

Assessment grid for checking the eligibility of candidates/tenderers (all procedures)

1	Officer responsible for the commission		Project title	EnDev ReCIC Project and SCALE.up Project			Processing number:	14.2275.7-040.00
2	Commercial assessor		Service tendered:	Event management and organization for ReCIC's NOZA IMITEKEREand			Transaction number:	3485704
3	Technical assessor			GENDER RESPONSIVE eCOOKING awareness raising campaign, roadshows and radio advertisement				
4								
5				Candidate/tenderer 1	Candidate/tenderer 2	Candidate/tenderer 4	Candidate/tenderer 4	Candidate/tenderer 5
6	A. General information (all procedures)							
7	I. Commercial eligibility assessment							
8	Information (if applicable): Evidence of commercial register entry (i.e. Registration Certificate issued by RDB)							
9	Information (if applicable): Evidence of tax registration (i.e. VAT certificate by RRA)							
10	Information (if applicable): Evidence of a valid tax clearance (issued by RRA)							
11	Average annual turnover for the last financial year (last-but-four financial year can be included in case of tenders held within six months of end of last financial year).		At least: 40,000,000 RWF					
12	Average number of employees and managers for the past two calendar year		At least: 3 person(s)					
13	Result							
14								
15	II. Technical eligibility assessment							
16	The technical assessment is only based on reference projects with a minimum commission value of:			25,000,000 RWF				
17	information (if applicable): Contractor must share updated CV's of all experts will be assigned to this offer							
18	At least	2 reference projects in the technical field	Event Management					
19	and at least	2 reference projects	in Rwanda in the last 3 years.					
20	Result							
21								
22	Overall result, commercial and technical							

I hereby declare that I have filled out this assessment independently, to the best of my knowledge and in good faith.

For the technical assessment:

Date, full first and last names, function, OU

For the commercial assessment:

Date, full first and last names, function, OU