



RWANDA ULTIMATE GOLF COURSE LTD
Company Code: 109031590

Request for Proposal

For

Tender For Purchase of Silica Sand.

Procurement Method: National Open Competitive Bidding

Procurement Reference Number:

2025/NCB/SS/RUGC/013

April 2025



Invitation No: **2025/NCB/SS/RUGC/013**

1. The Rwanda Ultimate Golf Course requests for a proposal for Tender for Purchase of Silica Sand. More details on the scope of work are provided in the technical specifications.
2. The Best selected Bidder will be selected based on the lowest-priced quotation, which is eligible and technically compliant with the procedures described in this RFP.
3. The RFP includes the following documents:

Section1 - Letter of Invitation.

Section 2 - Instructions to Bidders.

Section 3 - Technical Proposal and Financial Proposal.

Section 4 - Technical Specifications.



Section 1: Letter of Invitation.

1. The RWANDA ULTIMATE GOLF COURSE LTD(RUGC) requests a proposal from the mentioned Supplier for the Tender for Purchase of Silica Sand, during the financial year 2025.
2. You are requested to submit your bid electronically to the email: [info@kigaligolf.rw/](mailto:info@kigaligolf.rw) procurement@kigaligolf.rw and **hard copy** to Kigali Golf Course Board room; KG 548 Street & KG 13 Avenue | P.O Box 1919 Kigali-Rwanda the no later than **26th May 2025 at 10:00 AM**.
3. Your bid should be compiled by the following documents:
 - a. Photocopy of trading license having the activity bided for as its main activity
 - b. Testimonial of tax clearance from RRA.
 - c. Testimonial of debt clearance from Rwanda social security board
 - d. Proof of purchase of tender document (10,000 RWF)
 - e. Bid security of 1,500,000 RWF from a recognized financial institution.
 - f. Detailed description of the essential technical and performance characteristics of the goods to be supplied establishing conformity to technical specifications.
 - g. Three (3) Similar Work Completion Certificates /References.
 - h. It is in this regard that we invite you to submit your quotations, and all bids will be sent to RUGC Email: info@kigaligolf.rw and Procurement@kigaligolf.rw procurement not later than **26th May,2025 at 10:00 AM**.
 - i. A compulsory site visit will be conducted on **16/05/2025** at 10: 30 AM, the site visit will be conducted at KIREHE District where the quarry is located, with the aid of an official from RUGC.
 - j. The silica sand sample is to be delivered on **20th May 2025 at 10:00 AM** to the RUGC premises, located at KG 548 Street & KG 13 Avenue, Nyarutarama – Kigali.
4. Enquiries regarding this tender may be addressed to Email: [info@kigaligolf.rw/](mailto:info@kigaligolf.rw) Procurement@kigaligolf.rw. or Tel: 252 500 000 000/0796167293.





RWANDA ULTIMATE GOLF COURSE LTD

Company Code: 109031590

Section 2 - Instructions to Bidders

1. Introduction

The short-listed Bidder is invited to submit a Technical Proposal and a Financial Proposal, as specified in these Instructions to the Bidders.

The Proposal will be the basis for contract negotiations and ultimately for a signed contract/ Purchase order with the selected Bidder.

The Bidder shall bear all costs associated with the preparation and submission of their proposal and contract negotiation.

Eligibility Criteria

2. Administrative criteria.

The Bidder shall submit the following documents:

- a. Photocopy of trading license having the activity bided for as its main activity
- b. Testimonial of tax clearance from RRA.
- c. Testimonial of debt clearance from Rwanda social security board
- d. Proof of purchase of tender document (10,000 RWF)
- e. Bid security of 1,500,000 RWF from a recognized financial

3. Criteria of technical and financial conformity.

- a. Detailed description of the essential technical characteristics of the goods to be provided establishing conformity to technical specifications provided establishing conformity to technical specifications.
- b. Three (3) Similar Work Completion Certificates /References.

4. Evaluation of Proposals

The evaluation of Proposals will be done as detailed below:

1. Preliminary examination to determine eligibility (as defined below) and administrative compliance to this tender on a pass/fail basis.
 - Proposals failing at any stage will be eliminated and not considered





RWANDA ULTIMATE GOLF COURSE LTD

Company Code: 109031590

insubsequent stages.

2. Detailed Technical evaluation.

- Proposals failing at any stage will be eliminated and not considered in subsequent stages.

3. Financial Proposal evaluation

- An accurate and clear detailed summary of the cost of the financial proposal

5. Best Evaluated Bid

The best evaluated bid shall be the lowest priced quotation, which is eligible and technically compliant.

6. Terms of Payment

Payment shall be made against the invoice after delivery of the product through banktransfer in favor of the Bidder 's Bank.

Payment shall be made within 15 days against submission of your Invoice and supporting documents following delivery of the goods.

The Rwanda Ultimate Golf Course Ltd will pay correctly addressed and undisputed invoice within 15 days.

The essential information on the invoice for the RUGC is:

- A description of the product supplied.
- The invoice should be attached to the contract/Purchase Order number.
- Addressed to the finance department for RUGC.
- The costs include VAT (if applicable).
- Bank details should be accurate and conform to the contract.

7. Award of Contract

The contract will be awarded after the evaluation of the financial and technical proposal.

8. Taxes

The Bidder may be subject to local taxes on amounts payable by the Client under the Contract.



9. Delivery period

The product will be delivered to RUGC as per the contract terms.

10. Clarification and Amendment of RFP Documents

The Bidder may request a clarification of any of the RFP documents up to two (2) days before the proposal submission date. Any request for clarification must be sent in writing, or by standard electronic means to the Client's address indicated in the instructions to Bidder.

Section 3: Technical Proposal and Financial Proposal

11. Preparation of Proposals

In preparing their Proposal, the Bidder is expected to examine in detail the documents comprising the RFP.

12. Language

Documents to be issued by the Bidder as part of this assignment must be in English.

13. Technical Proposal

A Bidder is required to submit a Full Technical Proposal (FTP) that **reflects and matches** the specifications outlined in the RFP.

14. Financial Proposals

A Bidder is required to submit a Financial Proposal (FP). It shall list all costs associated with this assignment, including all costs as below.

Note: The Bidder shall Quote per cubic Meter.





RWANDA ULTIMATE GOLF COURSE LTD

Company Code: 109031590

SECTION 4: TECHNICAL SPECIFICATIONS OF SILICA SAND

LOCAL SILICA SAND EXTRACTION IN KIREHE DISTRICT FOR KIGALI GOLF COURSE MAINTENANCE.

The local extraction of silica sand is essential for meeting industrial demands, particularly in golf course maintenance. The process involves identifying high-quality deposits, employing efficient mining techniques, and complying with environmental regulations. Proper extraction methods help minimize environmental impact while ensuring the sand's optimal quality and usability for various applications. This introduction examines the significance, processes, and challenges of local silica sand extraction.

REQUIRED SPECIFICATIONS OF SILICA SAND (SiO₂) AND SITE CONDITIONS

- ❖ The client will provide a site quarry for the selected company, while site installation and silica sand extraction will be carried out by a selected company in compliance with RMB Mining Sector regulations.
- ❖ The selected company will initially deliver a sample of at least 5m³ from the quarry for client approval before commencing large-scale production.
- ❖ Silica sand will be extracted from KIREHE District, processed to the required sizes through sieving, washed to eliminate impurities, and delivered to the client designated storage in Kigali.
- ❖ For the quality of sand required for golf course maintenance, the presence of fine particles should be zero to meet the satisfaction of the maintenance team.

The following are Silica sand specifications as per client satisfaction and site requirements:

Product	Specifications and particle diameter (mm)/size class to be specified by client
Top dressing sand size/ Silica sand (SiO ₂)	2.0-1.0 1.0-0.5 0.5-0.25 0.25-0.15 0.15-0.05 Very Coarse, Medium Fine Very Fine
% retention (By Weight)	See the appendix below
Quantity	1 cubic meter





RWANDA ULTIMATE GOLF COURSE LTD

Company Code: 109031590

Appendix

Particle Diameter (mm)/Size Class

Topdressing Sand Size	2.0 - 1.0 Very Coarse	1.0 - 0.5 Coarse	0.5 - 0.25 Medium	0.25 - 0.15 Fine	0.15 - 0.05 Very Fine
	% Retained (by weight)				
Medium-Coarse	0	33.8	57.7	8.4	0.1
Medium-Fine	0	0.1	76.7	22.7	0.5
Fine-Medium	0	5.7	25.8	66.8	1.7
Mat Layer †	0.2	25.3	56.4	15.4	2.7
Rootzone	7.0	25.8	45.5	17.5	4.2
USGA Construction Recommendation	≤ 10	≥ 60		≤ 20	≤ 5

† Size distribution of sand in 45 core samples of the mat layer collected before the initiation of treatments in May 2016.

GASORE Z. Gaston

Ag. Chief Executive Officer

Rwanda Ultimate Golf Course Ltd

