:* Understands and accepts cultural diversity, and provides a tolerant, positive, and supportive working environment that fosters respect for diversity, demonstrates ability to work in a multicultural environment and to maintain effective working relations with people of different cultural backgrounds.
* ***Professionalism****:* Promote the organization’s interests, objectives, and values in a diligent and professional manner.
* ***Accountability****:* Takes responsibility of individual and collective actions, promotes the IUCN One Program approach.

**4.Evaluation criteria**

|  |  |  |
| --- | --- | --- |
| **No** | **Criteria** | **Marks** |
| **1** | Technical Proposal clearness (proposed methodology, sources and types of materials to be used) | 40 |
| **2** | Possessing the working experience in Landscape Restoration Designing and Gardening | 30 |
| **3** | Familiar with working in the Eastern Province and/or cross bordering assignments | 20 |
| **4** | Good reporting and communication skills in English, French, Kinyarwanda, and Kiswahili  Excellent attention to detail, with the ability to undertake repetitive tasks accurately and consistently. | 10 |
|  | **Total** | **100** |

**5.Payment Modalities**

|  |  |  |
| --- | --- | --- |
| **No** | **Payment (in %)** | **Marks** |
| **1** | 30 | Upon Signing the contract |
| **2** | 50 | After Landscape leveling |
| **4** | 20 | After supplying topsoil, organic manure, planting grasses and flowers |

**6.Consultancy Timeline**

The assignment will be conducted within 60 days from the contract signing to Final Reporting.

**6.Submission address**

Interested Service Providers should submit the Technical and Financial Proposals (one Single PDF, 15 pages maximum). The Financial Proposal should be quoted in RWF. The application should be sent electronically to [**tenders.rwanda@iucn.org**](mailto:tenders.rwanda@iucn.org). The application deadline is **January 31st, 2025, at 5:00 PM.**