Assessment grid for checking the eligibility of candidates/tenderers (all procedures)

giz Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH

1	Officer responsible for the commission		Project title	**Digital4Rwanda- Digitalisierung für nachhaltige Entwicklung in Ruanda**	Processing number:	**22.2090.3-001.00**
2	Commercial assessor	**Mahoro Jean Pierre**	Service tendered:	**Consultancy for design and implementation of an e-waste awareness campaign in Kigali**	Transaction number:	**83478287**
3	Technical assessor	**Kanyangoga Samson**				
4						

5		Candidate/tenderer 1	Candidate/tenderer 2	Candidate/tenderer 3	Candidate/tenderer 4	Candidate/tenderer 5
6	**A. General information (all procedures)**					
7	**I. Commercial eligibility assessment**					
8	Information (if applicable): Evidence of commercial register entry (i.e. Registration Certificate issued by RDB)					
9	Information (if applicable): Evidence of tax registration (i.e. VAT certificate by RRA)					
10	Information (if applicable): Evidence of tax clearance (issued by RRA)					
11	Certification of Institution of Engineers Rwanda for experts					
12	site visit certificate					
12	Average annual turnover for the last three financial years (last-but-four financial year can be included in case of tenders held within six months of end of last financial year). At least: 35,000,000 RWF					
13	Average number of employees and managers for the past three calendar years At least: 3 person(s)					
14	**Result**					
17	**II. Technical eligibility assessment**					
18	30 000 000 RWF					
19	At least 3 reference projects in the technical field Marketing and communications					
20	and at least 3 reference projects Rwanda in the last 3 years.					
21	**Result**					
23	**Overall result, commercial and technical**					

I hereby declare that I have filled out this assessment independently, to the best of my knowledge and in good faith.

For the technical assessment:

Date, full first and last names, function, OU

For the commercial assessment:

Date, full first and last names, function, OU