



Umuryango w'Abahinzi n'Aborozi bo mu Rwanda «IMBARAGA» Organisation des Agriculteurs et Eleveurs du Rwanda

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TERMS OF REFERENCE

Supply and delivery of Layers chicken feeds (Tunga Feeds)

IMBARAGA Farmers Organization is a Rwandan non-governmental organization established in 1992 by local farmers. Its core mission is to support the transformation of agriculture from traditional practices to a more professional, profitable, and socially impactful sector. IMBARAGA aims to make agriculture a viable economic activity that significantly contributes to improving the livelihoods and welfare of farmers. The organization's mission is to increase farmers' professionalism through capacity building for enhanced productivity and competitiveness, while also protecting their social and economic rights through lobbying and advocacy. IMBARAGA envisions a professional farmer who is a change maker, driving both economic development and social transformation within the community.

Within this framework, IMBARAGA is implementing the Youth Entrepreneurship in Agriculture in Rwanda (YEA-R) Project. In line with its objectives, IMBARAGA Farmers Organization hereby invites eligible and qualified suppliers to submit bids for the supply and delivery good quality chicken feed for laying chickens 'Tunga Feeds', in accordance with the technical specifications and requirements outlined in this Terms of Reference.

1. Objective

The objective is to contract a qualified and experienced supplier to supply and deliver 42,187.5 Kg of chicken Layers feed 'Tunga Feeds' to youth groups engaged in poultry farming.

2. Scope of work

The selected supplier shall be responsible for the following:

- Supply and deliver 42,187.5 Kg of good quality chicken Layers feeds 'Tunga Feeds'.
- Ensure that the feeds comply with national standards and poultry nutrition requirements.
- Package the feeds appropriately in clearly labeled bags.
- Transport and deliver the feeds to designated distribution points of poultry farming groups' location.
- Compliance with all applicable regulations and standards

3. Technical specifications

The chicken layers feeds supplied shall meet the following minimum specifications:

- **Product:** Tunga Feeds
- **Feeds type:** Layers Feeds

a. Quality requirements

- Feed must be free from any contamination, mold, insects, or foreign materials.
- Feed must properly have balance nutritional composition suitable layers chickens with age from 21 weeks and above.
- Feeds must have manufactured and packaged according to recognized quality standards.
- Feeds must have a shelf life of at least four (4) months from the delivery date.

b. Packaging

- Packed in strong moisture-resistant bags.
- Each bag clearly labeled with: Product name, Manufacturing date, Expiry date, Nutritional composition.
- Feed must be appropriate for 21-week-old and above for layers chickens and meet recommended nutritional standards

4. Delivery locations and quantity per farm

The supplier shall deliver the layers feeds (Tunga Feeds) directly to farms located in the following districts:

District	Sectors	Sites/ farms	Quantity of feeds (Kg)
Rusizi	Rwimbogo	Makambi	1,687.5
		Gakombe	1,687.5
	Giheke	Rwumvangoma	1,687.5
		Murambi	1,687.5
		Kigenge	1,687.5
Nyamasheke	Kanjongo	Nyenyeri	1,687.5
		Kagarama	1,687.5
		Kabaga	1,687.5
	Bushenge	Kagatamu	1,687.5
		Runyinya	1,687.5
	Macuba	Gatsazo	1,687.5
		Rwamiko	1,687.5
		Kanyenkondo	1,687.5
	Bushekeri	Bushekeri	1,687.5
		Bushekeri	1,687.5
Rubavu	Busasamana	Gacurabwenge	3,375.0
		Nyacyonga	3,375.0
	Mudende	Gaharawe	3,375.0
	Bugeshi	Kabumba / Gihira	3,375.0
		Gashaka	3,375.0
Total			42,187.50

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Delivery shall be made at the farm level. The supplier shall bear all transportation and handling costs.

NB. The quantity of layers feeds specified under this Terms of Reference is subject to adjustment based on the quoted prices and the available funding. The organization reserves the right to increase or reduce the actual quantity to be procured accordingly, in line with budget availability.

5. Delivery schedule

- The supplier shall deliver the feed according to the schedule and locations provided by the contractor.
- The supplier must be capable of supplying and delivering the layers feeds from 4th September 2026.

6. Supplier qualifications and eligibility

Interested bidders must have experience in supplying chicken feeds and capacity to supply and deliver the ordered quantity within 3 days after reception of the purchase order.

7. Mandatory documentation

Bidders must submit the following documents as part of their bid:

a) Technical proposal, including:

- Compliance with technical specifications.
- Supplier experience and proof of past performance.
- Delivery capacity.

b) Financial proposal: clearly indicating unit price per 1Kg of chicken layers feeds (Tunga Feeds) and total price.

Prices shall be all-inclusive, covering: Cost of feeds, transportation and delivery to farm level in all specified sites, taxes, duties, and any other associated costs (loading and offloading).

N.B: The quoted price shall remain valid until 30th September 2026.

c) Supporting documents:

- RDB Registration Certificate
- RRA valid Tax Clearance Certificate
- Certificates of Good Completion for similar services
- Proof of previous similar contracts or references.

8. Submission of bids

- Bids shall be submitted via email: Imbaragaprocurement@gmail.com
- Both technical and financial offers must be submitted.
- The deadline for submission is 1st September 2026 at 10:00AM.
- Late submissions shall not be considered.



9. Evaluation criteria

Bids will be evaluated based on the following criteria:

- Compliance with technical specifications
- Relevant experience and past performance
- Financial competitiveness
- Completeness and validity of required documentation

Done at Kigali, 27th August 2026



Jean Paul Munyakazi,

Legal Representative,

IMBARAGA Farmers Organization

