IOM Mission – RWANDA

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| **Call for Expression of Interest (CEI)** |

1 ***Timeline***

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| **CEI Reference number** | RW10-CDC |
| **Posted (date)** | September 30, 2025 |
| **Clarification Request Deadline** | October 13, 2025 |
| **Application Deadline** | October 20, 2025 |
| **Notification of Results** | October 24, 2025 |
| **Implementation Start Date** | November 01, 2025 |
| **Implementation End Date** | December 31, 2025 |

2 ***Locations***

The RCCE campaign, as a key component of the BRIDGE-RWANDA project, will strategically focus on the following provinces/districts, with a pronounced emphasis on identified major official and informal Points of Entry (PoE) and their surrounding border communities:

* **Eastern Province:** With strong focus on **Kagitumba** (Uganda border), **Rusumo** (Tanzania border), and other key border crossings and mobility corridors.
* **Western Province:** Focusing on **Rusizi I & II** (DRC border), **Rubavu** (DRC border), La Corniche, Poids Lourds and active informal crossing points.
* **Northern Province:** Targeting **Gatuna** (Uganda border) and **Cyanika** (Uganda border).
* **Southern Province:** Addressing potential cross-border movements with Burundi, particularly at targeted informal border points, Bugarama, and Buziba.

IOM reserves the right to amend the list of locations and specific PoE based on evolving epidemiological data, security considerations, donor requirements, and any other factors that may change during project implementation, always in close consultation with the MoH and relevant authorities.

3 ***Sector(s) and area(s) of specialization***

Migration Health.

4 ***Issuing Agency***

IOM

5 ***Project Background***

Rwanda, a small and densely populated country, is at high risk for public health threats due to significant cross-border movement and its proximity to regions with highly pathogenic diseases. Recent outbreaks, such as the Marburg virus and Mpox, have exposed weaknesses in the country's health systems, particularly at **points of entry (POEs)**.

To address these challenges, the International Organization for Migration (IOM), in partnership with Rwanda's Ministry of Health (MoH) and the Rwandan Biomedical Center (RBC), is launching an intervention. The project aims to enhance health systems and mitigate Mpox-related risks by strengthening border surveillance and response mechanisms. This aligns with Rwanda's national health strategies and international health regulations.

The project will focus on the following key areas:

* **Improved Coordination:** The project will help finalize **Standard Operating Procedures (SOPs)** and guidelines for health surveillance at POEs and establish a data monitoring system. It will also facilitate coordination meetings between Rwandan health authorities and their counterparts in neighboring countries to enable timely information sharing and joint action during health emergencies.
* **Enhanced Screening and Surveillance:** The intervention will provide comprehensive training on Mpox screening protocols for border officials, ensuring they have the necessary skills and knowledge. It will also support regular supervision at POEs to ensure compliance and assist in maintaining essential equipment, such as thermal scanners, and replenishing supplies like personal protective equipment (PPE).
* **Community-Based Prevention:** The project will work with local NGOs to raise awareness about Mpox among at-risk mobile populations at key locations like markets and bus stops. It will also strengthen the capacity of community health workers to conduct event-based surveillance, ensuring that communities are informed about risks and that public health alerts are communicated effectively.

6 ***Expected Results***

The campaign's objectives and their corresponding expected results are:

**Objective 1: Increase Knowledge and Understanding**

* Increase knowledge of Mpox symptoms, transmission, prevention, and healthcare services by at least 35% among the general population in targeted areas. This will be measured through pre- and post-campaign surveys.
* Achieve at least a 40% increase in knowledge among travelers, transport workers, and border community members at targeted PoE regarding Mpox risks, prevention, and reporting protocols. This will be assessed through rapid surveys.
* Develop and distribute at least four different types of communication materials (e.g., posters, flyers, radio jingles, videos) in multiple languages, including Kinyarwanda, English, French, and Swahili. These materials should be accessible to at least 85% of targeted households.

**Objective 2: Promote Timely Healthcare-Seeking and Reporting Behaviors**

* Increase the number of individuals seeking information or reporting suspected Mpox cases at health facilities, with a 20% increase in referrals from community levels and PoE to health facilities for suspected cases.
* Establish and promote at least five effective and confidential feedback mechanisms, such as hotlines, community suggestion boxes, and regular community dialogues, to address public concerns and facilitate case reporting.

**Objective 3: Combat Misinformation and Stigma**

* Reduce reported stigmatizing attitudes towards individuals affected by infectious diseases by at least 25%, as measured by qualitative assessments or perception surveys.
* Conduct at least 15 community dialogue sessions in each targeted district and border community to dispel myths and promote accurate information.

**Objective 4: Strengthen Community and PoE Engagement and Participation**

* Implement at least one innovative community-led initiative, such as peer education programs or mobile information kiosks at PoE, to raise awareness about Mpox and general health.

**Objective 5: Enhance Cross-border Information Sharing and Coordination**

* Participate in at least one formal cross-border coordination meeting with authorities in neighboring countries to harmonize RCCE messages and strategies at shared PoE.
* Develop a brief report on best practices and lessons learned from cross-border RCCE activities to contribute to regional knowledge sharing.
* The overall target for this campaign is to reach at least 20,000 individuals through direct and indirect awareness-raising activities over the four-month period. A specific goal is to directly reach at least 9,000 individuals at or near Points of Entry and in immediate border communities.

7 ***Indicative Budget***

*40,000 USD.*

8 ***Other Information***

*N/A*

9 ***Selection Criteria***

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| **Name** | **Description** | **Weight** |
| Relevance of proposal | * How relevant is the proposed intervention? Is it compliant with the mentioned objectives and Rwanda priorities? Is the proposed intervention based on recent needs assessments, gaps analysis? Are the local stakeholders included in the needs assessments, gaps analysis? Experience with conducting principles such as inclusion, equality, accountability, participation, universality, etc. | 25 |
| Technical Expertise and Experience | * This evaluates the partner's capacity and expertise in the subject matter and the target location. Does the team have the specific skills and human resources needed? How does the intervention strengthen local expertise? Does the partner have a proven ability to deliver activities effectively and on time? | 20 |
| Project Management and Team Structure | * This criterion focuses on the project's management structure and the qualifications of the proposed personnel. How are technical and project management roles distributed? Are the qualifications and competence of the proposed staff appropriate for the intervention? | 15 |
| Cost Effectiveness | * This evaluates the proposed budget's efficiency and justification. Is the cost distribution for program implementation and management reasonable and well-justified? Does the proposal demonstrate how it will maximize outcomes while maintaining fiscal responsibility | 15 |
| Innovation and Data Use | * This assesses the originality and evidence-based nature of the proposal. Does the proposal include innovative strategies? Does it detail how data will be used to monitor progress, adapt to challenges, and measure impact? How does it plan to address potential risks or complications? | 10 |
| Sustainability | * This evaluates the long-term viability and impact of the intervention beyond the project's funding cycle. What mechanisms are in place to ensure the project's activities and outcomes are sustainable? How will local partners be empowered to continue the work | 10 |
| Rights-Based, Inclusive, and Gender-Transformative Approach | * This measures the extent to which the proposal integrates key principles of equity and inclusion. Does the proposal demonstrate a clear understanding of and commitment to a rights-based approach? Does it actively address gender and social inequities within the Mpox response? | 5 |

10. ***Attachments***

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| **Description** | **Mandatory documents to share** |
| ANNEX A – Terms of Reference. | YES |
| ANNEX B - CEOI template | YES |
| ANNEX C - Implementing Partners General Information Questionnaire | YES |
| ANNEX D - Concept Note Template | YES |
| ANNEX E - Financial Template (Budget) | YES |
| ANNEX F – Declaration of Conformity for Partners | YES |
| ANNEX G – Partner PSEA Capacity Assessment | YES |
| ANNEX H – IOM Data Notice | YES |
| Annex I – LIST OF STAFF ENGAGED IN PROJECT IMPLEMENTATION AND CVS TEMPLATE. | YES |
| ANNEX J – LIST OF IMPLEMENTED PROJECTS TEMPLATE | YES |
| ANNEX K - FINANCIAL ASSESSMENT TEMPLATE | YES |
| ANNEX L-Project-Implementation-Agreement-Template. | At this stage, do not fill, this is for Partners information only. If successful, then you will be required to complete. |

12 ***For more information on this partnership opportunity, and to apply, please visit*** (https://rwanda.iom.int)

The organizations responding to this call need to demonstrate their capacity to implement all listed activities as a single package. Partial applications for individual activities will not be considered.

IOM reserves the right to cancel/reduce the scope of planned activities or to introduce new/broaden the scope of the existing activities. Selected Implementing partner needs to be ready to develop a detailed budget based on submitted proposal in two weeks upon receiving the notification from IOM.

All applicants will receive written notification, within the two weeks after the deadline for the submission of Concept Note, of the outcome of the selection process. Should an applicant request further clarification, IOM will provide a response explaining the transparency and integrity of the selection process undertaken.

IOM reserves the right to decline disclosure of the specificity of decision derived by the IOM mission due to reasons related to confidentiality.

IOM reserves the right to accept or reject any Expression of Interest, and to annul the selection process and reject all Expression of Interest at any time, without thereby incurring any liability to the affected Implementing Partners.

For more information, please contact in writing [IOMRwandaProcurement@iom.int](mailto:IOMRwandaProcurement@iom.int)

**Expression of Interest submission guidelines**

This document contains instructions on the preparation and submission of the Application including Annex A: IP Information.

1. The Application may be submitted either by email through [IOMRwandaProcurement@iom.int](mailto:IOMRwandaProcurement@iom.int), or by hand , and/or through mail in sealed envelope to IOM with office address at KG 328St, Amarembo, Nyabisindu Cell, Remera, P.O. Box 1126, Kigali, Rwanda no later than October 16, 2025, and 4:30 pm, Kigali time. Late Application will no longer be considered.
2. A detailed description must be provided on how the requirements specified in the Call for Expression of Interest (CEI) issued by IOM will be matched by the capabilities, experience, knowledge and expertise of the Implementing Partners
3. The Application must be submitted in one original and one copy and envelope must be marked “Original” and “Copy” as appropriate. If there are any discrepancies between the original and the copy the original governs. Both envelopes shall be placed in an outer envelope and sealed. The outer envelope shall be labeled with the submission address, reference number and title of the Project and name of the Implementing Partner.
4. The Application must be submitted in the English language and in the format prescribed by IOM within the CEI. All required information must be provided, responding clearly and concisely to all the points set out. Any application which does not fully and comprehensively address this CEI requirements may be rejected.
5. The Application document should comprise of the following:
   1. Cover Letter;
   2. Duly accomplished application documentation as outlined within the CEI signed on all pages by the prospective Implementing Partner’s Authorized Representative; and
   3. Any other relevant documents
6. Applications may be modified or withdrawn in writing, prior to the closing time specified in this Request for EoI. Applications shall not be modified or withdrawn after the deadline.
7. The Implementing partner shall bear all costs associated with the preparation and submission of the Application and IOM will not in any case be responsible and liable for the costs incurred.
8. IOM at no occasion will ask an application fee from Implementing Partners.
9. Partners can use [IOM's We Are All In platform](https://weareallin.iom.int/) for reporting fraud, corruption or misconduct.
10. All information given in writing to or verbally shared with the Implementing Partners in connection with this CEI is to be treated as strictly confidential. The Implementing Partner shall not share or invoke such information to any third party without the prior written approval of IOM. This obligation shall continue after the selection process has been completed whether or not the Implementing Partner application is successful.
11. IOM will treat all information (or that marked proprietary/sensitive/financial) received from Implementing Partners as confidential and any personal data in accordance with its Data Protection Principles.
12. The Implementing Partner, by submitting an application, gives consent to IOM to share information with those who need to know for the purposes of evaluating and managing the proposal.
13. By submitting the application/expression of interest, the applicant confirms adherence to IOM’s Declaration of Conformity Form and acknowledges receipt of the list of Proscribed Practices (enclosed).
14. IOM reserves the right to accept or reject any Application, and to cancel the process and reject all Applications, at any time without thereby incurring any liability to the affected Implementing Partner or any obligation to inform the affected Implementing partner of the ground for IOM’s action.