



B.P 188 Kigali

Email: procurement@fxbrwanda.org

Website: www.fxbrwanda.org

Subject: Invitation for prequalification of suppliers for goods and services (Re-advertised)

Tender reference: 001/G/FXB/2026

FXB Rwanda is Rwandan Local Non-Governmental Organization (NGO), whose mission to address the root causes of poverty as a means of securing children's rights to survive, grow and develop and strives to be a catalyst for long-lasting positive change in low-and moderate-income among vulnerable families affected/infected by HIV/AIDS by supporting them to improve their social, economic and environmental conditions.

FXB Rwanda would like to invite interested and qualified companies/ individuals to submit their bid documents for the prequalification of suppliers for goods and services as listed in the tender document available at FXB Rwanda Coordination office upon payment of **ten thousand (10,000Frw)** to the account number **25001965004** for **Francois Xavier Bagnoud** opened in **I&M Bank**. The tender document should be shared electronically upon presentation of the bank slip to procurement@fxbrwanda.org

The bid document is available at the Coordination Office located at Ruyenzi or its sub offices from Friday February 13, 2026 through Friday February 20, 2026 during working hours from 9:00A.M to 5:00P.M. during working days.

The supply of goods or provision of services will be done across different FXB Rwanda offices in different districts: 1. Coordination Office located in Ruyenzi, 2. Kimihurura Office, 3. Nyaruguru Office, 4. Rwamagana Office, 5. Huye Office, 6. Musanze Office and 7. Kirehe office.

The bidder is required to specify the office that she/he/it is bidding for among the above listed offices.

To accomplish its mission, FXB Rwanda is undertaking this supplier pre-qualification action for the selection of potential suppliers. The purpose of this solicitation is to promote supplier partnership and extensive customer services, the quality of products and services as well as time savings whilst achieving the most competitive prices.

The Pre-qualification document and the response thereof shall be the **ONLY** basis for pre-qualification as a supplier in the specified Lot.

Please read through this document carefully and provide the requested information together with ALL required supporting documents.

The bids documents in a sealed envelope, shall be submitted to FXB Rwanda coordination office located at Kamonyi District, Runda Sector, Ruyenzi cell or its sub offices located in different districts as listed above no later than Tuesday February 03, 2026 at 4:00 PM local time.

Note:

- Please make sure you include your email address as it will be used in giving feedback on your application. Suppliers with no email address will not receive any feedback,
- Bidding on many lots is not allowed. Please specify in the request letter which lot are you applying for. Applying on many lots will cause automatic rejection of the bid.
- Local suppliers (those operating in the specified districts) are highly encouraged to apply.

Done at Ruyenzi on February 13, 2026

Emmanuel Kayitana
Executive Director