

Assessment grid for checking the eligibility of candidates/tenderers (all procedures)

1	Officer responsible for the commission		Project title	GIZ country office	Processing number:	
2	Commercial assessor		Service tendered:	Framework contract for providing safety and security solutions to GIZ Rwanda premises project offices & GIZ staff residences in	Transaction number:	90.9266.9.001.00
3	Technical assessor					
4						
5						
				Candidate/tenderer 1	Candidate/tenderer 2	Candidate/tenderer 4
				Candidate/tenderer 4	Candidate/tenderer 5	

6 A. General information (all procedures)

7	I. Commercial eligibility assessment						
8	Information (if applicable): Evidence of commercial register entry (i.e. Registration Certificate issued by RDB)						
9	Information (if applicable): Evidence of tax registration (i.e. VAT certificate by RRA)						
10	Information (if applicable): Evidence of tax clearance (issued by RRA)						
11	proven quality service in Rwanda with at least 3 references from INGO or Embassy.						
12	Valid operating certificate delivered by Rwanda National police (the regulator).						
13	proof of presence in all 5 provinces of Rwanda (running contract or permanent office)						
14	In case of candidate/tenderer consortium: Declaration by candidate/tenderer consortium						
15	Average annual turnover for the last three financial years (last-but-four financial year can be included in case of tenders held within six months of end of last financial year).	At least:	200M RWF				
16	Average number of employees and managers for the past three calendar years	At least:	10 person(s)				
17	Result						
18							
19	II. Technical eligibility assessment						
20	The technical assessment is only based on reference projects with a minimum commission value of:		100M RWF				
21	At least	3 reference projects in the technical Provision of security services					
22	and at least	3 reference projects in Rwanda in the last 3 years.					
23	Result						
25	Overall result, commercial and technical						

I hereby declare that I have filled out this assessment independently, to the best of my knowledge and in good faith.

For the technical assessment:

Date, full first and last names, function, OU

For the commercial assessment:

Date, full first and last names, function, OU